

**482nd Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, February 8th, 2018 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineer
Shane	Bakken	Clay County Highway Department (Alternate for Tim Magnusson)
Jeremy	Gorden	City of Fargo Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division
Kim	Lipetsky	Fargo Cass Public Health
Michael	Maddox	Metro COG
Peyton	Mastera	City of Dilworth (Alternate for Stan Thurlow)
Aaron	Nelson	City of Fargo (Alternate for Jim Gilmour)
Russ	Sahr	City of Horace Planning
Tom	Soucy	Cass County (Alternate for Jason Benson)
Larry	Weil	City of West Fargo Planning
Mark	Wolter	Freight Representative, Midnite Express
Chad	Zander	City of West Fargo (Alternate for Chris Brungardt)

Members Absent:

Jason	Benson	Cass County Highway Engineer
Julie	Bommelmann	City of Fargo, MATBUS
Chris	Brungardt	West Fargo Public Works
Hali	Durand	Cass County Planner
Jim	Gilmour	City of Fargo Planner
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Tim	Magnusson	Clay County Planner
Melissa	Olheiser	MState
David	Overbo	Clay County Engineer
Mary	Safgren	MnDOT – District 4
Brit	Stevens	NDSU – Transportation Manager
Stan	Thurlow	City of Dilworth Planner
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Vaux	GFMEDC

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Mike	Bittner	KLJ
James	Dahlman	City of Horace/Interstate Engineering
Dan	Farnsworth	Metro COG
Alison	Hanslip	Moore Engineering
Josh	Hinds	Houston Engineering
Matthew	Huettl	HDR
Jeff	Lansink	Houston Engineering
Savanna	Leach	Metro COG
Jonathan	Morgansroth	SRF
Anna	Pierce	Metro COG
Steven	Wahler	Bolton & Menk

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on February 8th, 2018 by Interim Chairman Maddox. A quorum was present.

2. Approve the 482nd TTC Meeting Agenda

Interim Chairman Maddox asked if there were any questions or changes to the 482nd TTC Meeting Agenda. Mr. Maddox noted that Agenda Item #11: Upgrade of Internet/Phone Systems and Contract will not be discussed at this time, and the agenda to be revised as noted.

Motion: Approve the revised 482nd TTC Meeting Agenda.

Mr. Weil moved, seconded by Mr. Atkins

MOTION, PASSED. 13-0.

Motion carried unanimously.

3. APPROVE January 11, 2018 TTC MEETING MINUTES

Interim Chairman Maddox asked if there were any questions or changes to the January 11th, 2018 TTC Meeting Minutes.

Motion: Approve the January 11th, 2018 TTC Minutes.

Mr. Weil moved, seconded by Mr. Soucy

MOTION, PASSED. 13-0.

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. Cass County Road 18 Extension Study Request for Proposals

Mr. Farnsworth presented the Cass County Road 18 Extension Study Request for Proposals (RFP). Cass County and associated townships are considering extending County Road 18 (CR18) five miles to the West to connect to CR15, and to the city of Kindred. Cass County would like to study the feasibility of extending CR18 to CR15/Kindred. If the county finds this study to be a feasible option, they intend to functionally classify the roadway and make necessary roadway improvements to bring the road to county standards. The study has a not-to-exceed budget of \$125,000, with a proposed completion date of April 2019.

Motion: Recommend Policy Board approval of the Cass County Road 18 Extension Study RFP

Mr. Sahr moved, seconded by Mr. Soucy

MOTION, PASSED. 13-0.

Motion carried unanimously.

6. 12th Avenue South Corridor Study Request for Proposals

Mr. Altenburg presented the 12th Avenue South Corridor Study Request for Proposals (RFP). The study, extending from River Drive to Main Avenue SE, would evaluate different alternative lane configurations, access management, on-street parking recommendations, intersection control options, alternative intersection designs, bicycle and pedestrian connectivity, transit needs, and

potential impacts to intersecting streets. The study has a not-to-exceed budget of \$175,000, with a proposed completion date of June 2019.

Motion: Recommend Policy Board approval of the 12th Avenue South Corridor Study pending final review and approval by NDDOT.

Mr. Atkins moved, seconded by Mr. Gorden.

MOTION, PASSED. 13-0.

Motion carried unanimously.

***Mr. Sahr left the meeting, and Mr. Dahlman took his place as designated voting alternate**

7. 2018 Additional CPG Projects

Mr. Maddox presented a list of additional projects that regional jurisdictions have expressed interest to potentially be completed with its surplus CPG funds. Mr. Maddox asked the committee to prioritize these projects for inclusion into the 2017-2018 UPWP Amendment #6. Metro COG suggests that projects of a regional or joint nature be prioritized higher. Both Fargo and Cass County claimed to have local match for all potential projects involved with their respective jurisdiction.

After discussion, the board prioritized the following projects (#1 highest priority): 1. Safe Routes to Schools (Fargo); 2. Regional Bicycle Gap and Bridge Analysis (Fargo/Moorhead); 3. 30th Avenue South Corridor Study (Moorhead); 4. 76th Avenue South Corridor Study (Fargo/Horace); 5. Horace Transportation Plan (Horace); 6. Transit Authority Implementation Study (MATBUS); 7. 9th Street South Corridor Study (West Fargo); 8. River Corridor Greenway Study (Fargo); 9. Northwest Metro Transportation Plan (Fargo/West Fargo); 10. 17th Street North Corridor Study (Moorhead); 11. Core Neighborhood Plan (Fargo); and, 12. Rails to Trails Study (Moorhead/Clay County).

Motion: Favorable Recommendation to the Policy Board for approval of proposed prioritization of CPG projects, and subsequent approval of UPWP Amendment #6 to the 2017-2018 UPWP.

Mr. Atkins moved, seconded by Mr. Wolter.

MOTION, PASSED. 13-0.

Motion carried unanimously.

8. 2019-2022 NDDOT Urban Solicitation of Projects

Mr. Maddox presented a list of projects that jurisdictions have solicited for the FY2019-2022 NDDOT Urban Solicitation. Mr. Johnson stated that the solicitation to NDDOT will have to be ordered by year, with priority given to projects already programmed, and listing new projects below. West Fargo's Urban Grants program was given priority, as Fargo has already submitted its 2019 project for funding through other federal sources.

Urban Roads Program

2019: 1. Transit Capital Purchase (programmed), 2. Sheyenne Street – 32nd Ave S to 40th Ave S (programmed), 3. 2nd St Pedestrian Bridge adjacent to new City Hall (New); 2020: 4. Transit Capital Purchase (programmed), 5. 64th Ave S & I-29 Grade Separation (programmed), 6. N University Drive – 38th St to Maple Valley Drive (New); 2021: 1. 32nd Ave S – 32nd St to 22nd St (New); 2022: NONE; 2023: 1. 32nd Ave S – 22nd St to University Drive (New).

Urban Regional Highway System

2019: None; 2020: None; 2021: 19th Ave N – I-29 East Ramp to 18th St; 2022: Main Avenue – University to 25th St (programmed for 2020, requesting push back 2 years).

Urban Grant Program

2019: 1. West Fargo – Downtown Sheyenne St Road Diet, 2. Fargo – 2nd St Pedestrian Bridge adjacent to new City Hall; 2020: Fargo- 2nd Ave N – University to 4th St & NP Ave – 10th St to Red River & 4th St – 2nd Ave N to NP Ave.

Motion: Favorable Recommendation for Policy Board approval of prioritized FY2019-2022 projects, Insert new projects below existing priority projects, and give West Fargo priority for the Urban Grant Program.

Mr. Atkins moved, seconded by Mr. Weil.

MOTION, PASSED. 13-0.

Motion carried unanimously.

9. Alternate Route/Traffic Incident Management Guidebook

Mr. Altenburg presented the final draft of the Alternate Routes/Traffic Incident Management guidebook. There was discussion about how this guidebook can be implemented, and not just “shelved” like many studies tend to be. It was decided that the Guidebook be implemented once a Memorandum of Understanding (MOU) between involved jurisdictions is put into place.

Motion: Recommend Policy Board approval of the Alternate Route/Traffic Incident Management Guidebook and implement, once MOU between jurisdictions is in place.

Mr. Weil moved, seconded by Mr. Mastera.

MOTION, PASSED. 13-0.

Motion carried unanimously.

10. 2017 Color Digital Ortho Aerial Photography, LiDAR Contour Mapping and Planimetric Update

Ms. Pierce presented an update to the now completed 2017 Color Digital Ortho Aerial Photography, LiDAR Contour Mapping and Planimetric Update project. Merrick has completed and submitted all deliverables. All participating jurisdictions now have possession of the deliverables, with Metro COG retaining a copy as well.

No MOTION

11. Agency Updates

Each jurisdiction presented updates.

12. Additional Business

No additional business was discussed.

13. Adjourn

The 482nd Regular Meeting of the TTC was adjourned on February 8th, 2018 at 11:49 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD MARCH 8th, 2017, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary