

**565<sup>th</sup> Meeting of the  
FM Metro COG Transportation Technical Committee  
Thursday, April 10, 2025 – 10:00 AM  
Metro COG Conference Room**

**Members Present:**

Julie	Bommelman	City of Fargo, MATBUS
Rose	Bruce-White	MNDOT - Dist.4 Planning (Alt. for M. Safgren)
Maegin	Elshaug	City of Fargo Planning (Alt. for N. Crutchfield)
Jeremy	Gorden	City of Fargo Transportation Eng. (Left at 10:20 am)
Luke	Grittner	MATBUS
Ben	Griffith	Metro COG
Cole	Hansen	Cass County Planning Director
Jace	Hellman	City of Horace – Comm Dev Director
Robin	Huston	City of Moorhead Planning
Will	Hutchings	NDDOT – Local Government Division
Matthew	Jacobson	Clay County Planning
Kyle	Litchy	Cass County Highway
Don	Lorsung	City of Dilworth Community Development
Kyle	McCamy	West Fargo Engineering
Aaron	Nelson	West Fargo City Planning
Joe	Raso	GFMEDC (left at 10:46 am)
Brit	Stevens	NDSU – Transportation Manager
Tom	Trowbridge	Moorhead Engineering

**Members Absent:**

Nicole	Crutchfield	City of Fargo Planning (Alternate present)
Kelly	Krapu	Freight
Sarah	Orr	Concordia College
Mary	Safgren	MnDOT – Dist. 4 Planning Director (Alt. present)
Justin	Sorum	Clay County Engineering

**Others Present:**

Adam	Altenburg	Metro COG
Paul	Bervik	Metro COG
Angela	Brumbaugh	Metro COG
Dan	Farnsworth	Metro COG
Aiden	Jung	Metro COG
Michael	Maddox	Metro COG
Mackenzie	Mueller	Metro COG
Dylan	Dunn	Moore Engineering
Cody	Christianson	Bolton & Menk
Kristen	Sperry	Federal Highway
Luke	Champa	SRF Engineering
Paul	Morris	SRF Engineering
Chelsea	Levorsen	City of Fargo Planning
Emma	K	(left at 10:24 am)

**1. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order at 10:00 AM, on April 10, 2025 by Chair Griffith. A quorum was present.

**2. Approve the 565th TTC Meeting Agenda**

Chair Griffith asked if there were any questions or changes to the April 10, 2025 TTC Meeting Agenda.

**Motion: Approve the April 10, 2025 TTC Meeting Agenda**

**Mr. Lorsung moved, seconded by Ms. Bommelman**

**MOTION, PASSED.**

**Motion carried unanimously.**

**3. APPROVE February 13, 2025 TTC MEETING MINUTES**

Chair Griffith asked if there were any questions or changes to the February 13, 2025 TTC Meeting Minutes.

**Motion: Approve the February 13, 2025 TTC Minutes.**

**Mr. Hellman moved, seconded by Mr. Trowbridge**

**MOTION, PASSED**

**Motion carried unanimously.**

**4. Public Comment Opportunity**

No public comments were made or received.

**5. 2050 Metropolitan Transportation Plan**

Mr. Maddox began the presentation informing everyone there is a project dashboard with data and congestion management on Metro COG's website which is available any time someone wants to look things up. Mr. Maddox introduced Luke Chapman and Paul Morris from SRF.

Mr. Chapman started the presentation discussing what the new and refined goals are from the last meeting they presented. He commented on the following:

1. Each chapter has clearer documentation
2. Chapter 2 – background and analysis of Performance Measures 1, 2, and 3
3. Chapter 3 – Overlap with National Planning Factors, goals, and objectives clean up
4. Chapter 4 – Added environmental mitigation strategies
5. Chapter 5 – Project pipeline policy guidance, fiscal constraint
6. The appendix has been updated

Mr. Morris stated the Congestion Management Process (CMP) is part of the 2050 MTP.

Comments and Questions received from members:

- What goes into the safety and maintenance score? Developed goals, policies, and scoring strategies.
- The growth rate is discussed on page 18 and other places, and it looks confusing.
- Performance measures are hard to understand on graphs 26-27.
- The graphs on page 30 compared to the table on page 29 and it isn't easy to understand.
- The functional classification map on figure 10 may need a date so it is easier to understand when something isn't listed. It may not have been discussed at the time of the MTP.
- Moorhead tracks roads and there isn't anything showing that with the comment on pavement conditions on page 41.
- Pages 44-45 talk about bridges. State and Federal have different guidelines, how do we know how it is tracked? Appendix B would have information.
- The comment on page 52 regarding a designated truck route seems weird.
- Page 92 discusses projected trips and vehicle miles traveled. Going up 66% on vehicles traveled would be an issue.
- The flood plain on figure 31 doesn't seem accurate.
- There isn't a comment stating we aren't supposed to protect stormwater from our streets as that is where it is supposed to go.
- Asked if we are proposing a different functional class from Federal Highway Administration? Mr. Maddox stated a category called "Local Collector" was created because MNDOT wouldn't agree to some of ours.

- Strategy outlined on selecting projects is okay for basic strategy but there may be other reasons to change it. May want to be sure there is no expectation that we just follow it.
- Disappointed the MTP went out to the public before the jurisdictions get a chance to look at it.
- The TTC board should receive a finished project to vote on.
- May need to regroup with MNDOT as there has been a lot of turnover.
- A written list of comments were received from the City of Moorhead staff to be incorporated into the MTP document.

The Public Participation Plan was followed for the process. The documentation was sent on April 2<sup>nd</sup> for review. Any comments received will be noted to the Policy Board.

**Motion: Recommend approval of the 2050 Metropolitan Transportation Plan to the Policy Board, appending further comments.**

**Mr. Lorsung moved, seconded by Mr. Trowbridge**

**MOTION, PASSED**

**Motion carried unanimously.**

#### **6. 2025-2028 TIP Amendment 5**

Mr. Bervik presented Amendment 5 regarding the 2025-2028 Transportation Improvement Program (TIP). A public notice was published on Wednesday, March 26, 2025, and comments will be accepted until 12:00 noon on Thursday, April 10, 2025. As of today, no comments have been received.

The proposed Amendment to the 2025-2028 TIP is as follows:

1. **Modification of Project 3240009:** West Fargo 2025 purchase of electric vehicles (N/A). Federal funding was removed by Policy Board in February.
2. **Modification of Project 9240031:** NDDOT spall repair of I-29 north bound traffic (2025). NDDOT is removing the project.
3. **Modification of Project 9240033:** NDDOT spall repair of I-29 south bound traffic (2025). NDDOT is removing the project.
4. **Modification of Project 3254049:** West Fargo reconstruction of shared-use path and pedestrian ramps of 8<sup>th</sup> Street West (2025). Additional 2025 TA funding (+ \$244,964.83).

5. **Modification of Project 9255050:** NDDOT installation of Weight in Motion (WIM) and Auto Traffic Recording (ATR) as well as preventative maintenance (2025).

**Motion: Recommend approval of Amendment 5 of the Metro COG 2025-2028 Transportation Improvement Program (TIP) to the Policy Board.**

**Mr. Trowbridge moved, seconded by Ms. Bommelman**

**MOTION, PASSED**

**Motion carried unanimously.**

## **7. 2025 Bicycle and Pedestrian Count Report**

Mr. Bervik presented information from the manual and automated counters for the 2024 calendar year.

A chart showing the monthly details of the counters was discussed and showed the peak times. Data has been collected by Metro COG since 2013.

Mr. Hutchings stated NDDOT is starting to do a process on the long-range plan. They would like to access the bike ped information from any MPO that has information. Mr. Bervik said MNDOT has reached out about that also.

### **Information Only**

## **10. Agency Updates**

- a. City of Fargo Engineering – nothing
- b. City of Fargo Planning – Updating Land Development code
- c. City of Moorhead Engineering – Joint project with Dilworth 34<sup>th</sup> street will be bid in mid-May
- d. City of Moorhead Planning – Updating Zoning ordinance and rezoning the city
- e. MATBUS – Working on Transit Development plan. About 2/3 of the way through
- f. City of West Fargo Engineering – Awarding 2025 HSIP project and design on 8<sup>th</sup> St West

- g. City of West Fargo Planning - Kicking off Growth Master plan with Boards and Commissions. There will be a public open house in May.
- h. City of Dilworth – A public open house will be held on the 24<sup>th</sup> for the Comp plan.
- i. City of Horace – Starting to review comp plan and land use ordinance with planning commission.
- j. Cass County Planning – A Flood Insurance Study has been published and a new ordinance is going to be adopted.
- k. Cass County Highway – Completed the bidding process with a few projects and waiting to hear about grant applications. A resolution has been signed with the City of Horace. County 17 to 52<sup>nd</sup> Avenue and County 6 from Veterans to Cheyenne will be City streets not County.
- l. Clay County – Updating Zoning and Subdivision ordinances. The County Board will hold public hearings.
- m. NDSU – There will be street closures on campus this summer.
- n. Concordia – Orr will be leaving Concordia and there won't be any representation in the future.
- o. MnDOT District 4 – I-94 Corridor study through Moorhead. Please forward updated zoning ordinances and comp plans to MnDOT.
- p. NDDOT Central Office – Vision Zero conference will be held May 7-8 in Bismarck.
- q. Federal Highway – Completed the first round of deferred resignations in the office. In the past there were twelve and they now have five people in the ND office. FHWA-MN office went from 15 to 8. We will need extra time for reviews.

## **11. Additional Business**

Meeting invites – Let Metro COG know if you don't have the invite on your calendar so individual invites can be sent.

## **12. Adjourn**

The 565<sup>th</sup> Regular Meeting of the TTC was adjourned on April 10, 2025 at 11:34 AM.

**Mr. Lorsung moved to Adjourn; Ms. Bommelman seconded MOTION, PASSED  
Motion carried unanimously.**

**THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD MAY 8, 2025, 10:00 AM.**

Respectfully Submitted,

Angela Brumbaugh  
Office Manager