

## Metro COG Regional Freight Plan RFP Questions and Clarifications

January 14, 2026

**Question:**

Does Metro COG have access to TRANSEARCH data?

*Answer: Metro COG does not have access to TRANSEARCH data; however, the consultant will be provided access to Metro COG's StreetLight Freight Planning tool should they need.*

**Question:**

How much of the public outreach is expected to be done in person?

*Answer: Metro COG requests that consultants develop a stakeholder and public engagement program that identifies key stakeholders, outlines engagement strategies, specifies timelines and desired feedback at project milestones, and defines communication and messaging approaches. Consultants may consider a variety of meaningful engagement methods, such as focus groups, interviews, community listening sessions, stakeholder roundtables, charrettes, open houses, interactive polling, online surveys or idea boards, virtual workshops, interactive web maps, or other strategies that have proven effective in similar projects.*

**Question:**

Will Metro COG consider waiving the requirement on page 15 to provide "Documentation that the prime consultant is registered with the ND Board of Registration"? We do not believe this work would require a licensed professional engineer.

*Answer: Consultants are not required to hold registration with the North Dakota State Board of Registration for Professional Engineers and Land Surveyors to participate in this project.*

**Question:**

Page 2 states that "All applicants must be prequalified with the North Dakota Department of Transportation (NDDOT). If not prequalified with the NDDOT, applicants will be required to submit a completed Standard Form 330 with their submittal of information." Will prequalification in any category with NDDOT be acceptable, or is there a particular prequalification category that is required?

*Answer: Consultants may reference Code P05 Planning (Community, Regional, Areawide, and State) or any other relevant experience category listed in Standard Form 330.*

**Question:**

Page 15 states in part *“Consulting firms proposing to do work for Metro COG must have a current audit rate no older than fifteen (15) months from the close of the firms Fiscal Year. Documentation of this audit rate must be provided with the sealed cost proposal... Firms that do not have a current cognizant Federal Acquisition Regulations (FARs) audit of indirect cost rates must provide this audit prior to the interview.”*

Will Metro COG accept a state cognizant agency approval letter from a state other than North Dakota? Alternatively, will Metro COG accept a CPA-audited overhead report?

**Answer: Yes.**

**Question:**

On Page 15, under General Requirements Section 1b, the RFP states that “Documentation that the prime consultant is registered with the ND Board of Registration” is required. As this is a planning study, can this be waived? If not, can this requirement be fulfilled by a subcontractor?

**Answer: Consultants are not required to hold registration with the North Dakota State Board of Registration for Professional Engineers and Land Surveyors to participate in this project.**

**Question:**

Are there any Small Business or Disadvantaged Business Enterprises (DBE) requirements as a part of this RFP?

**Answer: Not at this time.**