

The 567th Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments

THURSDAY, June 20, 2019 – 4:00 p.m.

Civic Center Conference Room

207 4th St N, Suite A (2nd floor)

Fargo, North Dakota

OVERALL AGENDA

1. Call to Order and Introductions
 - a. Introductions Information Item
 - b. Approve Order and Contents of the Overall Agenda Action Item
 - c. Approve Minutes of the May 16, 2019 Board Meeting Action Item
 - d. Approve June 2019 Bills Action Item
2. Consent Agenda Action Item
 - a. May Month End Report
 - b. Executive Director Annual Review
 - c. US 10/75 Corridor Study Contract Extension
 - d. Remodel Change Order Items
 - e. Moorhead BUILD Grant Application – Letter of Support
3. Regular Agenda
 - a. Public Comment Opportunity Public Input
 - b. 2020 Budget and UPWP Amendment #3 Action Item
 - c. North Dakota Urban Transportation Alternatives Grant Awards Information Item
 - d. Casselton Comprehensive and Transportation Plan Information Item
 - e. Fargo-Moorhead Bike Map App Information Item
4. Additional Business Information Item
5. Adjourn

REMINDER: The next Metro COG Policy Board Meeting will be held Thursday, July 18, 2019 at 4:00 p.m. in the Civic Center Conference Room.

Red Action Items require roll call votes.

Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org>

NOTE: Given the participation of Fargo City Commissioners at Policy Board meetings, such meetings may constitute open public meetings of the City of Fargo.

Metro COG is committed to ensuring all individuals, regardless of race, color, sex, age, national origin, disability/handicap, sexual orientation, and/or income status have access to Metro COG's programs and services. Meeting facilities will be accessible to mobility impaired individuals. Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact Savanna Leach, Metro COG Executive Assistant, at 701-532-5100 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in the meeting.

PLANNING ORGANIZATION SERVING

FARGO, WEST FARGO, HORACE, CASS COUNTY, NORTH DAKOTA AND MOORHEAD, DILWORTH, CLAY COUNTY, MINNESOTA

Agenda Item 1c, Attachment 1

**566th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, May 16, 2019 – 4:00 pm
Civic Center River Room**

Members Present:

| | | |
|--------|-------------|--|
| Duane | Breitling | Cass County Commission |
| Shara | Fischer | Fargo Planning Commission |
| Eric | Gjerdevig | West Fargo City Commission |
| Tony | Grindberg | Fargo City Commission |
| John | Gunkelman | Fargo Planning Commission |
| Chuck | Hendrickson | Moorhead City Council |
| Brent | Holper | Horace (alternate) |
| Steve | Jesme | Dilworth City Council |
| Nicole | Mattson | Moorhead Planning Commission (alternate) |
| Jenny | Mongeau | Clay County Commission |
| Brad | Olson | West Fargo City Commission |
| Rocky | Schneider | Fargo Planning Commission |
| John | Strand | Fargo City Commission |

Members Absent:

| | | |
|----------|------------|------------------------|
| Tony | Gehrig | Fargo City Commission |
| Steve | Gehrtz | Moorhead City Council |
| Jonathan | Judd | Moorhead City Council |
| John | Koerselman | Horace City Commission |
| Dave | Piepkorn | Fargo City Commission |

Others Present:

| | | |
|---------|------------|------------------------|
| Adam | Altenburg | Metro COG |
| Luke | Champa | Metro COG |
| Dan | Farnsworth | Metro COG |
| Cindy | Gray | Metro COG |
| Matt | Kinsella | Apex Engineering |
| Michael | Maddox | Metro COG |
| Anna | Pierce | Metro COG |
| Bob | Walton | NDDOT – Fargo District |

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on May 16, by Chair Mongeau, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Mongeau asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 566th Policy Board Meeting.

Mr. Schneider moved, seconded by Mr. Gunkelman.

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Mongeau asked for approval of the Minutes of the April 18, 2019 Meeting.

MOTION: Approve the April 18, 2019 Policy Board Meeting Minutes.

Mr. Hendrickson moved, seconded by Mr. Olson.

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Mongeau asked for approval of the May 2019 Bills as listed on Attachment 1d.

MOTION: Approve the May 2019 Bills List.

Mr. Jesme moved, seconded by Mr. Gjerdevig.

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Mongeau asked for approval of Items a-f on the Consent Agenda.

- a. April Month End Report
- b. FTA Section 5339/5310 ND Transit Applications
- c. Metro COG Articles of Association Revision
- d. 2019-2022 TIP Amendment #3
- e. FM Diversion Rec Plan Consultant Selection
- f. 2045 MTP Contract Extension

MOTION: Approve Items a-f on the Consent Agenda.

Mr. Strand moved, seconded by Mr. Jesme.

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

No MOTION

3b. Moorhead 12th Avenue South Corridor Study Final Report

Matt Kinsella, of Apex Engineering gave a presentation regarding the Moorhead 12th Avenue South Corridor Study Final Report. Ms. Mongeau asked about collaboration with Concordia College. Mr. Kinsella said they have been in coordination with the college and have been proposing access management solutions for the campus.

Mr. Hendrickson asked about the railroad crossing and if it would be feasible to include in the 2020 project. Mr. Kinsella that the railroad solution would be a much longer term project requiring lengthy coordination with BNSF.

Ms. Mattson asked about the intersection of 8th Street and 12th Avenue South and the “no right turn on red” in the eastbound to southbound direction. Mr. Kinsella said that the decision was made to make them dynamic signs rather than permanent, as they have been proven to be more effective than static signs.

MOTION: Approve the Moorhead 12th Avenue South Corridor Study

Mr. Olson moved, seconded by Mr. Hendrickson.

MOTION, passed

Motion carried unanimously.

3c. Prepare for 2020 Budget; Consider Project Needs List and Prioritization

Mr. Schneider asked for clarification about ongoing 2020 projects.

MOTION: Authorize Metro COG staff to initiate a UPWP Amendment that substitutes the 2020 Metro-Wide Traffic Counting Program with a Veterans Boulevard Corridor Study, and prepare 2020 budget estimates accordingly.

Mr. Breitling moved, seconded by Mr. Strand

MOTION, passed

Motion carried unanimously.

4. Additional Business

There was a general discussion about coordinating construction between jurisdictions, as 2019 is already proving to be a volatile year for construction related traffic interruptions.

5. Adjourn

MOTION: Adjourn the 566th Meeting of the FM Metro COG Policy Board

Mr. Breitling moved, seconded by Ms. Mattson.

MOTION, passed.

Motion carried unanimously.

The 566th Meeting of the FM Metro COG Policy Board held Thursday, May 16, 2019 was adjourned at 4:44 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD June 13, 2019, 4:00 P.M. IN THE CIVIC CENTER CONFERENCE ROOM. 207 4TH ST N, STE A, FARGO, ND.

Respectfully Submitted,

Luke Champa
Assistant Planner

AMENDMENT NO. 1 TO MnDOT CONTRACT NO. 1030763

| | | |
|--|--------------------------------|-----------|
| Contract Start Date: October 9, 2018 | Original Contract Amount: | \$ 40,000 |
| Original Contract Expiration Date: June 30, 2019 | Previous Amendment(s) Total: | \$ N/A |
| Current Contract Expiration Date: June 30, 2019 | Current Amendment Amount: | \$ 0.00 |
| New Contract Expiration Date: June 30, 2020 | Total Amended Contract Amount: | \$ 40,000 |

Federal Project Number: N/A**State Project Number (SP):** 1401-183**Trunk Highway Number (TH):** 10 & 75**Project Identification:** Moorhead Planning Study: Alternative Analysis

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("State") and Fargo-Moorhead Metropolitan Council of Governments, Case Plaza, Suite 232, One Street North, Fargo, ND 58102-4807 acting through its Policy Board ("Governmental Unit").

RECITALS

1. State has a contract with the Governmental Unit identified as MnDOT Contract Number 1030763 ("Original Contract"). State is in need of planning services to complete an alternative analysis for US 10 and 75, including a railroad underpass in Moorhead.
2. It is necessary to amend the contract to gather additional stakeholder input and due to staffing changes.
3. State and the Governmental Unit are willing to amend the Original Contract as stated below.

CONTRACT AMENDMENT

Unless otherwise noted, in this amendment, deleted contract terms will be ~~struck-out~~ and the added contract terms will be **bolded** and underlined.

REVISION 1. Subarticle 1.2 is amended as follows:

1.2 Expiration Date: This agreement will expire on ~~June 30, 2019~~ **June 30, 2020** or when all obligations have been satisfactorily fulfilled, whichever comes first.

REVISION 2. Exhibit A Scope of Services – Timeline is amended as follows:

It is expected that the above referenced study process will begin in June 2018 **and** will be completed no later than June ~~30, 2019~~ **2020**.

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and any previous amendment remain in full force and effect.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: _____

Date: _____

Governmental Unit

Governmental Unit certifies that the appropriate person(s) have executed the amendment on behalf of Governmental Unit as required by applicable articles, bylaws or resolutions.

Signed: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION (with delegated authority)

Individual certifies that the applicable provisions of Minnesota Statutes §16C.08 subdivisions 2 and 3 are reaffirmed

Signed: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

Signed: _____

Date: _____

June 20, 2019

The Honorable Elaine Chao
Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: FY 2020 Better Utilizing Investments to Leverage Development Grant Program
Moorhead Grade Separation, Safety, and Mobility Project

Dear Secretary Chao:

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is in support of the Moorhead Grade Separation, Safety and Mobility Project. This project would provide the much needed railroad grade separations at 11th St in the core of Moorhead, MN.

Metro COG is currently in the process of updating the Metropolitan Transportation Plan for the metro area. Numerous projects have been scored and ranked as part of that effort. The 11th Street railroad grade separation scores high in our project prioritization due largely to the improved system security, resiliency, and reliability that would result from a grade separation at this location. The prioritization also recognizes that the grade separation provides a connection to jobs, improves freight connections, and provides improved mobility on a commercial arterial corridor. The draft planning products for the 2045 MTP build upon the adopted 2040 Long Range Transportation Plan (2014) and the Moorhead Downtown Grade Separation Study (2016), both of which documented the importance of a railroad grade separation.

A significant number of trains travel through Moorhead daily, however all crossings through the core of the City are currently at-grade. The lack of grade separations has a significant impact on the mobility of local traffic, regional traffic, freight movement, bicycle/pedestrian movement, and emergency response. The funding of this project would greatly alleviate these deficiencies and would provide the safety and mobility necessary for our quickly-growing region.

The need for this project has been in the forefront of our Metropolitan Area's transportation priorities for decades and has only increased in importance as both vehicular and rail traffic continue to increase.

We look forward to the benefits that these grade separations will have on the safety and mobility of our Metropolitan Area and our region.

Sincerely,

Jenny Mongeau, Clay County Commissioner
Metro COG Policy Board Chair

Cindy Gray, AICP
Executive Director

To: Policy Board
From: Cindy Gray, Executive Director
Date: June 14, 2019
Re: **2020 Budget and 2019-2020 UPWP Amendment #3 – 2020 Updates**

Background

The 2019-2020 UPWP was approved by FHWA in December of 2018. In February, 2019, UPWP Amendment #1 was approved to adjust project budgets for the 9th Street Corridor Study and the Northwest Metropolitan Transportation Plan. Amendment #1 was an administrative modification. In March, 2019, UPWP Amendment #2 was prepared to add the 17th Avenue S Corridor Study as a carryover project into the 2019-2020 UPWP, and to add funds to the 2019 Operations/Overhead Budget to purchase updated traffic count equipment.

Proposed UPWP Amendment #3

The purpose of UPWP Amendment #3 is to update the 2020 budget and contracted projects. At the May TTC and Policy Board meeting, there was general agreement that a Veterans Boulevard Corridor Feasibility Analysis is an acceptable 2020 substitute for the Metro wide Traffic Counting Program, which will be reprogrammed for 2021.

Remove Metro COG Traffic Counting Program – Reschedule in 2021-2022 UPWP as a 2021 Project

Moving this project to 2021 allows it to occur during the same year as NDDOT is scheduled to complete counts in eastern ND. Local match was broken out between all jurisdictions.

Please keep in mind that Metro COG has the equipment and the capability to carry out traffic counts using tubes or cameras within the metropolitan planning area as the need arises.

Add Veterans Boulevard Corridor Feasibility Study – Use funds designated for traffic counting program on this study in 2020

This study was submitted by the City of Fargo for the list of future studies and plans needed in the metropolitan planning area. At this time, the 2020 budget reflects this as a \$125,000 project, which is the same budget as the traffic counting program. Metro COG has the flexibility to add federal funds to this project, which would increase the local match requirement. TTC recommended the addition of \$25,000 to this project, bringing the total to \$150,000 consisting of \$120,000 Federal funds and \$30,000 local funds (80/20 split).

Operations and Overhead – Adjustments to operations and overhead costs

Metro COG will be taking on additional square footage within the Case building. That, along with our lease arrangements, as approved upon by the Policy Board, will result in increased rent. Other operational costs have been adjusted based on salary updates, payment of professional organization dues, software and other IT-related needs, the need for additional travel budget, and additional, more recent information.

CPG Funds – Remaining CPG funds of \$168,591

Based on budgeted amounts thus far, Metro COG has approximately \$168,000 remaining in unbudgeted CPG funds for 2020. Options for those funds were presented to the TTC. They include:

- Dynamic Traffic Assignment Coordination with ATAC or another entity,
- StreetLight platform – purchase registration to enable use of data paid for by MNDOT (\$5,000),
- Add funds to the Veterans Boulevard Corridor Feasibility Study (\$25,000),
- Add funds to another project already under contract, if needed (76th Ave S),
- Add budget to ATAC's Intersection Traffic Data Reporting project for Fargo, West Fargo and Moorhead,
- Add the proposed ATSPM set-up for Fargo as proposed by ATAC, and
- Designate project in 2020 when priorities become more apparent.

It is not necessary to program all of the remaining Federal funds. The use of all or a portion of these funds will require a 20 percent local match. A twenty percent match for the entire CPG amount of \$168,591 is \$42,147, for a total of \$210,738. The TTC recommended programming approximately \$92,000 in additional Federal Funds, leaving approximately \$76,500 to address other needs that may arise during 2020. The local match for the programming of an additional \$92,000 is \$23,000.

Summary

The proposed budget results in changes to the local match amounts for Metro COG's partner jurisdictions. At their June 5th meeting the Executive Committee reviewed the proposed changes both in total and in the form of a detailed breakout of costs and recommended approval to the Policy Board. TTC recommended approval at their June 14th meeting. The changes are summarized in Table 1.

| Table 1 - 2020 Budget Approved per UPWP and Proposed Updates | | | |
|--|---------------|-------------------|--|
| Operations and Overhead | | | |
| Approved UPWP | | | |
| Total Eligible | Federal - 80% | Local - 20% Match | Local Only - Ineligible |
| \$838,167.44 | \$668,949.95 | \$167,237.49 | \$1,980.00 |
| Proposed 2020 Updates | | | |
| Total Eligible | Federal | Local | Local Only - Ineligible |
| \$915,692.21 | \$727,189.77 | \$188,502.44 | \$2,300.00 |
| Contracted Projects | | | |
| Approved UPWP | | | |
| Total | Federal - 80% | Local | Local Exceeds 20% due to 50% match on FM Diversion Rec Plan. |
| \$660,000.00 | \$483,000.00 | \$177,000.00 | |
| Proposed 2020 Updates | | | |
| Total | Federal - 80% | Local | Local Exceeds 20% due to 50% match on FM Diversion Rec Plan. |
| \$770,000.00 | \$571,000.00 | \$199,000.00 | |

Operations and overhead changes are necessary to reflect changes in several areas, including, but not limited to an increase in Metro COG's rent as a result of absorbing more square footage, staff salary adjustments, professional organization dues payment (approved by Policy Board in 2019), and the observation that the budget in the approved UPWP does not adequately account for local and regional travel costs. In addition, many opportunities have arisen for FHWA and FTA workshops and training that are not accounted for in our travel budget. We believe it is important that we have the ability to send a staff person to these events to ensure that we are following the most up-to-date Federal guidance. The Policy Board has also encouraged Metro COG to become more involved locally and regionally in events and meetings that require registration and travel.

Table 2 breaks out the proposed overhead budget categories. Some of the categories are not apples-to-apples comparisons, as certain costs were moved from one category to another.

Table 2 – Proposed 2020 Overhead Budget

Overhead Costs - 2019-2020 Budget

| 800 Overhead | | 2019 | 2020 per UPWP | 2020 Proposed |
|--|--|---------------------|---------------------|---------------------|
| 800a | Travel / Registrations/ Training/etc.. | \$10,200.00 | \$10,400.00 | \$24,860.00 |
| 800b | Dues / Subscriptions | \$4,646.00 | \$5,456.00 | \$6,628.00 |
| 800c | Office Supplies | \$3,200.00 | \$3,200.00 | \$3,500.00 |
| 800d | Postage | \$1,500.00 | \$1,500.00 | \$2,364.00 |
| 800e | Advertising | \$2,200.00 | \$2,200.00 | \$2,200.00 |
| 800f | Office Rent | \$36,560.56 | \$37,307.28 | \$62,400.00 |
| 800g | Insurance | \$6,074.00 | \$6,106.00 | \$7,300.00 |
| 800h | Communications | \$4,140.00 | \$4,200.00 | \$3,840.00 |
| 800i | Information Systems | \$34,660.00 | \$34,680.00 | \$39,900.00 |
| 800j | Audit | \$8,000.00 | \$8,250.00 | \$11,000.00 |
| 800k | Office Equipment | \$500.00 | \$1,500.00 | \$500.00 |
| 800l | Printing | \$9,813.00 | \$9,856.00 | \$7,799.92 |
| 800m | Legal Services | \$550.00 | \$550.00 | \$800.00 |
| 800n | Accounting Services | \$15,600.00 | \$16,000.00 | \$15,600.00 |
| 800o | HR Services | \$500.00 | \$500.00 | \$500.00 |
| 800p | Traffic Count Equipment Maintenance | \$500.00 | \$500.00 | \$500.00 |
| 800q | Payroll Services | \$1,440.00 | \$1,440.00 | \$1,440.00 |
| 800r | Newsletter Printing and Mailing | \$2,400.00 | \$2,500.00 | \$2,500.00 |
| Total Overhead¹ | | \$142,483.56 | \$146,145.28 | \$193,631.92 |
| 801 Overhead (Funded Locally) | | 2019 | 2020 Estimated | 2020 Proposed |
| 801a | Misc. | \$1,980.00 | \$1,980.00 | \$2,300.00 |
| Total Overhead (Funded Locally)² | | \$1,980.00 | \$1,980.00 | \$2,300.00 |
| Total 2019 and 2020 Overhead Costs | | \$144,463.56 | \$148,125.28 | \$195,931.92 |

The impact of these changes on local dues is summarized in the following attachments:

- Table 3 – 2020 Local Matches per Proposed Budget
- Table 4 – Jurisdiction Operations Dues Summary – 2020 Budget
- Table 5 – Jurisdiction Project Dues Summary – 2020 Budget

For the sake of fully utilizing our Federal Consolidated Planning Grant, the TTC was encouraged to identify additional uses for at least a portion of the remaining \$168,591 in Federal funds that are currently not allocated to any projects within this proposed budget. Their recommendations, which involve programming of \$92,000 of the remaining Federal funds and \$23,000 in local funds, have been incorporated into all tables and estimates included in this memo.

If your review of these material results in any questions, please do not hesitate to contact me prior to the Policy Board meeting.

Requested Actions:

Approve the proposed 2020 Budget and associated UPWP Amendment #3.

| Table 3 - 2020 Local Matches per Proposed Budget | | | | | | | |
|--|--|--|---|---------------------|--------------------------------------|---------------------|-----------------------------|
| Jurisdiction | Match for Eligible Operations & Overhead | Match for Ineligible Operations & Overhead | Total 2020 Proposed Operations & Overhead | Total of 2019 O & O | Difference between 2019 & 2020 O & O | Contracted Projects | Total 2020 Contract + O & O |
| Cass County | 12,505.85 | 177.90 | 12,683.75 | 10,502.82 | 2,180.93 | 1,005.53 | 13,689.28 |
| Clay County | 13,242.77 | 188.38 | 13,431.15 | 11,121.71 | 2,309.44 | 1,064.78 | 14,495.93 |
| Dilworth | 3,151.33 | 44.83 | 3,196.16 | 2,646.59 | 549.57 | 253.38 | 3,449.54 |
| Fargo | 80,841.22 | 1,150.00 | 81,991.22 | 67,893.08 | 14,098.14 | 64,700.00 | 146,691.22 |
| Horace | 1,903.01 | 27.07 | 1,930.08 | 1,598.21 | 331.87 | 12,153.01 | 14,083.09 |
| Moorhead | 29,809.95 | 424.06 | 30,234.01 | 25,035.36 | 5,198.65 | 36,571.85 | 66,805.86 |
| West Fargo | 20,228.32 | 287.76 | 20,516.08 | 16,988.40 | 3,527.68 | 8,251.45 | 28,767.53 |
| Diversion Authority | 0.00 | 0.00 | 0.00 | 0 | 0 | 75,000.00 | 75,000.00 |
| MnDOT | 26,820.00 | 0.00 | 26,820.00 | 26,820.00 | 0.00 | 0.00 | 26,820.00 |
| Total | 188,502.45 | 2,300.00 | 190,802.45 | 162,606.17 | 28,196.28 | 199,000.00 | 389,802.45 |

Jurisdiction Operations Dues Summary - 2020 Budget

| Dues and Local Match on Contracted Planning Projects | Participating Jurisdictions | Jurisdiction | | | | | | | | Total Cost Split Between Jurisdictions | Federal Share | Federal % | Local Share | Local % |
|--|-----------------------------|--|-------------|------------|-------------|------------|-------------|-------------|-------------|--|---------------|-----------|--------------|---------|
| | | Cass Co. | Clay Co. | Dilworth | Fargo | Horace | Moorhead | West Fargo | Other | | | | | |
| Metro COG Dues | | 20 Percent Local Match Distributed by Jurisdiction | | | | | | | | | | | | |
| Approved Dues Formula | | 7.7% | 8.2% | 1.9% | 50.0% | 1.2% | 18.4% | 12.5% | 0.0% | 100.00% | | | | |
| | | | | | | | | | | | | | | |
| Internal Opertions (eligible costs) | | | | | | | | | | | | | | |
| Metro COG Personnel (Total Loaded Wage) | All | \$8,991.81 | \$9,521.67 | \$2,265.83 | \$58,125.53 | \$1,368.28 | \$21,433.61 | \$14,544.33 | \$26,820.00 | \$ 715,355.29 | \$572,284.23 | 80% | 143,071 | 20% |
| Metro COG Overhead Costs | All | \$2,995.42 | \$3,171.93 | \$754.81 | \$19,363.19 | \$455.81 | \$7,140.12 | \$4,845.11 | \$0.00 | \$ 193,631.92 | \$154,905.54 | 80% | 38,726 | 20% |
| MnDOT Match Requiement | All | \$518.62 | \$549.18 | \$130.69 | \$3,352.50 | \$78.92 | \$1,236.22 | \$838.87 | \$0.00 | \$ 6,705.00 | | | 6,705 | |
| Total Dues (Internal) | | \$12,505.85 | \$13,242.77 | \$3,151.33 | \$80,841.22 | \$1,903.01 | \$29,809.95 | \$20,228.32 | \$26,820.00 | \$915,692.21 | \$727,189.77 | | \$188,502.44 | |
| | | | | | | | | | | | | | | |
| Internal Operations (ineligible costs) | All | \$177.90 | \$188.38 | \$44.83 | \$1,150.00 | \$27.07 | \$424.06 | \$287.76 | | \$2,300.00 | \$0.00 | | | |
| | | | | | | | | | | | | | | |
| Total | | \$12,683.75 | \$13,431.16 | \$3,196.15 | \$81,991.22 | \$1,930.08 | \$30,234.00 | \$20,516.07 | \$26,820.00 | \$917,992.21 | \$727,189.77 | | \$188,502.44 | |

Jurisdiction Project Dues Summary - 2020 Budget

| Dues and Local Match on Contracted Planning Projects | Participating Jurisdictions | Jurisdiction | | | | | | | | Total Cost | Federal Share | Federal % | Local Share | Local % |
|--|-----------------------------|-------------------|-------------------|-----------------|--------------------|--------------------|--------------------|-------------------|--------------------|---------------------|---------------------|-----------|---------------------|---------|
| | | Cass Co. | Clay Co. | Dilworth | Fargo | Horace | Moorhead | West Fargo | Other | | | | | |
| Metro COG Dues | | | | | | | | | | | | | | |
| Approved Dues Formula | | 7.7% | 8.2% | 1.9% | 50.0% | 1.2% | 18.4% | 12.5% | 0.0% | 100.00% | | | | |
| Regional Contracted Planning Projects | | | | | | | | | | | | | | |
| NDSU ATAC Annual Participation (TDM Model Dev) | All | \$154.70 | \$163.81 | \$38.98 | \$1,000.00 | \$23.54 | \$368.75 | \$250.22 | \$0.00 | \$10,000.00 | \$8,000.00 | 80% | \$2,000.00 | 20% |
| Metro COG Traffic Counting Program | Delay to 2021 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | 80% | \$0.00 | 20% |
| Metro COG Remodel and Furnishing | All | \$386.74 | \$409.53 | \$97.45 | \$2,500.00 | \$58.85 | \$921.87 | \$625.56 | | \$25,000.00 | \$20,000.00 | 80% | \$5,000.00 | 20% |
| Dynamic Traffic Assoginment Model | All | \$464.09 | \$491.44 | \$116.95 | \$3,000.00 | \$70.62 | \$1,106.24 | \$750.67 | | \$30,000.00 | \$24,000.00 | 80% | \$6,000.00 | 20% |
| total | | \$1,005.53 | \$1,064.78 | \$253.38 | \$6,500.00 | \$153.01 | \$2,396.85 | \$1,626.45 | \$0.00 | \$65,000.00 | \$52,000.00 | | \$13,000.00 | |
| Individual Jurisdiction Contracted Planning | | | | | | | | | | | | | | |
| MATBUS Transit Development Plan | MATBUS | | | | \$26,800.00 | | \$13,200.00 | | | \$200,000.00 | \$160,000.00 | 80% | \$40,000.00 | 20% |
| 17th Street Corridor Study | Moorhead | | | | | | \$20,000.00 | | | \$100,000.00 | \$80,000.00 | 80% | \$20,000.00 | 20% |
| Northwest Metropolitan Transportation Plan | Fargo/West Fargo | | | | \$5,000.00 | | | \$5,000.00 | | \$50,000.00 | \$40,000.00 | 80% | \$10,000.00 | 20% |
| Fargo-Moorhead Diversion Rec Plan (2019-2020) | Diversion Authority | | | | | | | | \$75,000.00 | \$150,000.00 | \$75,000.00 | 50% | \$75,000.00 | 50% |
| Veterans Boulevard Corridor Feasibility Study | Fargo/Horace | | | | \$18,000.00 | \$12,000.00 | | | | \$150,000.00 | \$120,000.00 | 80% | \$30,000.00 | 20% |
| ATAC Intersection Traffic Data Reporting | Fargo/WF/Mhd | | | | \$3,900.00 | | \$975.00 | \$1,625.00 | | \$32,500.00 | \$26,000.00 | 80% | \$6,500.00 | 20% |
| ATAC ATSPM Setup for Fargo | Fargo | | | | \$4,500.00 | | | | | \$22,500.00 | \$18,000.00 | 80% | \$4,500.00 | 20% |
| Total Contracted Planning Studies | | \$0.00 | \$0.00 | \$0.00 | \$58,200.00 | \$12,000.00 | \$34,175.00 | \$6,625.00 | \$75,000.00 | \$705,000.00 | \$519,000.00 | | \$186,000.00 | |
| Grand Total | | \$1,005.53 | \$1,064.78 | \$253.38 | \$64,700.00 | \$12,153.01 | \$36,571.85 | \$8,251.45 | \$75,000.00 | \$770,000.00 | \$571,000.00 | | \$199,000.00 | |

To: Policy Board
From: Dan Farnsworth, Transportation Planner
Date: June 14, 2019
Re: **ND Urban Transportation Alternatives Grant Results**

In December 2018 Metro COG submitted the Transportation Alternatives (TA) program grant applications to NDDOT for award consideration. Metro COG received a total of ten applications – five from City of Fargo, three from City of West Fargo, one from City of Horace, and one from Fargo Public Schools.

A total of seven projects were awarded (see Attachment 1 – Urban Projects – 2020/2021 Transportation Alternatives (TA)). The West Fargo Drain 45 Multi-Use Path (Phase I) was selected for funding as the 7th ranked project overall.

Metro COG, in cooperation with the Metropolitan Bicycle & Pedestrian Committee, prioritized the applications prior to submittal to NDDOT. This process of Metro COG prioritizing applications takes place each solicitation year.

Projects are awarded funding based on the decision of NDDOT's Transportation Alternatives Project Selection Committee. Historically, the project prioritizations submitted by Metro COG tend to align with the prioritization of the NDDOT's Selection Committee. However the last round of award funding showed differing prioritizations between NDDOT's Selection Committee and the prioritizations submitted by Metro COG. The differing prioritizations can be seen below:

Metro COG / Bicycle & Pedestrian Committee Prioritization

1. City of West Fargo – Armour Park Sheyenne River Bridge
2. City of Fargo – Deer Creek/Drain 27 Shared Use Path
3. City of West Fargo – Drain 45 Multiuse Path
4. City of Horace – County Road 17 Shared-Use Path Phase II
5. City of Fargo – Bison Village Shared Use Path
6. City of Fargo – Coulee's Crossing/Drain 53 Shared Use Path
7. Fargo Public Schools – Bicycle Parking Infrastructure

NDDOT TA Project Selection Committee

1. City of West Fargo – Drain 45 Multiuse Path (Phase I)
2. City of Horace – County Road 17 Shared-Use Path Phase II
3. City of West Fargo – Armour Park Sheyenne River Bridge
4. City of Fargo – Deer Creek/Drain 27 Shared Use Path
5. City of Fargo – Bison Village Shared Use Path
6. City of West Fargo – Drain 45 Multiuse Path (Phase II)
7. City of Fargo – Coulee's Crossing/Drain 53 Shared Use Path
8. Fargo Public Schools – Bicycle Parking Infrastructure

This is an informational item for the Policy Board. The Metropolitan Bicycle & Pedestrian Committee will plan to discuss in detail the value of continued project prioritization.

| Urban Projects – 2020 / 2021 Transportation Alternatives (TA) | | | | |
|---|---------------------------|--|-------------------------|-----------------------|
| Ranking | City | Project | Federal Funds Requested | Federal Funds Awarded |
| 1 | Jamestown | SRTS Project | \$290,000 | \$290,000 |
| 2 | Lincoln / Burleigh County | SRTS Improvements | | |
| 3 | Mandan | 19th St SE Trail | \$222,896 | \$222,896 |
| 4 | Wahpeton | SRTS Project | \$290,000 | \$290,000 |
| 5 | Grand Forks | South Columbia Road Shared Use Path | \$105,569 | \$105,569 |
| 6 | Grand Forks | University Ave Shared Use Path | \$290,000 | \$290,000 |
| 7 | West Fargo | Drain 45 Multi-Use Path Phase 1 | \$290,000 | \$290,000 |
| 8 | Horace/Cass Co | CR 17 Shared Use Path | \$290,000 | \$232,000 |
| 9 | West Fargo | Armour Park Sheyenne River Pedestrian Bridge | \$190,404 | Alternate |
| 10 | Bismarck | Public Schools Safety Improvement | \$290,000 | |
| 11 | Fargo | Deer Creek/Drain 27 Shared Use Path | \$105,614 | |
| 12 | Wahpeton | 2nd Street South Sidewalk Improvements | \$290,000 | |
| 13 | Fargo | Safe & Secure Bicycle Infrastructure | \$90,527 | |
| 14 | Bismarck | South Washington Trail | \$50,316 | |
| 15 | Minot | 16th St SW Shared Use Path | \$209,382 | |
| 16 | Fargo | Bison Village Shared Use Path | \$290,000 | |
| 17 | West Fargo | Drain 45 Multi-Use Path Phase 2 | \$161,860 | |
| 18 | Bismarck | Hay Creek Trail | \$290,000 | |
| 19 | Williston | Sand Creek Trail | \$160,612 | |
| 20 | Fargo | Coulee's Crossing/Drain 53 Shared Use Path | \$290,000 | |
| 21 | Bismarck | Burleigh Avenue Trail | \$161,860 | |
| 22 | West Fargo | Sheyenne River Pedestrian Bridge at 23rd Ave E | \$199,628 | |
| Total | | | \$290,000 | |
| | | | \$4,848,668 | \$1,720,465 |

| Rural Projects – 2020 / 2021 Transportation Alternatives (TA) | | | | |
|---|---------------------------|--------------------------------------|-------------------------|-----------------------|
| Ranking | City | Project | Federal Funds Requested | Federal Funds Awarded |
| 1 | Bowman / Bowman Co | 2021-2022 Safe Sidewalk | | |
| 2 | Minto / Walsh Co | School Route | \$200,000 | \$200,000 |
| 3 | Standing Rock Reservation | Porcupine Pathway Project | \$200,000 | \$200,000 |
| 4 | Bottineau Co | Lake Metigoshe Narrows Viewing Area | \$167,358 | \$167,358 |
| 5 | Richardton / Stark Co | Sidewalk Improvements Phase 1 | \$153,473 | \$153,473 |
| 6 | Forman / Sargent Co | Sargent Central Project Bike Rack | \$113,599 | \$113,599 |
| 7 | Grenora / Williams Co | Public School Sidewalk Project | \$6,965 | \$6,965 |
| 8 | Hettinger / Adams Co | 2020 SRTS Project | \$200,000 | \$200,000 |
| 9 | Killdeer / Dunn Co | Sidewalk Improvement Project | \$197,117 | \$113,205 |
| 10 | Burlington / Ward Co | US 2-52 Overhead Pedestrian Bridge | \$200,000 | \$113,205 |
| 11 | Milnor/Sargent Co | Main Street Sidewalks, Curb & Gutter | \$200,000 | Alternate |
| 12 | Harvey / Wells Co | Pedestrian Route for Harvey | \$200,000 | |
| 13 | New Town / Mountrail Co | Highway 1804 Sidewalk and Lighting | \$200,000 | |
| 14 | Langdon / Cavalier Co | Langdon Park Board Sidewalk | \$200,000 | |
| 15 | Munich / Cavalier Co | 7th Avenue Improvements Bike Lane | \$160,484 | |
| 16 | Cass Co | Northern Cass Pass | \$60,922 | |
| 17 | Gwinner / Sargent Co | Northwest Area Sidewalks | \$95,093 | |
| 18 | Grafton / Walsh Co | Shared Use Trail Overlay | \$200,000 | |
| 19 | Richardton / Stark Co | Sidewalk Improvements Phase 2 | \$143,018 | |
| | | | \$80,179 | |
| Total | | | \$2,978,208 | \$1,267,805 |



Fargo-Moorhead Metropolitan
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To: Policy Board Members
From: Luke Champa, Assistant Planner
Date: June 13, 2019
Re: **Casselton Comprehensive and Transportation Plan**

The Fargo-Moorhead Metropolitan Council of Governments has recently completed Casselton 2045 – an update to the city's 2000 comprehensive plan. Staff will briefly present project highlights including: plan contents, community input and key issues, recommendations, and implementation strategies developed to address future needs and issues.

To view the comprehensive plan please visit:

http://fmmetrocog.org/application/files/9215/5976/4427/Casselton_2045_Comp_Plan.pdf

Requested Action: None

To: Policy Board Members
From: Anna Pierce, Assistant Planner
Date: June 13, 2019
Re: **Fargo-Moorhead Bike Map App**

In an effort to make the bike facilities in the Fargo-Moorhead area more accessible, Metro COG hired My City Bikes to develop a mobile map application (app). This app replaces the printed Bike Maps that were previously distributed throughout the region. Staff and the Metropolitan Bicycle and Pedestrian Committee believe this new app will increase the usability and accessibility of the bicycle facility network throughout the area.

An additional benefit of the app is the ability to update the map's facilities frequently. As often as monthly, Metro COG staff can submit information to My City Bikes to update the bicycle network.

To make the public aware of the switch to an online and mobile map, staff has developed promotional material. Informational flyers and business cards with the Fargo-Moorhead Bike Map App logo, download links, and QR code have been developed and will be distributed throughout the region where the 2017 Bike Maps were previously placed. Prototypes of these promotional materials are attached.

At Streets Alive on June 23rd, 2019 and August 25th, 2019, Metro COG staff will also hand out the brochures, business cards, and water bottles with labels containing the website and app information.

As of, June 6, 2019, the Fargo-Moorhead Bike Map App is live on Metro COG's website at www.fmmetrocog.org/fmbikemap. On the website there are links to download the app onto an individual's mobile device. The App is currently available for download on Google Play for Android users. Later this month, it will be available for download onto Apple devices from the App Store.

A unique feature that will go live later this month in both apps is that users can allow the app to use their location to identify nearby bike facilities, which can help guide them throughout the network. The app also incorporates Google Streetview for easier navigational purposes.

If you have additional questions about the Fargo-Moorhead Bike Map App, please contact Anna Pierce at 701-532-5102 or pierce@fmmetrocog.org.

Fargo-Moorhead Bike Map



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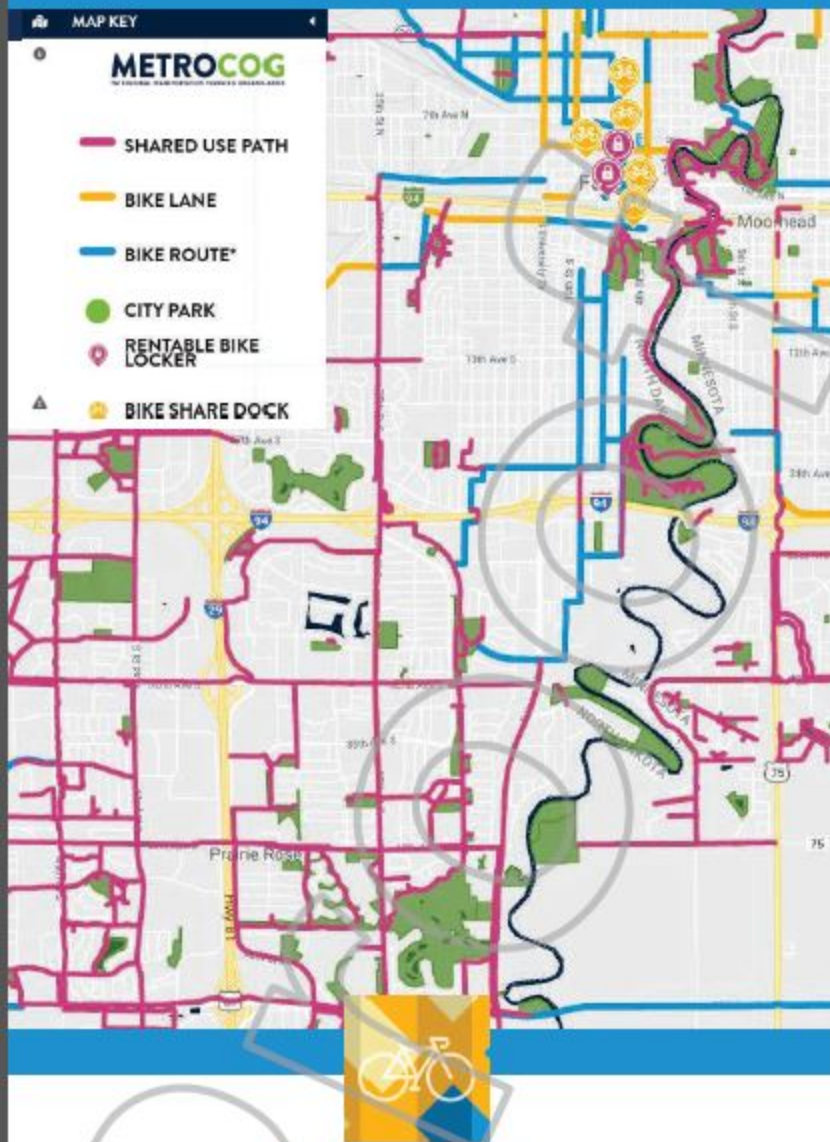
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Download the App at
www.fmmetrocog.org/fmbikemap

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-  SHARED USE PATH
-  BIKE LANE
-  BIKE ROUTE*
-  CITY PARK
-  RENTABLE BIKE LOCKER
-  BIKE SHARE DOCK



Download the
Fargo-Moorhead Bike Map app!



Paper copies of the map will be
available upon request from

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701.532.5100
www.fmmetrocog.org

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