

**498th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, June 13, 2019 – 10:00 am
Civic Center Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Julie	Bommelman	City of Fargo, MATBUS
Shane	Finck	Clay County Engineering (alternate for David Overbo)
Cindy	Gray	Metro COG
Jeremy	Gorden	City of Fargo Transportation Engineering
Robin	Huston	City of Moorhead Planning
Michael	Johnson	NDDOT – Local Government Division
Jaclynn	Maahs	Concordia College
Aaron	Nelson	Fargo City Planning
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Dustin	Scott	City of West Fargo Engineering
Tim	Solberg	City of West Fargo Planning
Tom	Soucy	Cass County Engineering (alternate for Jason Benson)
Stan	Thurlow	City of Dilworth Planning
Mark	Wolter	Freight Representative, Midnite Express
Barrett	Voigt	Cass County Planning

Members Absent:

Jason	Benson	Cass County Highway Engineering
Kim	Lipetsky	Fargo Cass Public Health
David	Overbo	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager
Lori	Van Beek	City of Moorhead, MATBUS

Others Present:

Adam	Altenburg	Metro COG
Dan	Bergerson	HDR
Luke	Champa	Metro COG
Ryan	Frolek	Moore Engineering
Dave	Keranen	MnDOT
Matt	Kinsella	Apex Engineering Group
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG
Bobbi	Retzlaff	MnDOT
Kshitij	Sharma	NDSU-UGPTI-ATAC
Kohl	Skalin	MnDOT
Bob	Walton	NDDOT - Fargo
Jamie	Wark	SRF Consulting Group
Sandy	Zimmer	FHWA

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on June 13, 2019 by Chair Gray. A quorum was present.

2. Approve the 496th TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 498th TTC Meeting Agenda.

Motion: Approve the 498th TTC Meeting Agenda.

Mr. Wolter moved, seconded by Mr. Sahr

MOTION, PASSED. 17-0

Motion carried unanimously.

3. APPROVE May 9, 2019 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the May 9, 2019 TTC Meeting Minutes. Ms. Huston noted that Kristie Leshovsky is no longer a member of the TTC and asked that her name be removed from the list of members who were absent.

Motion: Approve the May 9, 2019 TTC Minutes.

Mr. Atkins moved, seconded by Ms. Bommelman.

MOTION, PASSED. 17-0

Motion carried unanimously.

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. Snow Fence Presentation

Mr. Skalin made a presentation on the MnDOT Snow Fence Program. Several questions were asked and discussion took place amongst TTC members. Mr. Skalin offered to serve as a resource to anyone interested in implementing a snow fence, either vegetative or installed, in their jurisdiction, and told of the property owner support MnDOT has received after property owners see what a difference the snow fences make to improve winter driving and road conditions.

6. 2020 Budget and UPWP Amendment #3

Ms. Gray presented the draft 2020 budget and Amendment #3 to the 2019-2020 UPWP. The amendment includes an increase in overhead budgets (increase in rent, staffing for local projects, etc.), and revision of projects programmed for 2020-2021. Ms. Gray opened a discussion about the ability to incorporate additional projects to the 2020 work program using approximately \$168,000 that has not yet been programmed.

Ms. Gray suggested the following as potential additional 2020 work program items for consideration by the TTC:

- Amendment for 76th Avenue S to review the needs of the corridor with the potential addition of a 64th Avenue S interchange (using leftover Federal and local funds from the 52nd Avenue S Corridor Study)
- Addition of funds to the ATA Intersection Traffic and Data Reporting, and extending the project into 2020.
- ATAC ATSPM Set-up for Fargo
- StreetLight Platform
- Veterans Boulevard Study – addition of \$25,000 to the budget that was previously transferred to this project from the traffic counting program.
- ATAC – Dynamic Traffic Assignment Model

Ms. Gray explained that these project changes and additions program approximately \$92,000 of the \$168,000, leaving over \$76,000 in flexibility to address other needs in 2020 or carry Metro COG over a funding cycle if the need arises.

Mr. Solberg asked if there is a benefit or negative to keeping funding unobligated. Mr. Johnson stated it was acceptable to leave unobligated funds, however, asked that those funds be kept to a minimum amount.

Motion: Recommend approval to the Policy Board of the 2020 Budget and associated 2019-2020 UPWP Amendment #3 with changes as presented.

Mr. Gorden moved, seconded by Mr. Sahr.

MOTION, PASSED

Motion carried unanimously.

7. Status of UPWP Contracted Projects and Percentage Complete

Ms. Gray presented the current status of 2019-2020 UPWP contracted projects.

8. Fargo-Moorhead Bike Map App

Ms. Pierce presented the new digital Fargo-Moorhead Bike Map application.

9. ND TAP Grant Awards

Ms. Gray presented the ND Urban Transportation Alternatives Grant results. Metro COG, based on recommendations of the Metropolitan Bicycle & Pedestrian Committee and TTC and final approval of Policy Board, submitted project prioritization. The NDDOT project selection committee adjusted the prioritization for the awards and funded West Fargo's second priority – the FM area's third priority overall. Mr. Solberg noted his frustration with the ranking procedures. Mr. Johnson said he does not sit on the grant committee, but suggested submitting fewer projects for the next grant process.

10. TIP/STIP Cycle and Regionally Significant Projects

Mr. Maddox reminded the committee that Metro COG will begin soliciting for TIP projects. There will be a stronger push for more regionally significant projects.

Mr. Solberg and Mr. Scott left the meeting at 11:18am

- 11. Casselton Comprehensive and Transportation Plan**
Mr. Altenburg presented the Casselton Comprehensive and Transportation Plan.
- 12. Dynamic Traffic Analysis Training**
Ms. Gray briefly covered the Dynamic Traffic Analysis training last month.
- 13. 2019 Metro Profile**
Ms. Pierce reminded the committee that she has started to compile the 2019 Metro Profile. She reached out and requested information last month and is still waiting on information from a few jurisdictions.
- 14. Agency Updates**
Cass County: 76th Ave Roundabout (CR17 & 76th Ave S) construction
MnDOT: Received additional federal funding for transportation projects. Transportation Economic Development Workshops this summer.
MATBUS: Transit Authority Study underway, new demand-response service for industrial park routes
Moorhead: Overnight work started on the 20th/21th St project. BNSF starting RR crossing repair at same time as Center Ave is closed – 4th St may be closed longer than anticipated. 15th Ave N RR crossing will go under repair in the early July, resulting in closure of 15th Ave N from 16th St to US 75. Comprehensive Plan RFP pushed up to next month.
NDDOT: no updates
Fargo: 4th St/Main Ave opening June 23. Revised 64th Ave design recommendation moving forward next week.
Dilworth: no updates
Concordia: no updates
Horace: no updates
Clay County: no updates
Freight: NDMCA held Truck Driving Championship June 1, winners headed to nationals.
Metro COG: busy with projects; hosting the 2019 MN MPO Summer Workshop in late August. Case Plaza remodel is underway, hoping for early August finish.
- 15. Additional Business**
No additional business
- 16. Adjourn**
The 498th Regular Meeting of the TTC was adjourned on June 13 at 11:45 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD July 11, 2019, 10:00 A.M. AT THE RIVER ROOM, FARGO CIVIC CENTER OFFICES (207 4TH STREET NORTH).

Respectfully Submitted,

Savanna Leach
Executive Assistant