

# Agenda Item 1c, Attachment 1

## 582nd Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments Thursday, October 15, 2020 – 4:00 pm Metro COG Conference Room

### Members Present:

Duane	Breitling	Cass County Commission
David	Fenelon	Horace City Council
Amanda	George	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Johnathan	Judd	Moorhead City Council
Brad	Olson	West Fargo City Commission
Chad	Olson	Dilworth City Council
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Sara	Watson Curry	Moorhead City Council

### Members Absent:

Tony	Gehrig	Fargo City Commission
Steve	Jesme	Dilworth City Council (alternate present)
Jenny	Mongeau	Clay County Commission
Maranda	Tasa	Fargo Planning Commission

### Others Present:

Adam	Altenburg	Metro COG
Baird	Bream	Cambridge Systematics
Luke	Champa	Metro COG
Ari	Del Rosario	Metro COG
Dan	Farnsworth	Metro COG
Joni	Giese	SRF Consulting
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Stewart	Milakovic	NDDOT
Anna	Pierce	MnDOT
Kristen	Sperry	FHWA
Bob	Walton	NDDOT – Fargo District

### 1a. **MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**

The meeting was called to order at 4:00 pm, on October 15, 2020 by Chair Olson, noting a quorum was present. Introductions were made.

### 1b. **Approve Order and Contents of Overall Agenda, approved**

Chair Olson asked for approval for the overall agenda.

**MOTION: Approve the contents of the Overall Agenda of the October 15, 2020 Policy Board Meeting.**

**Mr. Judd moved, seconded by Mr. Hendrickson**

**MOTION, passed**

**Motion carried unanimously.**

**1c. Past Meeting Minutes, approved**

Chair Olson asked for approval of the Minutes of the September 17, 2020 Meeting.

**MOTION: Approve the September 17, 2020 Policy Board Meeting Minutes.  
Ms. George moved, seconded by Mr. Breitling  
MOTION, passed  
Motion carried unanimously.**

**1d. Monthly Bills, approved**

Chair Olson asked for approval of the October 2020 Bills as listed on Attachment 1d.

**MOTION: Approve the October 2020 Bills List.  
Mr. Strand moved, seconded by Mr. Chad Olson  
MOTION, passed  
Motion carried unanimously.**

**2. CONSENT AGENDA**

Chair Olson asked for approval of Items a-d on the Consent Agenda.

- a. September Month End Report**
- b. 3<sup>rd</sup> Quarter Report**
- c. Clay County Comprehensive and Transportation Plan Contract**  
Mr. Breitling asked if there was a typo on the cover memo for this item, stating "the total cost to Clay County" rather than "the total cost to Metro COG". Staff verified this was a typo.
- d. Managed IT Contract**

**MOTION: Approve Items a-d on the Consent Agenda, with language revision to the cover memo regarding the Clay County Comprehensive and Transportation Plan.  
Mr. Breitling moved, seconded by Mr. Fenelon  
MOTION, passed  
Motion carried unanimously.**

**\*Ms. Watson Curry left the meeting**

**3. REGULAR AGENDA**

**3a. Public Comment Opportunity**

No public comments were made or received.

**No MOTION**

**3b. FM Greenway Recreation Master Plan**

Mr. Altenburg presented the revised FM Diversion Recreation Plan, as discussed and recommended for approval by the Transportation Technical Committee.

Mr. Schneider asked if the following language would be revised as follows:

Original: Annually North Dakotans make hundreds of thousands of trips outside the state for outdoor-based recreation. Similarly, metro area residents also travel outside the region and outside our bi-state area in pursuit of outdoor recreation opportunities.

Revised: Annually metro area residents make hundreds of thousands of trips outside the area for outdoor-based recreation.

Ms. George said that she appreciates and is favorable to the revisions made, as she previously took issue with the language pertaining to the governance structure.

**MOTION: Recommend approval of the revised FM Diversion Recreation Plan, subject to the attached revised language being incorporated into the final document, and recommend that the Policy Board direct Metro COG to continue serving as a regional planning resource by working with local jurisdictions and the FM Diversion Authority to assist in early-stage greenway planning/coordination and identification of governance entities, INCLUDING revised language discussed.**

**Ms. George moved, seconded by Mr. Schneider.**

**MOTION, passed**

**Motion carried unanimously.**

### **3c. Additional Square Footage Available in Case Plaza in 2021**

Ms. Gray presented a lease amendment, which would add office space in the SW corner of the 2<sup>nd</sup> floor to the Metro COG lease. During the agency remodel, Metro COG did approach the current tenant to inquire if they could part with that space at that time, but they were not comfortable with that at the time. Ms. Gray asked the leasing agent for Case Plaza to let Metro COG know if the space did become available. This space is expected to be available in the spring or summer of 2021. Ms. Gray did note that while it may not seem to be necessary at this time, there is potential for needing additional space based on the recommendation of the Transit Authority Study, and depending on the Transit Director Position, the movement from MPO to a TMA, and the potential governance role in the FM Diversion Greenway. In the interim, there is potential for use of the space by small non-profit entities. Ms. Gray also noted that we may not have another opportunity to lease this space for years if it is leased by another entity.

Mr. Strand stated caution, as he would have preferred that the agency had purchased its own property and space instead of paying large sums of money to a landlord.

**MOTION: Authorize the Executive Director to sign the lease amendment for the additional 1,163 square feet taking effect in the summer of 2021, and to pursue potential uses for the space.**

**Mr. Piepkorn moved, seconded by Mr. Fenelon.**

**MOTION, passed, 11-1 (Mr. Strand voted nay)**

**Motion carried.**

**3d. NDDOT Transportation Connection – October Update**

Mr. Milakovic and Mr. Bream presented an update to the NDDOT Transportation Connection – the statewide transportation plan.

**4. Additional Business**

Ms. Gray brought up that the meeting scheduled for next month conflicts with the FM Diversion Board of Authority. Ms. Gray asked how the board would like to adjust the schedule. Mr. Gray said that she will send out a doodle poll to board members to choose an optimal meeting date.

**5. Adjourn**

***MOTION: Adjourn the 582nd Meeting of the FM Metro COG Policy Board***

***Mr. Fenelon moved, seconded by Mr. Judd***

***MOTION, passed.***

***Motion carried unanimously.***

The 582nd Meeting of the FM Metro COG Policy Board held Thursday, October 15, 2020 was adjourned at 5:13 pm.

**THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD November 17, 2020, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach  
Executive Assistant