**104th Metropolitan Bicycle and Pedestrian Committee Meeting**

**December 5th, 2018 – 3:00pm**

**Metro COG Conference Room**

**Members Present**

Dan Farnsworth, Chair, Metro COG

Jason Gates, Citizen representative

Tyler Kirchner, Fargo Parks

Dylan Ramstad Skoyles, Great Rides

Patrick Hollister, PartnerSHIP 4 Health

Kim Citrowske, City of Moorhead Planning

Robin Huston, City of Moorhead Planning

Jonathan Atkins, City of Moorhead Engineering

Maegin Elshaug, City of Fargo Planning

Christine Holland, River Keepers

Kim Lipetzky, Fargo Cass Public Health

Tim Solberg, City of West Fargo

Erik Hove, Clay County

Jane Butzer, MnDOT

**Others Present:**

Cindy Gray, Metro COG

Anna Pierce, Metro COG

1. **Welcome and Introductions**

The meeting began at 3:00 pm. Attendees introduced themselves.

1. **Approve minutes from October 17th, 2018 meeting**

A motion to approve the October 17th minutes was made by M. Elshaug and seconded by K. Lipetzky. The minutes were passed unanimously with no edits.

1. **Public input opportunity**

An opportunity was given for any members of the public to provide any comments or input. No public was represented at the meeting.

1. **Update on dockless bicycle/electric scooter ordinance research**

D. Farnsworth provided the Committee with an update on the research Metro COG has been doing regarding dockless bicycle/electric scooter ordinances. Farnsworth mentioned that Metro COG has researched three applicable cities across the US to see how they have dealt with dockless bicycles and electric scooters. Metro COG will plan to present this information to the Committee at the next meeting in January.

1. **Bicycle map mobile app**

Metro COG has been in discussions with My City Bikes, an app developer who develops mobile apps geared to serve communities with bicycle-related information. Metro COG has been asked several times over the years about if/when Metro COG can provide a mobile-friendly bicycle map app.

Metro COG provided information about this app to see if the Committee would be in favor of Metro COG pursuing it. It was mentioned that the app would cost roughly $3,700 to develop with an annual maintenance fee of $1,085. The maintenance fee would not apply to the first year. It was mentioned that wayfinding capabilities are available but would be an additional $5,000 start-up fee.

The Committee was in favor of pursuing this app and thought it would be beneficial to the FM area. It was suggested that Metro COG also include parks in the map along with the trails. It was also suggested that after a few years, perhaps we could include the wayfinding capabilities.

A motion to pursue the bicycle map app with My City Bikes was made by T. Kirchner and seconded by D. Ramstad Skoyles.

1. **Bicycle Friendly Communities Designation**

D. Farnsworth and P. Hollister announced that the results were in from Fargo-Moorhead’s recent Bicycle Friendly Communities application. The Fargo-Moorhead area received Bronze designation, which is the same designation as was awarded in 2014. This new Bronze designation will be valid until 2022.

1. **Score/rank Transportation Alternatives applications**

Metro COG started by suggesting revisions to the TA scoring criteria. D. Farnsworth stated that Goal 4 of the criteria currently favors projects with high trip densities. Therefore projects located near the core of the city receive points for this criteria. Is was discussed whether or not this was fair and Metro COG proposed other criteria for Goal 4. After a thorough discussion, it was decided that we use the existing criteria since that criteria was developed as part of the Metro COG’s current Long Range Transportation Plan (Metro COG’s guiding plan). It was noted that the criteria can be revised next year after the completion of Metro COG’s next Long Range Transportation Plan.

The Committee scored the MN TA projects however when it was time to score the ND projects, a quorum was no longer present and time didn’t permit. It was then decided that Metro COG score the ND projects and email the scoring to the Bicycle & Pedestrian Committee for review and comments.

For future TA scoring meetings, it was suggested that perhaps the Committee score the ND projects at the meeting but Metro COG could score the MN projects separately and email the MN scoring to the Committee for review and comments. The reason for this is because there is often not enough time to score both MN and ND projects at the meeting. Also, ND projects are higher priority in terms of scoring since NDDOT uses these scores/ranks to directly rank the projects in the Fargo/West Fargo area, while MnDOT only references Metro COG’s scoring.

1. **Other business**

No other business was discussed.

Meeting adjourned 4:30pm.