

Agenda Item 1c, Attachment 1

580th Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments Thursday, August 20, 2020 – 4:00 pm Metro COG Conference Room

Members Present:

Duane	Breitling	Cass County Commission
Amanda	George	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Steve	Jesme	Dilworth City Council
Johnathan	Judd	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Brad	Olson	West Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission

Members Absent:

David	Fenelon	Horace City Council
Tony	Gehrig	Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Maranda	Tasa	Fargo Planning Commission
Sara	Watson Curry	Moorhead City Council

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Anna	Pierce	Metro COG
Bob	Walton	NDDOT – Fargo District

1a. **MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**

The meeting was called to order at 4:00 pm, on August 20, 2020 by Chair Olson, noting a quorum was present. Introductions were made.

1b. **Approve Order and Contents of Overall Agenda, approved**

Chair Olson asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the August 20, 2020 Policy Board Meeting.

Mr. Schneider moved, seconded by Mr. Judd

MOTION, passed

Motion carried unanimously.

1c. **Past Meeting Minutes, approved**

Chair Olson asked for approval of the Minutes of the July 16, 2020 Meeting.

MOTION: Approve the July 16, 2020 Policy Board Meeting Minutes.

Mr. Breitling moved, seconded by Ms. Mongeau

MOTION, passed

Motion carried unanimously.

1d. Monthly Bills, approved

Chair Olson asked for approval of the August 2020 Bills as listed on Attachment 1d.

MOTION: Approve the August 2020 Bills List.

Mr. Breitling moved, seconded by Mr. Gunkelman

MOTION, passed

Motion carried unanimously.

2. CONSENT AGENDA

Chair Olson asked for approval of Items a-d on the Consent Agenda.

- a. July Month End Report
- b. Executive Director Annual Review
- c. 2019 Financial Audit
- d. Support for Metro Flood Diversion Authority Application for Private Activity Bonds ("PABs") Allocation for the Metro Flood Diversion Project

MOTION: Approve Items a-d on the Consent Agenda.

Mr. Judd moved, seconded by Mr. Strand

MOTION, passed

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

No MOTION

3b. 2020 Budget Amendment – Streetlight Data Platform Purchase

Ms. Gray is requesting to move money in the overhead budget from 800a (travel and training) for the purchase of Streetlight Data Platform in the fall of 2020. The purchase was approved in 2019 by the Policy Board, and staff originally purchased the platform in January of 2020, consistent with the timing approved in the UPWP. However, the platform renews in October, so if we do not renew our subscription in October, we will have a three month period where we will not have access to the software, which is being used for several of our projects.

MOTION: Approve the requested budget amendment to use \$5,000 from the 2020 travel and training budget to renew Metro COG's subscription to the StreetLight platform.

Mr. Breitling moved, seconded by Mr. Strand.

MOTION, passed

Motion carried unanimously.

3c. Assistant Transportation Planner/GIS Coordinator Position

Ms. Gray said that Metro COG received a total of 69 resumes for the open position, and narrowed the top candidates to nine (9) interviews, which were ranked as top four: Ari Del Rosario, Weijing Wang, Kavina Patel, and Neha Patel.

The interview panel consisted of Cindy Gray, Michael Maddox, Dan Farnsworth, Adam Altenburg, and Matthew Jacobson (Clay County Planning Director). The top candidate ranking was unanimous. Mr. Del Rosario is on an Australian student visa until July 2021. Ms. Gray consulted with agency attorney, John Shockley, who provided information on the Australian visa process to Ms. Gray. The visa process with Australia seems to be easy and straight-forward and is expected to result in no cost to Metro COG.

MOTION: Authorize the Executive Director to extend an offer of employment to Ari Del Rosario at a salary of Grade 13, Step 1, with the ability to offer Step 2 if needed during negotiations, with the understanding that Metro COG will need to sponsor Mr. Del Rosario's E-3 Visa in summer of 2021.

Mr. Schneider moved, seconded by Mr. Hendrickson.

Mr. Breitling asked what contingency is in place if Mr. Del Rosario turns down the offer. The board said they were comfortable offering the position to the interview panels' second or third ranked applicants in that instance.

**Mr. Schneider made the friendly amendment to the original motion:
Revised MOTION: Authorize the Executive Director to extend an offer of employment to Ari Del Rosario at a salary of Grade 13, Step 1, with the ability to offer Step 2 if needed during negotiations, with the understanding that Metro COG will need to sponsor Mr. Del Rosario's E-3 Visa in summer of 2021. If an offer to this candidate is not accepted, authorize the Executive Director to extend a similar offer to other top candidates.**

**Mr. Schneider moved, seconded by Mr. Hendrickson.
MOTION, passed
Motion carried unanimously.**

4. Additional Business

No additional business.

5. Adjourn

MOTION: Adjourn the 580th Meeting of the FM Metro COG Policy Board

Ms. Mongeau moved, seconded by Mr. Judd.

MOTION, passed.

Motion carried unanimously.

The 580th Meeting of the FM Metro COG Policy Board held Thursday, August 20, 2020 was adjourned at 4:40 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD September 17, 2020, 4:00 P.M.

Respectfully Submitted,

Savanna Leach
Executive Assistant