

**484<sup>th</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, April 12<sup>th</sup>, 2018 – 10:00 am  
Metro COG Conference Room**

**Members Present:**

Shane	Bakken	Clay County Highway Department (alternate for David Overbo)
Jane	Butzer	MnDOT – District 4 (alternate for Mary Safgren)
James	Dahlman	City of Horace/Interstate Engineering (alternate for Russ Sahr)
Jeremy	Gorden	City of Fargo Transportation Engineering
Michael	Johnson	NDDOT – Local Government Division
Kristie	Leshovsky	City of Moorhead Planning/Zoning
Kim	Lipetsky	Fargo Cass Public Health
Aaron	Nelson	Fargo City Planning
Tim	Solberg	City of West Fargo Planning
Tom	Soucy	Cass County Highway Department (alternate for Jason Benson)
Tom	Trowbridge	City of Moorhead (alternate for Jonathan Atkins)
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Chad	Zander	West Fargo Public Works (alternate for Chris Brungardt)

**Members Absent:**

Jonathan	Atkins	City of Moorhead Traffic Engineering
Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Chris	Brungardt	West Fargo Public Works
Hali	Durand	Cass County Planning
Tim	Magnusson	Clay County Planning
David	Overbo	Clay County Engineering
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Brit	Stevens	NDSU – Transportation Manager
Stan	Thurlow	City of Dilworth Planning
Mark	Vaux	GFMEDC

**Others Present:**

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Alison	Hanslip	Moore Engineering
Brent	Holper	City of Horace
Matthew	Huettl	HDR
Matt	Kinsella	Apex Engineering Group
Andrew	Krog	Bolton & Menk
Eric	Laidley	SRF
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Brent	Muscha	Apex Engineering Group
Anna	Pierce	Metro COG
Adam	Ruud	Houston Engineering

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 am, on April 12<sup>th</sup>, 2018 by Interim Chairman Maddox. A quorum was present.

**2. Approve the 484<sup>th</sup> TTC Meeting Agenda**

Interim Chairman Maddox asked if there were any questions or changes to the 484<sup>th</sup> TTC Meeting Agenda.

***Motion: Approve the 484<sup>th</sup> TTC Meeting Agenda.***

**Mr. Wolter moved, seconded by Mr. Soucy**

***MOTION, PASSED. 14-0.***

**Motion carried unanimously.**

**3. APPROVE March 8<sup>th</sup>, 2018 TTC MEETING MINUTES**

Interim Chairman Maddox asked if there were any questions or changes to the March 8<sup>th</sup>, 2018 TTC Meeting Minutes.

***Motion: Approve the March 8<sup>th</sup>, 2018 TTC Minutes.***

**Mr. Trowbridge moved, seconded by Mr. Zander.**

***MOTION, PASSED. 14-0.***

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

***No MOTION***

**5. US 10/TH 75 Corridor Study RFP**

Mr. Maddox presented the US10/TH75 Corridor Study RFP. MnDOT would like to study US10/TH75 in Moorhead, seeking multiple alternatives to align the corridor with the desired vision of MnDOT. The results of this study will be a regionally vetted vision for these corridors, alternative corridor configurations, contextual roadway characteristics, and studying all aspects of the corridor that will lead to a reconstruction project in 2025.

***Motion: Recommend Policy Board approval of the US10/TH75 Corridor Study RFP***

**Mr. Trowbridge moved, seconded by Mr. Gorden.**

***MOTION, PASSED. 14-0-1. (Mr. Solberg abstained)***

**Motion carried.**

**\*Mr. Solberg joined the meeting at 10:10 am**

**6. 12<sup>th</sup> Avenue South Corridor Study Consultant Selection**

Mr. Altenburg presented the Moorhead 12<sup>th</sup> Avenue South Corridor Study consultant selection of Apex Engineering Group. Of the seven proposals submitted, the top four were interviewed April 5<sup>th</sup>. The cost proposal submitted was \$174,497.00.

***Motion: Recommend Policy Board Approval of the 12<sup>th</sup> Avenue South Corridor Study Consultant Selection.***

**Mr. Gorden moved, seconded by Ms. Van Beek.**

**MOTION, PASSED. 15-0.**

**Motion carried unanimously.**

**7. Cass County 18 Extension Study Consultant Selection**

Mr. Farnsworth presented the Cass County 18 Extension Study consultant selection of Houston Engineering. Two proposals were received, and interviewed on April 4<sup>th</sup>. The cost proposal submitted was \$117,300.94.

**Motion: Recommend Policy Board approval of the Cass County 18 Extension Study Consultant Selection.**

**Mr. Soucy moved, seconded by Mr. Solberg.**

**MOTION, PASSED. 15-0.**

**Motion carried unanimously.**

**8. FTA 5310/5339 ND Transit Grant Application Submittal**

Mr. Farnsworth presented the North Dakota FTA 5310/5339 Transit Grant applications received, and the associated prioritization.

5310 Urban requests received: funding of Mobility Manager, and the replacement of five bus shelters.

5339 Urban requests received: GTC rehabilitation and renovation, facility forklift purchase, wireless mobile lifts purchase, and the replacement of 10 bus shelters.

Mr. Maddox added that there is a MATBUS Facility Analysis study currently in progress that could alter the requested renovations.

**Motion: Recommend Policy Board approval of the proposed FTA 5310/5339 Transit Grants Applications to NDDOT.**

**Mr. Gorden moved, seconded by Mr. Trowbridge.**

**MOTION, PASSED. 15-0.**

**Motion carried unanimously.**

**9. 2019-2020 UPWP**

Mr. Maddox presented the draft 2019-2020 UPWP budget. The list of projects was presented, and each jurisdiction made changes as necessary. Mr. Maddox also explained the internal operations budget.

**No MOTION**

**10. Agency Updates**

Fargo: Construction – 13<sup>th</sup> Avenue in two weeks, South University starting mid-May, 4<sup>th</sup> street and Dill Hill this summer. RFPs- Quiet Zone, 10<sup>th</sup> Street (4<sup>th</sup> to 12<sup>th</sup> ave). Hiring of PR Firm. Main Avenue construction slated for 2019, and City Hall should open by July 2018.

Moorhead: Center Avenue Open House on April 25<sup>th</sup>. Bids for South Main are due April 25<sup>th</sup>.

West Fargo: 13<sup>th</sup> Avenue Construction starting. Sheyenne Street bids due by April 13. Update of Core Area Infrastructure Plan.

Horace: Introduction of Horace's first City Administrator, Brent Holper.

Cass County: Bidding Maintenance projects.

Clay County: Repairs: CSAH9 and CSAH10, updates in Glyndon.

MATBUS: Bidding out shelter improvements, with the addition of a stop at the Bright Skies apartment complex. Earth Week promos. Triennial review upcoming in July.

Metro COG: LRTP Kickoff

**11. Additional Business**

No additional business.

**12. Adjourn**

The 484<sup>th</sup> Regular Meeting of the TTC was adjourned on April 12<sup>th</sup>, 2018 at 11:07 a.m.

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD MAY 10<sup>th</sup>, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach  
Executive Secretary