

**623rd Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, January 18, 2024 – 4:00 pm**

Members Present:

Duane	Breitling	Cass County Commission
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Brenton	Holper	Horace City Administrator (alternate for Jeff Trudeau)
Denise	Kolpack	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Julie	Nash	Dilworth City Council
Ryan	Nelson	Moorhead City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Thomas	Schmidt	Fargo Planning Commission
John	Strand	Fargo City Commission
Deb	White	Moorhead City Council

Members Absent:

Amanda	George	West Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Jeff	Trudeau	Horace City Council
Aaron	Murra	NDDOT – Fargo District (ex-officio)
Shiloh	Wahl	MnDOT – District 4 (ex-officio)

Others Present:

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Jaron	Capps	Metro COG
Brenda	Derrig	City of Fargo
Dan	Farnsworth	Metro COG
Ben	Griffith	Metro COG
Paul	Krabbenhoff	Clay County
Savanna	Leach	Metro COG
Chelsea	Levorsen	Metro COG
Kyle	Litchy	Cass County
Michael	Maddox	Metro COG
Ayden	Schaffler	Metro COG

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on January 18, 2024 by Chair Hendrickson, noting a quorum was present. Introductions were made.

1b. Election of Metro COG Chair and Vice Chair

Chair Hendrickson asked if there was a nomination for the rotation of Policy Board Chair and Vice Chair. Mr. Griffith explained that according to the current rotation set by the Bylaws, the Executive Committee members from Cass County and Clay County are to become the Chair and Vice Chair, respectively.

MOTION: Nominate Duane Breitling (Cass County) as Chair for Metro COG Policy Board 2024.

Ms. Mongeau moved, seconded by Mr. Olson

MOTION, passed

Motion carried unanimously

MOTION: Nominate Jenny Mongeau (Clay County) as Vice Chair for Metro COG Policy Board 2024.

Mr. Olson moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously

1c. Approve Order and Contents of Overall Agenda, approved

Chair Breitling asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the January 18, 2024 Policy Board Meeting.

Ms. Nash moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

1d. Past Meeting Minutes, approved

Chair Breitling asked for approval of the Minutes of the December 21, 2023 Meeting.

MOTION: Approve the December 21, 2024 Policy Board Meeting Minutes.

Ms. Nash moved, seconded by Mr. Hendrickson

MOTION, passed

Motion carried unanimously.

1e. Monthly Bills, approved

Chair Breitling asked for approval of the January 2024 Bills as listed on Attachment 1d.

MOTION: Approve the January 2024 Bills List.

Ms. Mongeau moved, seconded by Ms. Nash

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Breitling asked for approval of Items a-b on the Consent Agenda.

- a. December Month End Report
- b. Metro COG Q4/Final Report

**MOTION: Approve Items a-b on the Consent Agenda.
Mr. Olson moved, seconded by Mr. Gunkelman
MOTION, passed
Motion carried unanimously.**

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2024-2027 Transportation Improvement Program Amendment 3

Mr. Bervik presented amendment 3 to the 2024-2027 Transportation Improvement Program. A public notice was published in the Forum of Fargo-Moorhead on Wednesday, December 27, 2023, which advertised the public meeting, and how to provide public comment. Public comments were accepted until 12:00 noon on Thursday, January 11, 2024. No written or verbal comments were received.

The proposed amendment to the 2024-2027 TIP is as follows:

- 1. New Project 5243062: Moorhead Transit engineering services for passenger shelters (2024).

At their regularly scheduled meeting on January 11, 2023, the TTC did not have any comments and unanimously recommended the Policy Board approve the amendment.

Ms. White asked how many bus shelters will be updated. Mr. Bervik said that the amendment is to add funding to hire an outside engineer to complete these updates. (Staff later found the number to be 6 shelters planned.)

**MOTION: Approval of Amendment 3 of the Metro COG 2024-2027
Transportation Improvement Program (TIP).
Ms. White moved, seconded by Ms. Mongeau.
MOTION, passed
Motion carried unanimously.**

3c. Funding Designation for Transportation Alternatives (TA) Project Applications

Mr. Bervik presented the project applications received for the Transportation Alternatives (TA) Metro COG has the following amounts of ND urban TA funding: **\$850,000** in fiscal year (FY) 2026 and **\$860,000** in FY 2027.

Metro COG received a total of nine TA applications. On December 13th the Bicycle & Pedestrian Committee reviewed and scored the TA projects using the pre-approved TA scoring matrix. At the January 11th TTC meeting, the TTC

reviewed the TA scoring and recommended forwarding the scoring to the Policy Board to assist the Board with TA funding prioritization.

The projects to receive funding are broken down as follows:

Minnesota Urban TA - Metro COG did not solicit for TA funding in Minnesota this cycle.

North Dakota Urban TA

- Cass County - Reconstruction and updating ADA compliance of S. University Drive Shared Use Path from 54th Ave S to 88th Ave S
 - TA funding requested: \$790,334 (FY2026) \$809,354 (FY2027)
 - TA funding received: \$436,536 (FY2026) \$232,798 (FY2027)
- Horace - Construction of a new shared use path along County Road 17 from 76th Ave S to 81st Ave S
 - TA funding requested: \$413,464 (FY 2026) \$442,189 (FY 2027)
 - TA funding received: \$413,464 (FY2026)
- Horace - 76th Avenue Construction of a new shared use path (County Road 17 - Brink Drive)
 - TA funding requested: \$331,202 (F2027)
 - TA funding received: \$331,202 (FY2027)
- Fargo - Construction of a new shared use path near the Water Reclamation Facility (near 35th Ave N)
 - TA funding requested: \$296,000 (FY2027)
 - TA funding received: \$296,000 (FY2027)

3d. Funding Designation for Carbon Reduction Program (CRP) Projects

Mr. Bervik presented the projects presented received for the Carbon Reduction Program for Minnesota. Metro COG has the following amounts of MN CRP funding: **\$120,000** in fiscal year (FY) 2025 and **\$120,000** in FY 2026.

Minnesota Funding Year 2025

- Moorhead - LED Lighting on 1st Avenue North (Red River – 8th St N)
 - CRP funding requested: \$120,000
 - CRP funding received: \$120,000 (FY2025)

Minnesota Funding Year 2026

- Moorhead/Dilworth - 34th Street North Reconstruction of Shared Use Path (4th Ave S – 3rd Ave N)
 - CRP funding requested: \$120,000
 - CRP funding received: \$120,000 (FY2026)

MOTION: Approval of projects to be funded in Minnesota by Carbon Reduction Program (CRP) funding in FY2025 and FY 2026
Ms. Mongeau moved, seconded by Mr. Olson
MOTION, passed
Motion carried unanimously.

Mr. Bervik presented the projects presented received for the Carbon Reduction Program for North Dakota. Metro COG has the following amounts of ND CRP funding: **\$1,160,000** in fiscal year (FY) 2026 and **\$1,180,000** in FY 2027.

North Dakota Funding Year 2026

- Fargo - University Drive Reconstruction of Shared Use Path from (54th Ave - 88th Ave)
 - CRP funding requested: \$1,505,400
 - CRP funding received: \$760,000 (FY2026)
- West Fargo - River's Bend area Construction of a new pedestrian crossing at the Sheyenne River (near 23rd Ave E)
 - CRP funding requested: \$800,000
 - CRP funding received: \$400,000 (FY2026)

North Dakota Funding Year 2027

- Fargo - 45th Street Adaptive Traffic Signal Corridor (9th Ave S - 44th Ave S)
 - CRP funding requested: \$1,200,600
 - CRP funding received: \$725,000 (FY2027)
- West Fargo - River's Bend area Construction of a new pedestrian crossing at the Sheyenne River (near 23rd Ave E)
 - CRP funding requested: \$855,000
 - CRP funding received: \$455,000 (FY2027)

MOTION: Approval of projects to be funded in North Dakota by Carbon Reduction Program (CRP) funding in FY2026 and FY 2027
Mr. Piepkorn moved, seconded by Mr. Olson
MOTION, passed
Motion carried unanimously.

3e. Funding Designation for Surface Transportation Block Grant (STBG) Projects

Mr. Bervik presented the projects presented received for the Surface Transportation Block Grant for Minnesota. Metro COG has the following amounts of MN STBG funding: **\$1,093,040** in fiscal year (FY) 2028.

- Moorhead/Dilworth - 34th Street North Mill and Overlay (28th Ave S – 3rd Ave N)
 - STBG funds requested: \$1,093,040
 - STBG funds received: \$1,093,040 (FY2028)

MOTION: Approval of projects to be funded in Minnesota by Surface Transportation Block Grant (STBG) program funding in FY 2028
Ms. White moved, seconded by Mr. Olson
MOTION, passed
Motion carried unanimously.

Mr. Bervik presented the projects presented received for the Surface Transportation Block Grant for North Dakota. Metro COG has the following amounts of ND STBG funding: **\$6,324,210** in fiscal year (FY) 2027 and \$10,693,894 in fiscal year (FY) 2028).

North Dakota Funding Year 2027

- West Fargo - 13th Avenue South Reconstruction from (Sheyenne Street - 9th Street)
 - STBG funding requested: \$10,480,000
 - STBG funds received: \$6,324,210 (FY2027)

North Dakota Funding Year 2028

- Fargo - 1st Avenue North Reconstruction from (10th Street - Roberts Street)
 - STBG funding requested: \$5,613,716
 - STBG funds received: \$5,613,716 (FY2028)
- Fargo - 1st Avenue North Reconstruction from (Roberts Street - 3rd Street)
 - STBG funding requested: \$7,810,388
 - STBG funding received: \$5,080,178 (FY2028)

MOTION: Approval of projects to be funded in North Dakota by Surface Transportation Block Grant (STBG) program funding in FY 2027 and FY 2028
Mr. Piepkorn moved, seconded by Mr. Gunkelman
MOTION, passed
Motion carried unanimously.

4. Additional Business

Mr. Griffith updated the board with the following updates:
NDIRF will be issuing the needed GL Insurance to satisfy NDDOT's requirement for the 2024 UPWP and planning projects.

5. Adjourn

MOTION: Adjourn the 623rd Meeting of the FM Metro COG Policy Board
Mr. Olson moved, seconded by Mr. Gunkelman
MOTION, passed.
Motion carried unanimously.

The 623rd Meeting of the FM Metro COG Policy Board held Thursday, January 18, 2024 was adjourned at 5:45 pm.

**THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD FEBRUARY 15, 2024,
4:00 P.M.**

Respectfully Submitted,

Savanna Leach
Executive Assistant