

**627th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, May 16, 2024 – 4:00 pm**

Members Present:

Duane	Breitling	Cass County Commission
Chuck	Hendrickson	Moorhead City Council
Julie	Nash	Dilworth City Council
Ryan	Nelson	Moorhead City Council
Brad	Olson	West Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
Scott	Stofferahn	Fargo Planning Commission (alternate)
Jeff	Trudeau	Horace City Council
Deb	White	Moorhead City Council

Members Absent:

Amanda	George	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission (alternate present)
Denise	Kolpack	Fargo City Commission
Jenny	Mongeau	Clay County Commission
Dave	Piepkorn	Fargo City Commission
Thomas	Schmidt	Fargo Planning Commission
John	Strand	Fargo City Commission
Aaron	Murra	NDDOT – Fargo District (ex-officio)
Shiloh	Wahl	MnDOT – District 4 (ex-officio)

Others Present:

Adam	Altenburg	Metro COG
John	Campbell	FM Coalition to end Homelessness
Jaron	Capps	Metro COG
Dan	Farnsworth	Metro COG
Ben	Griffith	Metro COG
Paul	Krabbenhof	Clay County Commission
Savanna	Leach	Metro COG
Chelsea	Levorsen	Metro COG
Brent	Muscha	Apex
Ayden	Schaffler	Metro COG
Kristen	Sperry	FHWA - ND
Wayne	Zacher	NDDOT

1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened

The meeting was called to order at 4:00 pm, on May 16, 2024 by Chair Breitling, noting a quorum was present. Introductions were made.

1b. Approve Order and Contents of Overall Agenda, approved

Chair Breitling asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the May 16, 2024 Policy Board Meeting.

Ms. White moved, seconded by Ms. Preston

MOTION, passed

Motion carried unanimously.

1c. Past Meeting Minutes, approved

Chair Breitling asked for approval of the Minutes of the April 18, 2024 Meeting.

MOTION: Approve the April 18, 2024 Policy Board Meeting Minutes.

Ms. White moved, seconded by Ms. Nash

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Breitling asked for approval of the May 2024 Bills as listed on Attachment 1d.

MOTION: Approve the May 2024 Bills List.

Ms. Preston moved, seconded by Ms. Nash

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Breitling asked for approval of Items a-c on the Consent Agenda.

Chair Breitling asked for clarification on the ND Clean Cities Partnership application. Mr. Altenburg provided clarification.

a. April Month End Report

b. Potential Metro COG Associate Memberships

c. North Dakota Clean Cities Partnership Agreement Request

MOTION: Approve Items a-c on the Consent Agenda.

Ms. Preston moved, seconded by Mrs. White

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. 2024-2027 Transportation Improvement Program (TIP) Amendment 7

Mr. Farnsworth presented the 2024-2027 TIP Amendment 7. A public notice was published in the Forum of Fargo-Moorhead on Wednesday, April 24, 2024. Public

comments were accepted until 12:00 noon on Thursday, May 9, 2024. No comments were received.

The proposed amendment to the 2024-2027 TIP is as follows:

1. Modification of Project 4220019: Fargo rehabilitation of 36th Street South bridge at Rose Coulee (2025). Updating project description, total project cost, and cost breakdown.
2. Modification of Project 9231001: NDDOT rehabilitation of City of Fargo's 36th Street South bridge at Rose Coulee (2025). Removing redundant project.
3. Modification of Project 5245068: Moorhead reconstruction of 34th Street from 4th Avenue S to 3rd Avenue N (2025). Updating local and state cost breakdown.
4. Modification of Project 5245069: Moorhead reconstruction of 34th Street from 4th Avenue S to 3rd Avenue N (2025). Updating local and state cost breakdown.
5. New Project 8247070: MnDOT construction of a NEVI charging station along I94 (2025).

Ms. White asked if project 8247070 would require a local match from Moorhead, as she did not recall approving this project locally. Mr. Farnsworth said that it is a MnDOT project, but would need to talk to Mr. Bervik for clarification. They will follow-up with Ms. White.

MOTION: Approve the 2024-2027 Transportation Improvement Program (TIP) Amendment 7

Ms. Preston moved, seconded by Mr. Olson.

MOTION, passed

Motion carried unanimously.

3c. 2026-2030 Transit Development Plan (TDP) Request for Proposals

Ms. Levorsen presented the 2026-2030 Transit Development Plan (TDP) Request for Proposals. Metro COG staff has worked with MATBUS staff to develop a Request for Proposal (RFP) with a draft scope of work for the 2026-2030 TDP.

The TDP lays out all of the transit service goals, priorities, and service changes that MATBUS would like to implement between 2026 and 2030. This Study will be consultant-led with a total budget of \$200,000. 80% (\$160,000) will come from Metro COG's CPG funds with 20% (\$16,666 Fargo Transit and \$13,334 Moorhead Transit) coming from MATBUS.

MOTION: Approval and subsequent release of the 2026-2030 Transit Development Plan Request for Proposals.

Ms. White moved, seconded by Ms. Nash.

MOTION, passed

Motion carried unanimously.

3d. Fargo-Moorhead Regional Housing Commission Update

Mr. Altenburg presented an update to the Fargo-Moorhead Regional Housing Commission. The current idea is that this commission would be overseen by a steering committee made up of city/county staff, local housing authorities, Metro COG, and other housing-related groups in the area. Mr. Altenburg presented some recommendations of activities that could be overseen by the Commission, such as Guidance for New Land Use Tools and Overseeing New Funding and Investment Programs.

Ms. White had a question about the makeup of the steering committee and the commission itself.

4. Additional Business

Chair Breitling said he has been in communication with Brady Martz, who is conducting Metro COG's annual Federal audit.

Mr. Griffith said that Metro COG's long-time intern, Ayden Schaffler, will be done at the end of May, as he is going to Grad school.

Ms. Leach announced that she will be leaving Metro COG as well, with her last day being Friday, May 24th. She has been involved with the hiring process for her replacement.

Mr. Griffith said that Metro COG's mid-year review was conducted in-office last Thursday.

Mr. Griffith also said that with the RFPs that Policy Board has been pushing through multiple RFPs, and hopes that after consultant interviews, he hopes that a Special Call Policy Board meeting could be made for next Friday, May 24. Mr. Breitling said that he will be able to attend and chair a meeting on that morning. Mr. Griffith said that it would be to get the projects started sooner than the next month's Policy Board meeting. He reminded the Policy Board members that with new projects coming on-line, there would be a need for the local jurisdictions to provide the 20% local match.

5. Adjourn

The 627th Meeting of the FM Metro COG Policy Board held Thursday, May 16, 2024 was adjourned at 4:45 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD June 20, 2024, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant