

# **2016 Title VI Annual Report**

**Annual Update and Accomplishment Report of the Title VI Program**

**PREPARED BY:**

**FARGO-MOORHEAD METROPOLITAN COUNCIL OF GOVERNMENTS**

**ADOPTON: January 19, 2017**

**One 2nd Street N, Suite 232, Fargo ND 58102**

**visit our webpage at:**

**[www.fmmetrocog.org](http://www.fmmetrocog.org)**

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# Fargo-Moorhead Metropolitan Council of Governments (Metro COG) 2016 Title VI Annual Report

## I. What is Metro COG?

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is both the designated Council of Governments (COG) and Metropolitan Planning Organization (MPO) for the greater Fargo-Moorhead Metropolitan Area. An MPO is a transportation policy-making organization comprised of representatives from local government and transportation authorities. The Federal Surface Transportation Assistance Act of 1973 requires the formation of a MPO for any urbanized area with a population greater than 50,000. MPOs ensure that existing and future expenditures for transportation projects and programs are based on a comprehensive, cooperative, and continuing planning process, known as the “3-C” process. The following are the five core functions of an MPO:

- Establish a fair and impartial setting for effective regional decision making;
- Evaluate transportation alternatives by collecting data, understanding issues, and creating a vision for the region;
- Develop and update a Long Range Transportation Plan, covering a planning horizon of at least 20 years, that fosters mobility for people and goods; efficient transportation performance and preservation; and quality of life;
- Develop a Transportation Improvement Program (TIP) based on the Long Range Transportation Plan and designed to serve area transportation goals; and
- Involve the general public and all the significantly affected sub-groups in the four functions listed above.

An organizational chart depicting the composition of Metro COG’s boards, committees and staff is depicted in Figure 1 below.

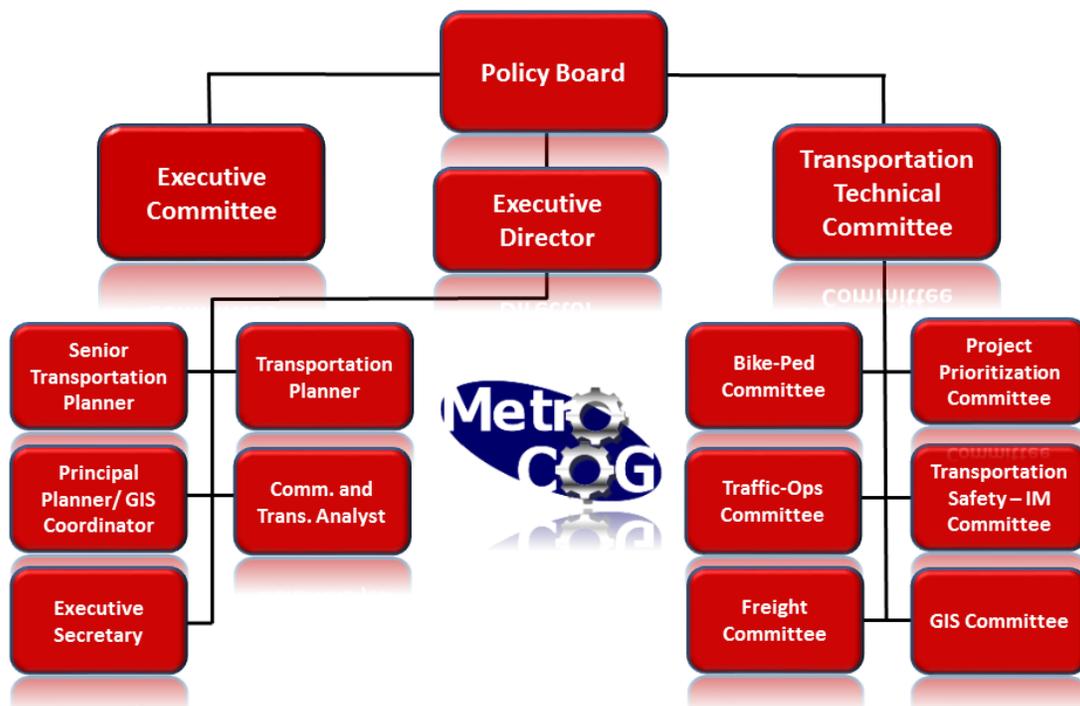


Figure 1: Metro COG Organizational Chart

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## II. Overview

The Metro COG Title VI Program includes both administrative and oversight activities as well as activities associated with fulfilling the transportation planning process. This report is intended to provide a summary of the following:

- Policies guiding Metro COG's Title VI Program;
- The demographics of the Fargo-Moorhead Metropolitan Area;
- Environmental Justice areas and Limited English Proficiency populations within the Metro COG Planning Area Boundary;
- Demographics of Metro COG staff and Policy Board members;
- An accomplishment report for both administrative/oversight activities as well as metropolitan transportation planning process activities for the 2016 calendar year; and
- The 2016 Public Participation database report.

## III. Metro COG's Title VI Program

### **Title VI Policy**

The revised *Title VI and Non-Discrimination Plan* was approved on November 21, 2013 by Metro COG's governing body, the Policy Board. Per the Federal Transit Administration (FTA) schedule for Title VI updates, Metro COG's next updated plan will be due this year. Metro COG has included an update to the *Title VI and Non-Discrimination Plan* as part of the 2017-2018 Unified Planning Work Program (UPWP).

### **Metro COG's Commitment to Nondiscrimination and Title VI Assurances**

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is committed to compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all related regulations and statutes. Metro COG's commitment to the Title VI program assures that no person or groups(s) of persons shall, on the grounds of race, color, national origin, sex, age, disability/handicap, and income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by the Agency, regardless of whether those programs and activities are federally funded or not. Metro COG also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations. In addition, Metro COG will provide meaningful access to services for persons with Limited English Proficiency.

A full copy of Metro COG's approved Title VI Assurances and non-discrimination policy statement is provided in the adopted *Title VI and Non-Discrimination Plan* and available on the Metro COG website: [www.fmmetrocog.org](http://www.fmmetrocog.org).

### **Title VI Complaint Procedure**

Metro COG is committed to providing a means for any person or group of persons who believes that, on the basis of race, color, sex, age, national origin, income status, sexual orientation, or disability, was excluded from or denied the benefits of, or subjected to discrimination by Metro COG in any program or activity administered by Metro COG. Metro COG has adopted a formal complaint procedure for addressing and resolving such

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complaints, which is detailed in the *Title VI and Non-Discrimination Plan*. The Title VI complaint form is included in **Appendix A** of this document.

Pursuant to the *Title VI and Non-Discrimination Plan*, Metro COG maintains a list of complaints filed alleging discrimination towards any individual or group in any program or activity administered by Metro COG. This list includes a summary of the investigation, lawsuit or complaint; the status of the allegation; the actions taken in response to the allegation; and the date it was filed.

Metro COG had no Title VI complaints, investigations, or lawsuits during this reporting period.

### **Limited English Proficiency (LEP) Plan**

In order to fulfill Metro COG's responsibilities in regards to compliance with the Title VI of the Civil Rights Act of 1964, as well as Executive Order 13166, Metro COG has adopted a *Limited English Proficiency Plan*, which was approved in May of 2011. This plan outlines the steps for providing language assistance to persons with limited English proficiency who wish to access Metro COG services and be involved in the Metropolitan Planning Process. The *Limited English Proficiency Plan* specifies that Metro COG will monitor compliance and report upon the adherence to the goals of this plan on an annual basis. The 2016 annual report on LEP activities is provided in Section IV of this document. The full *Limited English Proficiency Plan* is included is available on the Metro COG website, [www.metrocog.org](http://www.metrocog.org).

### **Title VI Outreach, Monitoring, and Notification Policies**

As required by 23 CFR 450.316, Metro COG has adopted a Public Participation Plan (PPP) which provides substantive guidance to Metro COG as it implements programs and projects within the Metro COG planning area. Pursuant to the PPP, Metro COG has an identified list of interested persons and stakeholders, which includes individuals and groups representative of low income and minority populations within the Metro COG planning area. All Metro COG meetings are held in ADA accessible locations, and as per the PPP, direct notifications are provided to all known low income and minority groups. Metro COG's PPP identifies low-income and minority populations as a targeted outreach group. In all cases, Metro COG uses its website, legal notices, box ads and press releases to provide additional notification to interested persons, including low income and minority populations in the planning area.

On July 21<sup>st</sup>, 2016, Metro COG approved an updated Environmental Justice (EJ) database as part of the 2016 *Fargo-Moorhead Metropolitan Profile*. This data set is reviewed and, as appropriate, updated annually as new Census data becomes available. The EJ database is critical to Metro COG's overall transportation planning program and is used as area wide and subarea projects are developed. A summary and map of 2016 EJ areas is included in Section IV of this document.

Metro COG consults as needed with the Metropolitan Transportation Initiative (MTI). MTI consists of human and social service agencies and discusses issues related to human service transportation within the Fargo-Moorhead metropolitan area. MTI is used by Metro COG to ensure additional input from agencies that represent low income and minority populations, specifically regarding projects included in the Transportation Improvement Plan and development of the UPWP. Metro COG also coordinates its activities with the Metro Mobility Manager of MATBUS to ensure coordination of its programs with human services and public transportation resources.

In accordance with the Public Participation Plan, Metro COG publishes and distributes its newsletter, *Metro Connection*, at least three times annually. The *Metro Connection* contains pertinent and timely information

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regarding implementation of Metro COG programs and projects. *Metro Connection* is sent to all known low-income and minority persons and groups included within the Metro COG list of interested persons, and provides clear guidance on how to engage in the transportation planning process.

### **Monitoring of Sub-recipients for Title VI Compliance**

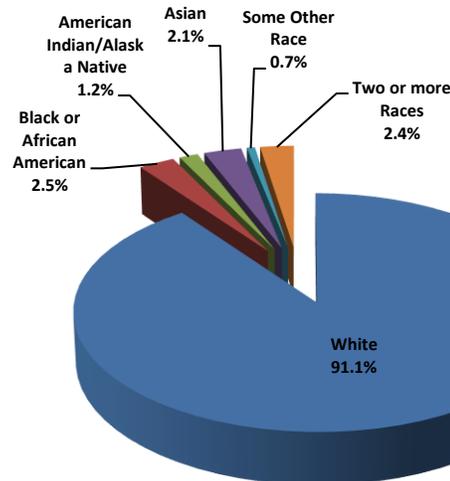
Metro COG ensures the compliance of all Contractors and, if applicable, Sub-Contractors with State and Federal Title VI and Non-Discrimination Assurances as a condition of receiving Federal financial assistance. Included in all Metro COG contracts and Requests for Proposals are assurances requiring the Contractor and Subcontractor to agree with Title VI provisions governing Metro COG, as well as developing and following a Title VI program and policy for their agency. During the performance of any contracted service, the contractor, its assignees, and successors agrees to assurances governing the following:

- Compliance with Title 49, Code of Federal Regulations, Part 21 (hereafter referred to as the Regulations);
- Nondiscrimination, including restrictions on participation in discrimination prohibited by Section 21.5 of the Regulations;
- Solicitations for subcontracts, including procurements of materials and equipment;
- Information and reports, including access to any information to ensure Contractor compliance with Title VI regulations;
- Sanctions for noncompliance, such as withholding of payments and/or cancellation/termination of the contract; and
- Incorporation of all Title VI provisions in every subcontract.

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## IV. Demographics and Environmental Justice Areas

As part of the Title VI program, Metro COG closely monitors and tracks statistical demographic data on race, national origin, age, language spoken, income level, persons with disabilities, and sex of the population of the Fargo-Moorhead metropolitan area. Beginning in 2015, this data was incorporated into the annual *Metropolitan Profile*, which is a document designed for use by both professional staff within Metro COG's jurisdictions as well as the public at large. Figure 2 (below) depicts the racial composition of the Fargo-Moorhead MSA according to the U.S. Census Bureau's 2010-2014 American Community Survey (ACS) estimates.



**Figure 2: Race/Ethnicity of Residents of the Fargo-Moorhead Metro Area (figures based on 2010 - 2014 ACS)**

### **2016 Environmental Justice Areas in the Fargo-Moorhead Urbanized Area**

Pending the availability of data, Metro COG annually updates the Environmental Justice database to most accurately identify and map these areas. Environmental Justice areas are identified, considered, and addressed in all aspects of the transportation planning and programming process. The map depicted in Figure 3 shows the spatial distribution of minority and low income populations in the urbanized area. The maps and data pertaining to Environmental Justice areas are published in the annual *Metropolitan Profile* and available on Metro COG's website.

**Low Income Populations.** The currently approved definition of low-income is a block group with a median household income less than 1.25 times poverty (per 2016 U.S. Department of Health and Human Services poverty guidelines). The median household income used was obtained from the 2010-2014 American Community Survey.

To determine the annual household income to use for poverty based on U.S. Department of Health and Human Services (HHS) guidelines, the average household size for the Fargo-Moorhead Metropolitan Statistical Area (MSA) was used. The average household size in Fargo-Moorhead per the 2014 ACS is 2.32 persons, therefore

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linear interpolation of the HHS values was performed in order to determine the annual household income threshold to define poverty.

To calculate the low income threshold per the definition described above, the poverty guideline as established by HHS was multiplied by 1.25:

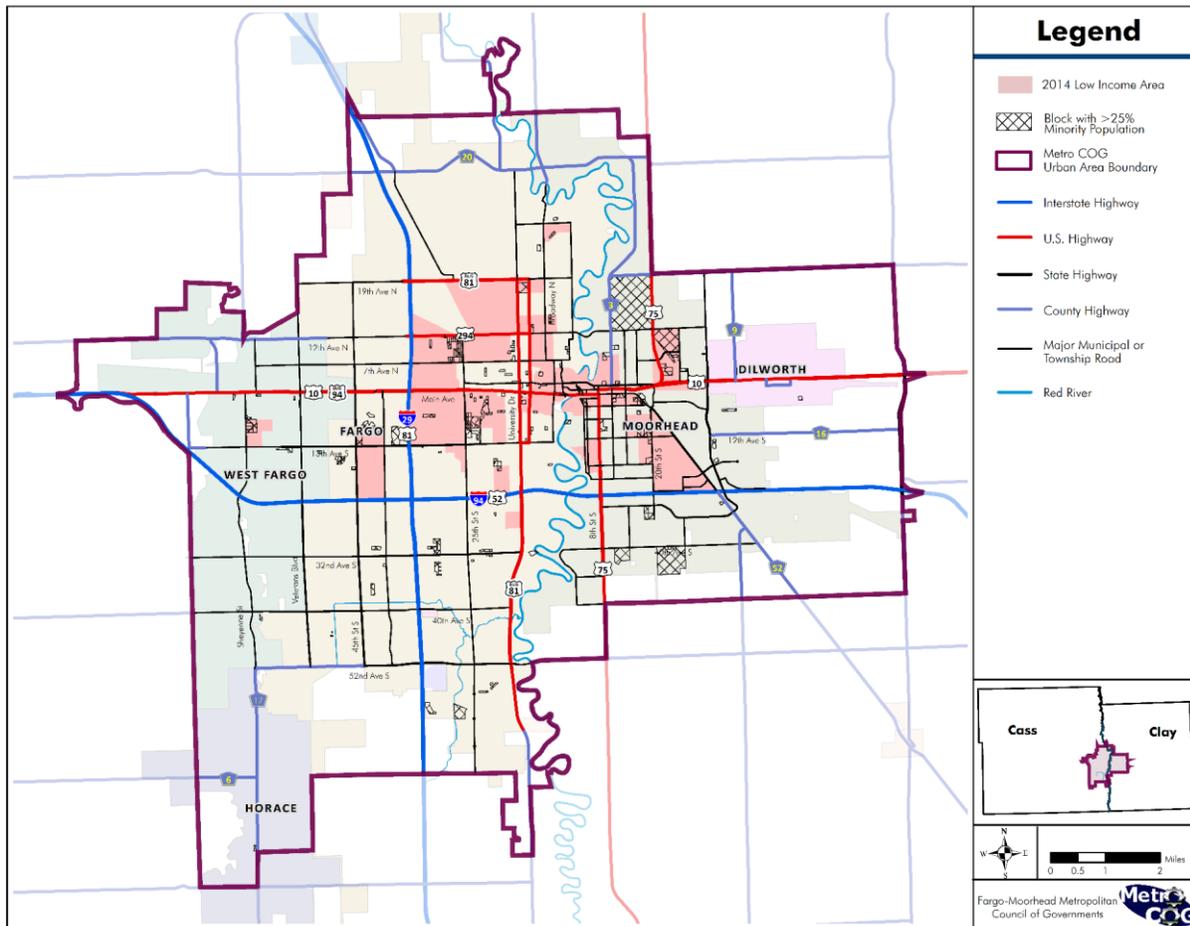
$$\$17,344.80 * 1.25 = \$21,681$$

As of 2016, block groups with an annual median household income less than \$21,681 are considered to be “low income” block groups. This definition was determined cooperatively with the Metropolitan Transportation Initiative Committee and key stakeholders with the intent to maintain consistency with the previous low income definition, which allows monitoring of any potential changes/shifts in low income populations.

**2010 Minority Populations.** The currently adopted methodology defines minority populations as those blocks with minority populations equaling or exceeding 25% of the total block population. As the ACS does not provide block-level race estimates, 2010 census data was used for this analysis.

A minority is defined as any individual who reports anything other than “white-alone” on their census questionnaire.

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**Figure 3: Environmental Justice Areas as of 2016**

## **Limited English Proficiency**

Pursuant to the four-factor analysis described in the *Limited English Proficiency Plan for the FM Metropolitan Council of Governments*, Metro COG monitors both the total number and proportion of LEP persons within the Planning Area. These figures were updated in December of 2016 to reflect the most recent numbers from the American Community Survey (ACS).

Based upon figures gathered from the 2015 ACS, there were approximately 1,424 limited English-speaking households within the Metro COG Planning Area (MPA). This represents approximately 1.72 percent of all households within the MPA. Of the 12,882 persons speaking a language other than English, 4,426 have limited English proficiency; that is, they speak English “less than very well.” This represents 2.27 percent of the overall population of the MPA.

Of households within the MPA whose primary language is something other than English, Spanish was the single most widely-used language, used as the primary language by approximately 2.29 percent of the all households. Of all households whose primary language spoken at home was Spanish, 9.19 percent were classified as having limited English proficiency.

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Other Indo-European languages were used as the primary language by approximately 3.6 percent of all households within the MPA; 18.2 percent of these households were considered to have limited English proficiency. Asian and Pacific Island languages were the primary language of approximately 1.2 percent of households within the MPA, and households whose primary language was classified as “other” represented 1.77 percent of all households. Notably, the latter households had a much higher overall rate of limited English proficiency than other households whose primary language was anything other than English, at 32 percent. While official figures are difficult to obtain, these may be households of New Americans and/or refugees recently placed within the region.

**Language Assistance Measures.** Although there is a relatively low percentage of LEP individuals in the planning area, Metro COG is committed to taking reasonable steps to provide the opportunity for meaningful access to LEP persons who have difficulty communicating English. Per the adopted *Limited English Proficiency Plan*, the following resources are available to accommodate LEP persons:

- Interpretive services, within reason, for public meetings, if advance notice is provided to Metro COG and such services are readily available; and
- Translated versions of documents/publications (or provide for the interpretation of relevant sections) are available if requested, so long as the request is within a reasonable time frame and if resources permit.

Metro COG includes the following disclaimer on all public meeting notifications:

*“Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact the Metro COG Executive Secretary at 701.232.3242 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in this meeting.”*

**Safe Harbor Stipulation.** Federal law provides a “safe harbor” stipulation so recipients of federal funding can ensure compliance with their obligation to provide written translations in languages other than English with greater certainty. A “safe harbor” means that as long as a recipient (the MPO) has created a plan for the provision of written translations under a specific set of circumstances, such action will be considered strong evidence of compliance with written translation obligations under Title VI. However, failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides for recipients a guide for greater certainty of compliance in accordance with the four factor analysis.

Evidence of compliance with the recipient’s written translation obligations under “safe harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000 persons, whichever is less of eligible persons served or likely to be affected.

The “safe harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and reasonable to provide.

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## V. Organization Administration, Staffing, and Structure

During 2016, Metro COG had one staffing change due to position turnover. The new employee was provided with Metro COG’s Title VI Plan and instructed on policies pertaining to Title VI and Nondiscrimination. Metro COG’s Title VI Coordinator contact information is provided below:

David Burns  
Metro COG Title VI Coordinator  
Case Plaza, Suite 232  
One North 2nd Street  
Fargo, North Dakota 58102-4807  
burns@fmmetrocog.org  
701.232.3242 ext. 36

### **Organization and Committee Race and Sex Composition**

Pursuant to Title VI requirements, Metro COG collects data on the race and sex of both staff and other key decision-makers in the transportation planning process. In November of 2015, Metro COG distributed an optional, anonymous survey to staff and members of the Policy Board. This voluntary survey invited individuals to self-identify their race/ethnicity and sex, and is used to help determine the extent to which the organization and Policy Board reflect the demographic composition of the Fargo-Moorhead Metropolitan Area. Table 1 (below) summarizes the results of the survey.

Organization or Committee	Number of Members	White (not Hispanic or Latino)	Black/African American	Native Hawaiian/Other Pacific Islander	Asian	American Indian or Alaska Native	Two or More Races	Sex		No Response Provided
								Male	Female	
Metro COG Staff	6	5						4	1	1
Policy Board	14	11				1		9	3	2

*Table 1: Demographic Composition of Metro COG Staff and Policy Board*

## VI. Annual Accomplishment Report for Metro COG Program Areas

### **Public Outreach Activities**

As outlined in the recently updated Public Participation Plan, Metro COG strives to provide a proactive public involvement process that ensures the distribution of complete information, timely notices, transparency in program development and implementation, and supports early and continuing involvement of the public in Metro COG’s transportation planning program. To this end, the following public outreach activities were conducted during the reporting period of 2016:

- Alerted the public through email blasts, website updates/postings, quarterly newsletters, newspaper advertisements, and press releases for Metro COG projects and activities. The Annual Public Participation Event Tracking Database, included in this report, lists the specific activities and the means to which they were advertised in detail.
- All Metro COG meetings are held in ADA accessible locations, and as per the PPP, direct notifications are provided to all known low income, LEP, and minority groups.

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### **Executed Contracts**

During the reporting period of 2016, Metro COG executed the following contracts for planning-related services/activities. All projects used a combination of federal and local funds.

- **Long-Range Data Development Plan and Demographic Forecast Study**
- **Regional Freight Plan**
- **Regional Railroad Crossing Safety Study**
- **Household and Employment Data for North Dakota Travel Demand Modeling**

As with all Metro COG contracted planning projects, the advertisements included the Title VI Assurances, non-discrimination statements, and language pertaining to the incorporation of all Title VI provisions in every subcontract. Additionally, as part of the general RFP requirements for all contacts, Metro COG encourages all Contractors to support the participation of DBE/MBE businesses in the performance of the contract. All RFP's are distributed to a wide list of Contractors, including DBE/MBE firms. As of 2015, Metro COG also publishes all RFP's on NDDOT's portal for consulting services and requires all firms to be pre-qualified by NDDOT in order to be eligible to apply. This further ensures that Metro COG RFP's reach a large audience and that disadvantaged firms are given equal opportunity to participate in the contracting arena.

### **Project Impacts on Minority and & Low-Income Populations**

Metro COG performed a number of transportation planning projects over the course of 2016, all of which had the potential to impact Environmental Justice populations in a variety of ways. During the reporting period, Metro COG conducted the following Environmental Justice activities as part of planning studies:

***Cass-Clay Food Systems Advisory Commission.*** Much of the work of the Cass-Clay Food Systems Advisory Commission has been focused on improving access to healthy, local, and affordable food for area residents. This work includes the possible expansion of urban agriculture practices that would ensure that people in low-income or minority neighborhoods have better access to fresh and nutritious food.

***Clay County Heartland Trail Extension.*** The Clay County Heartland Trail is in the planning stages. Criteria being considered in the trail planning has not singled-out minority or low income populations. The trail is a means of providing recreation and transportation options to all users in the region regardless of race or income level. The trail alignments proposed have been determined based on various criteria such as service to community, construction feasibility, right-of-way availability, points of interest, and more.

***Hawley Comprehensive & Transportation Plan.*** The Hawley Comprehensive & Transportation Plan included community goals, objectives, and policies which will guide short-range decisions and long-range considerations. Of these, the plan provided recommendations on affordable housing options to address growing concerns for adequate housing for low-income citizens. It also focused on increasing walkability and ADA compliance issues within the City.

***Sheyenne Street Corridor Study – Phase II (13th Ave to Main Ave).*** This study, which was completed in 2016 addressed Environmental justice by identifying low-income and minority population along and near the study corridor. It was determined that both low income and minority populations exist on the east side of the corridor. All adjacent neighbors were notified of the Study's public participation opportunities per Metro COG's Public Participation Plan (PPP). Other notifications were sent to the public per Metro COG's PPP.

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**Transit Development Plan (TDP).** Title VI communities have been at the forefront in consideration of the TDP. All public involvement activities have been posted on buses and in MATBUS hubs including the Downtown GTC. Metro COG staff and the consultant have conducted public meetings within MATBUS facilities to specifically reach out to those communities that are transit dependent. There is an option for those whom speak English as second language to have documents interpreted or to have an interpreter present at meetings with prior notification. When considering route changes, low income, minority, immigrant, and aging populations were taken into consideration when adjusting routes. Places where current Title VI and EJ communities are serviced will not have that service reduced.

## **VII. Annual Public Participation Event Tracking Database Report**

Metro COG maintains a database of all public participation activities performed as part of both administrative/oversight and transportation planning process activities. This database includes information on how the event was advertised, its location, the number of attendees, and whether public comments were received. An extract of the database showing all public participation activities for 2016 is provided on the following pages.

# FARGO-MOORHEAD METROPOLITAN COUNCIL OF GOVERNMENTS

## TITLE VI COMPLAINT FORM

### PART I - COMPLAINANT INFORMATION (Print all items legibly.)

Name		Telephone
Street Address/P.O. Box		Email Address
City	State	Zip Code

### PART II - CAUSE OF DISCRIMINATION BASED ON [Check all appropriate box(es).]

- Race     Color     Sex     Age     National Origin     Disability/Handicap
- Income Status

### PART III - THE PARTICULARS ARE: (Include names, dates, places, and incidents involved in the complaint.) [If additional space is needed, attach extra sheet(s).]


### PART IV - REMEDY SOUGHT [State the specific remedy sought to resolve the issues(s).]


### PART V - VERIFICATION

Complainant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS

### GENERAL

1. Under Title VI of the Civil Rights Act of 1964 and the related statutes and regulations, no person or groups(s) of persons shall, on the grounds of race, color, sex, age, national origin, disability/handicap, and income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by Metro COG. Any person or groups(s) of persons who feel they have been discriminated against may file a complaint.
2. Instructions provided within this form are not meant to be all inclusive. Complainants are responsible for all procedural requirements.
3. Complainants **must** include all required information and **must** meet all timeframes as defined in the Metro COG Title VI Complaint Procedure.
4. Legible copies of all available pertinent documentation should be attached to this form.
5. All inquiries should be directed to Metro COG Attn: David Burns, Title VI Coordinator, One North Second Street, #232, Fargo, ND 58102, 701.232.3242.

### PART I

Complete all information in this section.

### PART II

Check all boxes that apply indicating the basis for the complaint. The discrimination **must** be based on at least one of the listed categories.

### PART III

State the specific complaint in a manner that clearly identifies the issues upon which the complaint is based.

### PART IV

State the minimum remedy acceptable for resolution of this complaint.

### PART V

Sign and date this section to verify the information contained in Parts I through IV.

### Complaints filed with U. S. Department of Transportation

Discrimination complaints based on race, color sex, age, national origin, disability/handicap, and income status may be filed with the Secretary, U.S. Department of Transportation, Room 4132, 400 Seventh Street, Southwest, Washington, D.C. 20590. The complaint **must** be filed, in writing, no later than 180 days after the date of the alleged discrimination, unless the time for filing is extended by the Secretary, U.S. Department of Transportation.

# 2016 Public Participation Database Report

	Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
<div style="border: 1px solid black; padding: 2px; display: inline-block;">12/5/2016</div> Hawley Comprehensive & Transportation Plan Public Open House		2		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Location: Hawley City Hall Council Chambers 305 6th Street Hawley											
			# of Public Comments Received			# of Title VI Forms Received:					<div style="border: 1px solid black; padding: 2px; display: inline-block;">0</div>
Public Comments	<div style="border: 1px solid black; padding: 5px;">A number of verbal comments on the Plan were received.</div>										

	Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
<div style="border: 1px solid black; padding: 2px; display: inline-block;">1/14/2016</div> TIP Amendment #1			0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG One 2nd Street N Ste 232 Fargo											
			# of Public Comments Received			# of Title VI Forms Received:					<div style="border: 1px solid black; padding: 2px; display: inline-block;"></div>
Public Comments	<div style="border: 1px solid black; padding: 5px;">N/A</div>										

# 2016 Public Participation Database Report

<input type="text" value="1/14/2016"/>		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
January TTC Meeting/Public Comment Opportunity		12	5	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo					# of Public Comments Received			# of Title VI Forms Received:	<input type="text" value="0"/>			
Public Comments		<input type="text" value="None."/>										
					0							

<input type="text" value="1/21/2016"/>		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
January Policy Board Meeting/Public Comment Opportunity		11	6		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo					# of Public Comments Received			# of Title VI Forms Received:	<input type="text" value="0"/>			
Public Comments		<input type="text" value="None."/>										
					0							

# 2016 Public Participation Database Report

<input type="text" value="1/27/2016"/>		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
Metropolitan Bicycle & Pedestrian Committee Meeting		9	1	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd St N, Suite 232 Fargo					# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text"/>		

**Public Comments**

J. Kristan stated that he is the founder of the ND Active Transportation Alliance. The mission of the Alliance is to make active transportation (bicycling, walking, etc.) an easy and safe choice for all. He mentioned that the Alliance currently has four members and has been growing. He has been working closely with Gail Mooney (ND Representative – District 20) in pursuing policies that could make active transportation safer for North Dakotans.

J. Kristan also asked if Metro COG could update the ‘rules/safety’ section of [www.bikefm.org](http://www.bikefm.org) to include contact information for local league cycling instructors (LCIs). It was mentioned that the League of American Bicyclists website lists the LCIs. It was suggested that Metro COG could provide a link to this list on the bikefm website.

# 2016 Public Participation Database Report

2/9/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: Fargo Downtown Library 102 3rd St N Fargo		1	21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		1			
				7								
Public Comments	Detailed list provided in Project Appendix											
2/9/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: NDSU Student Center 1340 Administration Ave Fargo		1	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		1			
				4								
Public Comments	Detailed list provided in Project Appendix											
2/9/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: West Acres Mall 3902 13th Ave S Fargo		1	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		1			
				4								
Public Comments	Detailed list provided in Project Appendix											

# 2016 Public Participation Database Report

2/10/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: MSUM Student Center 615 14th St S Moorhead		1	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Received:	<input type="text" value="1"/>			
Public Comments	<input type="text" value="Detailed list provided in Project Appendix"/>											

2/10/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: Mstate 1900 28th Ave S Moorhead		1	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Received:	<input type="text" value="1"/>			
Public Comments	<input type="text" value="Detailed list provided in Project Appendix"/>											

2/10/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #2	Meeting Location: Moorhead Center Mall 510 Center Ave Moorhead		1	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Received:	<input type="text" value="1"/>			
Public Comments	<input type="text" value="Detailed list provided in Project Appendix"/>											
				5								

# 2016 Public Participation Database Report

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2/11/2016	February TTC Meeting/Public Comment Opportunity	13	5	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo				# of Public Comments Received  0			# of Title VI Forms Received:	<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>											
2/18/2016	February Policy Board Meeting/Public Comment Opportunity	8	5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo				# of Public Comments Received  0			# of Title VI Forms Received:	<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>											
2/23/2016	Shyenenne Street Corridor Study Phase II Public Input Meeting		1	30	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: VFW Post 7564 308 Shyenenne St West Fargo				# of Public Comments Received			# of Title VI Forms Received:	<input type="text"/>				
Public Comments	<input type="text" value="See Shyenenne Street Corridor Study Phase II report"/>											

# 2016 Public Participation Database Report

3/10/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
March TTC Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	14	6	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											

3/17/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
March Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	11	6	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											

4/14/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
April TTC Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	9	5	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											

# 2016 Public Participation Database Report

4/14/2016	Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
TIP Amendment #2			0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
Meeting Location: Metro COG One 2nd Street N Ste 232 Fargo											

# of Public Comments Received

0

# of Title VI Forms Received:

## Public Comments

4/21/2016	Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
April Policy Board Meeting/Public Comment Opportunity	15	6	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo											

# of Public Comments Received

0

# of Title VI Forms Received:

## Public Comments

None.

4/26/2016	Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016 Bicycle & Pedestrian Plan Update - Open House		1	9	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Family Wellness Center 2960 Seter Pkwy Fargo											

# of Public Comments Received

# of Title VI Forms Received:

## Public Comments

See project folder

# 2016 Public Participation Database Report

4/26/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016 Bicycle & Pedestrian Plan Update - Booth Setup	Meeting Location: MSUM Comstock Memorial Student Union		1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text"/>				
Public Comments	<input type="text" value="See project folder"/>											

4/27/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016 Bicycle & Pedestrian Plan Update - Booth Setup	Meeting Location: NDSU Memorial Student Union		1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text"/>				
Public Comments	<input type="text" value="See project folder"/>											

4/29/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016 Bicycle & Pedestrian Plan Update - Open House	Meeting Location: Downtown Fargo Library 102 3rd St N Fargo		1	27	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text"/>				
Public Comments	<input type="text" value="See project folder"/>											

# 2016 Public Participation Database Report

5/12/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
May TTC Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	13	6	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											
5/18/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #3	Meeting Location: Ground Transportation Center 502 NP Ave Fargo		1	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		<input type="text" value="1"/>			
Public Comments	<input type="text" value="Detailed list provided in Project Appendix"/>											
5/18/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #3	Meeting Location: Moorhead Center Mall 510 Center Ave Moorhead		1	23	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:		<input type="text" value="1"/>			
				5								
Public Comments	<input type="text" value="Detailed list provided in Project Appendix"/>											

# 2016 Public Participation Database Report

5/19/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
May Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	10	6	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Comments	None.			# of Public Comments Received 0			# of Title VI Forms Received:	0				
5/19/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #3	Meeting Location: Fargo Downtown Library 109 3rd St E Fargo		1	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Comments	Detailed list provided in Project Appendix			# of Public Comments Received 2			# of Title VI Forms Received:	1				
5/19/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
2016-2020 Transit Development Plan Public Meeting #3	Meeting Location: Fargo Theatre 314 Broadway Fargo		1	9	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Comments	Detailed list provided in Project Appendix			# of Public Comments Received 1			# of Title VI Forms Received:	1				

# 2016 Public Participation Database Report

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
<div style="border: 1px solid black; padding: 2px; display: inline-block;">5/24/2016</div> Downtown Moorhead Grade Separation Open House Meeting Location: Hjemkomst Center 202 1st Ave N Moorhead		0	1	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:	<input type="text"/>				
				0								
Public Comments	<input type="text" value="No received"/>											
<div style="border: 1px solid black; padding: 2px; display: inline-block;">6/9/2016</div> June TTC Meeting/Public Comment Opportunity Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo		9	6	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:	<input type="text" value="0"/>				
				0								
Public Comments	<input type="text" value="None."/>											
<div style="border: 1px solid black; padding: 2px; display: inline-block;">6/16/2016</div> June Policy Board Meeting/Public Comment Opportunity Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo		14	6	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received			# of Title VI Forms Received:	<input type="text" value="0"/>				
				0								
Public Comments	<input type="text" value="None."/>											

# 2016 Public Participation Database Report

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
7/14/2016	July TTC Meeting/Public Comment Opportunity	12	6	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text" value="0"/>				
Public Comments		<input type="text" value="None."/>										

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
7/19/2016	Special Joint City Council Meeting	1	1	23	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Casselton City Hall PO Box 548 Casselton				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text"/>				
Public Comments		<input type="text" value="N/A"/>										

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
7/21/2016	July Policy Board Meeting/Public Comment Opportunity	9	6	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo				# of Public Comments Received			# of Title VI Forms Recieved:	<input type="text" value="0"/>				
Public Comments		<input type="text" value="None."/>										

# 2016 Public Participation Database Report

		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
8/11/2016	August TTC Meeting/Public Comment Opportunity	11	5	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: West Fargo City Hall 800 4th Ave E West Fargo				# of Public Comments Received  0			# of Title VI Forms Received:	<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>											
8/18/2016	August Policy Board Meeting/Public Comment Opportunity	14	6	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo				# of Public Comments Received  0			# of Title VI Forms Received:	<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>											
8/24/2016	2017-2020 TIP Open House and Comment Period		1	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Location: Fargo Downtown Public Library 102 3rd St N Fargo				# of Public Comments Received  0			# of Title VI Forms Received:	<input type="text"/>				
Public Comments	<input type="text" value="No comments were received"/>											

# 2016 Public Participation Database Report

8/31/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
Metropolitan Bicycle & Pedestrian Committee Meeting	Meeting Location: Fargo Cass Public Health - Linden Room 1240 25th St S Fargo	12	1	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text"/>			
Public Comments	<p>D. Kazmierczak had a suggestion that perhaps property owners adjacent to already existing state trails could be of resource in winning land owners over by stating their positive experiences with the trails.</p> <p>D. Kazmierczak wanted to state that she was disappointed with the City of Moorhead's lack of bike trails along the Red River and the lack of the City of Moorhead's heed to her input regarding such trails. She mentioned how contacted various city officials about improved trails along the river but was only pointed to the Moorhead River Corridor Study. Kazmierczak asked why there is not a trail on the Moorhead side of the River between Main Ave and Gooseberry Park.</p>											

9/8/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
September TTC Meeting/Public Comment Opportunity	Meeting Location: West Fargo City Hall 800 4th Ave E West Fargo	13	5	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
Public Comments	<input type="text" value="None."/>											

# 2016 Public Participation Database Report

9/15/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
September Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	11	6	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											

10/11/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
Barnesville Comprehensive & Transportation Plan Public Open House	Meeting Location: Barnesville Senior Center 501 2nd Ave NE Barnesville		2		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="1"/>			
Public Comments												

10/13/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
October TTC Meeting/Public Comment Opportunity	Meeting Location: West Fargo City Hall 800 4th Ave E West Fargo	14	6	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
				0								
Public Comments	<input type="text" value="None."/>											

# 2016 Public Participation Database Report

Date	Attendees: Board	Attendees: Staff	Attendees: Public	Public Presentation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
10/20/2016	10	6	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
October Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo			# of Public Comments Received	# of Title VI Forms Received:		<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>			0							
11/10/2016	12	6	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
November TTC Meeting/Public Comment Opportunity	Meeting Location: West Fargo City Hall 800 4th Ave E West Fargo			# of Public Comments Received	# of Title VI Forms Received:		<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>			0							
11/17/2016	12	6	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
November Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo			# of Public Comments Received	# of Title VI Forms Received:		<input type="text" value="0"/>				
Public Comments	<input type="text" value="None."/>			0							

# 2016 Public Participation Database Report

12/7/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
Metropolitan Bicycle & Pedestrian Committee Meeting	Meeting Location: Metro COG Conference Room One 2nd St N, Suite 232 Fargo	13	2	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text"/>			
Public Comments	<input type="text" value="None"/>											

12/8/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
December TTC Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	15	6	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
Public Comments	<input type="text" value="None."/>											

12/15/2016		Attendees: Board	Attendees: Staff	Attendees: Public	Public Present- ation?	Visual Tools Used?	Social Media Used?	Handouts?	Press Release?	Box Ad?	Legal Ad?	Public Access TV?
December Policy Board Meeting/Public Comment Opportunity	Meeting Location: Metro COG - Conference Room One 2nd Street N Ste 232 Fargo	10	5	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				# of Public Comments Received				# of Title VI Forms Recieved:	<input type="text" value="0"/>			
Public Comments	<input type="text" value="None."/>											