

**461<sup>st</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, May 12, 2016 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Shawn	Anderson	MN Universities Representatives
Jason	Benson	Cass County
William	Christian	Metro COG
Hali	Durand	Cass County
Erik	Hove	Clay County
Aaron	Nelson	City of Fargo
Michael	Johnson	NDDOT (via telephone)
Kim	Lipetzky	Bike/Ped Representative
Mary	Safgren	MnDOT (via telephone)
Stan	Thurlow	City of Dilworth
Mark	Vaux	Economic Development Representative
Larry	Weil	City of West Fargo
Mark	Wolter	Freight Representative

**Members Absent:**

Jonathan	Atkins	City of Moorhead
Julie	Bommelman	MATBUS-Fargo
Chris	Brungardt	City of West Fargo
Jim	Gilmour	City of Fargo
Jeremy	Gorden	City of Fargo
Kristie	Leshovsky	City of Moorhead
Tim	Magnusson	Clay County
David	Overbo	Clay County
Brit	Stevens	ND Universities Representatives
Lori	Van Beek	MATBUS-Moorhead

**Others Present:**

Adam	Altenburg	Metro COG
David	Burns	Metro COG
Dan	Farnsworth	Metro COG
Nakhaly	Swearingen	Metro COG
Michael	Maddox	Metro COG
Dan	Bergerson	HDR
Stephanie	Hickman	FHWA
Bobbie	Retzlaff	MnDOT
Bob	Walton	NDDOT
Darrell	Washington	MnDOT

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on May 12, 2016, by Chairman Christian. Introductions were and made. A quorum was present.

**2. APPROVE January 2016 TTC MEETING MINUTES**

Chairman Christian asked for any questions or changes to the April 14, 2016 TTC Meeting Minutes.

**Motion: Approve the April 14, 2016 TTC Minutes.**  
**Mr. Thurlow moved, seconded by Mr. Weil**  
**MOTION, PASSED**  
**Motion carried unanimously Vote of 13-0**

**3. Public Comment Opportunity**

No public comments were made or received.

**No MOTION**

**4. Final Sheyenne Street Corridor Study Phase I**

Mr. Farnsworth provided the Committee with a short presentation on the Final Sheyenne St Corridor Study Phase I. Mr. Farnsworth described that the Sheyenne Street Corridor Study Phase I was guided by a study review committee consisting of representatives from Metro COG, City of West Fargo, Cass County, NDDOT, and study consultants KLJ and Moore Engineering.

Mr. Farnsworth then stated that the Sheyenne Street Corridor Study Phase I extends from 13<sup>th</sup> Ave to 52<sup>nd</sup> Ave and includes a portion of 52<sup>nd</sup> Ave between the Sheyenne River Diversion to 4<sup>th</sup> St E. The study began in April 2014 and was completed in February 2016. Traffic projections for the study were done in conjunction with the SW Subarea Study and considerable coordination was needed to ensure that both studies used consistent traffic projection data.

Mr. Farnsworth stated that back in May 2015 a second study was initiated – the Sheyenne Street Corridor Study Phase II which extended from 13<sup>th</sup> Ave to Main Ave in West Fargo. This study is ongoing but will be combined as one final study with the Phase I study once completed.

Mr. Farnsworth then went over each section of the study corridor describing the proposed costs and proposed years of construction.

**MOTION: Recommend Policy Board approval of the final Sheyenne Street Corridor Study Phase I**  
**Mr. Thurlow moved, seconded by Mr. Vaux.**  
**MOTION, PASSED**  
**Motion carried unanimously. Vote of 13-0**

**5. Consider Final Draft of the Southwest Metro Transportation Plan**

Mr. Altenburg stated that the City of Fargo, City of Horace, and Cass County – in collaboration with Metro COG and SRF Consulting Group – are wrapping up efforts on the Southwest Metro Transportation Plan. Mr. Altenburg explained that the Southwest Metro Transportation Plan will guide transportation improvement needs and land use in the area immediately south of 52<sup>nd</sup> Avenue South over the course of the next 25 years and beyond. Mr. Altenburg stated that the process has been guided by officials and staff from Fargo, Horace, Cass County, Stanley Township, and Southeast Cass Water Resource District.

Mr. Altenburg stated that, based upon updated land use plans for Fargo and Horace, socioeconomic data indicators, and analysis of roadway network requirements, the Southwest Metro Transportation Plan developed three different tiered growth areas and a best fit scenario to better determine the phasing and prioritization of future transportation needs in the study area. Mr. Altenburg explained that the tiered growth areas and best fit scenario identify both

essential improvements to existing roadways and new corridor construction projects. Mr. Altenburg mentioned that preliminary cost estimates have been developed to aid in the future planning of needed capital improvements for the area.

Mr. Altenburg stated that each of the jurisdictions involved in the plan have adopted the plan and have agreed to use it as a tool for development of the southwest metropolitan transportation network.

***MOTION: Recommend Policy Board approval of the Southwest Metro Transportation Plan.***

**Mr. Wolter moved, seconded by Mr. Vaux**

***MOTION, PASSED***

**Motion carried unanimously. Vote of 13 -0**

**6. Update of Metropolitan Traffic Analysis Zones (TAZs) for the 2045 Travel Demand Model**

Mr. Burns stated that as part of the process to prepare for the upcoming update to the 2045 Metro COG Long-Range Transportation Plan (LRTP), Metro COG staff is currently developing and refining data that will be input into the Travel Demand Model (TDM).

Metro COG Staff is working with ATAC on updating the TAZ boundaries that will be used in the 2045 model. Staff is requesting one TTC representative or their designee from each of the jurisdictions within the urban area (Fargo, Moorhead, West Fargo, and Dilworth) and the two counties (Cass County and Clay County) participate in a meeting with Staff from Metro COG and ATAC to review, provide input, and help finalize the TAZ network. Metro COG is proposing this sub-committee meet in mid-May for a one- to two-hour session.

Metro COG Staff is requesting one TTC representative or their designee from each jurisdiction within the urban area and Cass and Clay counties participate in a meeting with Metro COG and ATAC to review and recommend approval of the updated TAZ structure. Mr. Burns asked for volunteers.

***No MOTION***

**7. Presentation by Community Development Member**

Mr. Vaux gave a briefing about the Community Development and the many projects. Topics include: Entrepreneur development, Workforce development, affordable housing, schools, day care, low unemployment and the challenges were covered.

**8. Additional Business**

Mr. Christian mentioned that due to ongoing flood protection construction Metro COG's parking lot will be unavailable for parking beginning May or June. Mr. Christian noted that he has been in contact with the building's manager to obtain more definite information on the parking situation.

Mr. Christian also mentioned that Goldmark Management is currently working on a deal to allow building tenants/guests to park on the west side of the street (2<sup>nd</sup> St). Mr. Christian also noted that attendees could park at the Moorhead Center Mall and take the Link FM over to the building for free.

**9. Adjourn**

The 460<sup>th</sup> Regular Meeting of the TTC was adjourned on May 12, 2016 at 10:40 am.

- 10. THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD June 9, 2016 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted

Nakhaly Swearingen  
Executive Secretary