

To: Cognizant Agencies
From: Luke Champa, Metro COG
Date: May 12, 2021
Re: ***Metro COG 2021-2024 TIP Administrative Adjustment #2***

Please consider this memorandum as a formal request from the Fargo-Moorhead Metropolitan Council of Governments (Metro COG) to modify the projects below in the 2021-2024 Transportation Improvement Program (TIP). No formal MPO action is required for Administrative Adjustments; this memo summarizes the changes made to the Metro COG 2021-2024 TIP based upon correspondence with Moorhead Transit and Federal Transit Administration (FTA). The attached project table shows the updated projects included in this Administrative Adjustment.

1. **Adjustment of City of Moorhead Transit Project 5210020:** Transit hub improvements at the Dilworth Walmart. Total project cost remained \$250,000, of which \$200,000 switched from FTA Section 5339 funds to Section 5307 funds, and local funds remained \$50,000.

This Administrative Adjustment is pursuant to Section 10 of the Metro COG 2021-2024 TIP which states the following applicable reasons to perform an administrative adjustment:

- Changing FTA funding sources

With the Section 5307 funds identified by MnDOT through the administration of their statewide program and local match commitment from the City of Moorhead, fiscal constraint is maintained.

2. **Adjustment of City of Moorhead Transit Project 5190011:** Purchase of one 35-foot replacement bus (unit #1020). Total project cost remained \$541,000, of which FTA Section 5307 funds decreased 43.5% from \$459,850 to \$259,850, newly added Section 5339 funds of \$200,000, and local funds remained \$81,150.

This Administrative Adjustment is pursuant to Section 10 of the Metro COG 2021-2024 TIP which states the following applicable reasons to perform an administrative adjustment:

- Changing FTA funding sources

With the FTA 5339 funds identified by FTA Region 8 through the administration of their program and local match commitment from the City of Moorhead, fiscal constraint is maintained.

Thank you for your attention to this matter. Please contact me at (701) 532-5107 if you have any questions.

Sincerely,



Luke Champa
Assistant Transportation Planner
Fargo-Moorhead Metro COG

Attached: (1) 2021-2024 TIP Administrative Adjustment #2 Project Sheet

Lead Agency	Metro COG ID State Number	Project Year	Project Location	Length	Project Limits		Project Description	Improvement Type	Total Project Cost	Federal Revenue Source	Other Revenue Source	Revenue
					From	To						
Administrative Adjustment 2												
Moorhead Transit												
Moorhead Transit	5210020 TRF-0034-21F	2021	Transit				Transit Hub Improvements - Dilworth Walmart	Transit Capital	\$ 250,000	FTA 5339 FTA 5307	Local	\$ 200,000 \$ 50,000
Moorhead Transit	5190011 TRF-0034-21D	2021	Transit				Purchase 35ft replacement bus (Unit 1020)	Transit Capital	\$ 541,000	FTA 5307 FTA 5339	Local	\$ 459,850 \$ 259,850 \$ 200,000 \$ 81,150
Fargo Transit												
City of Fargo												
City of Moorhead												
City of West Fargo												
North Dakota Department of Transportation												
Cass County												