461st Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, May 12, 2016 – 10:00 am
Metro COG Conference Room

Members Present:
Shawn Anderson MN Universities Representatives
Jason Benson Cass County
William Christian Metro COG
Hali Durand Cass County
Erik Hove Clay County
Aaron Nelson City of Fargo
Michael Johnson NDDOT (via telephone)
Kim Lipetzky Bike/Ped Representative
Mary Safgren MnDOT (via telephone)
Stan Thurlow City of Dilworth
Mark Vaux Economic Development Representative
Larry Weil City of West Fargo
Mark Wolter Freight Representative

Members Absent:
Jonathan Atkins City of Moorhead
Julie Bommelman MATBUS-Fargo
Chris Brungardt City of West Fargo
Jim Gilmour City of Fargo
Jeremy Gorden City of Fargo
Kristie Leshovsky City of Moorhead
Tim Magnusson Clay County
David Overbo Clay County
Brit Stevens ND Universities Representatives
Lori Van Beek MATBUS-Moorhead

Others Present:
Adam Altenburg Metro COG
David Burns Metro COG
Dan Farnsworth Metro COG
Nakhaly Swearingen Metro COG
Michael Maddox Metro COG
Dan Bergerson HDR
Stephanie Hickman FHWA
Bobbie Retzlaff MnDOT
Bob Walton NDDOT
Darrell Washington MnDOT

1. CALL TO ORDER AND INTRODUCTIONS
The meeting was called to order at 10:00 am, on May 12, 2016, by Chairman Christian. Introductions were and made. A quorum was present.

2. APPROVE January 2016 TTC MEETING MINUTES
Chairman Christian asked for any questions or changes to the April 14, 2016 TTC Meeting Minutes.
Motion: Approve the April 14, 2016 TTC Minutes.
Mr. Thurlow moved, seconded by Mr. Weil
MOTION, PASSED
Motion carried unanimously Vote of 13-0

3. Public Comment Opportunity
No public comments were made or received.

   No MOTION

4. Final Sheyenne Street Corridor Study Phase I
Mr. Farnsworth provided the Committee with a short presentation on the Final Sheyenne St Corridor Study Phase I. Mr. Farnsworth described that the Sheyenne Street Corridor Study Phase I was guided by a study review committee consisting of representatives from Metro COG, City of West Fargo, Cass County, NDDOT, and study consultants KLJ and Moore Engineering.

Mr. Farnsworth then stated that the Sheyenne Street Corridor Study Phase I extends from 13th Ave to 52nd Ave and includes a portion of 52nd Ave between the Sheyenne River Diversion to 4th St E. The study began in April 2014 and was completed in February 2016. Traffic projections for the study were done in conjunction with the SW Subarea Study and considerable coordination was needed to ensure that both studies used consistent traffic projection data.

Mr. Farnsworth stated that back in May 2015 a second study was initiated – the Sheyenne Street Corridor Study Phase II which extended from 13th Ave to Main Ave in West Fargo. This study is ongoing but will be combined as one final study with the Phase I study once completed.

Mr. Farnsworth then went over each section of the study corridor describing the proposed costs and proposed years of construction.

   MOTION: Recommend Policy Board approval of the final Sheyenne Street Corridor Study Phase I
   Mr. Thurlow moved, seconded by Mr. Vaux.
   MOTION, PASSED
   Motion carried unanimously. Vote of 13-0

5. Consider Final Draft of the Southwest Metro Transportation Plan
Mr. Altenburg stated that the City of Fargo, City of Horace, and Cass County – in collaboration with Metro COG and SRF Consulting Group – are wrapping up efforts on the Southwest Metro Transportation Plan. Mr. Altenburg explained that the Southwest Metro Transportation Plan will guide transportation improvement needs and land use in the area immediately south of 52nd Avenue South over the course of the next 25 years and beyond. Mr. Altenburg stated that the process has been guided by officials and staff from Fargo, Horace, Cass County, Stanley Township, and Southeast Cass Water Resource District.

Mr. Altenburg stated that, based upon updated land use plans for Fargo and Horace, socioeconomic data indicators, and analysis of roadway network requirements, the Southwest Metro Transportation Plan developed three different tiered growth areas and a best fit scenario to better determine the phasing and prioritization of future transportation needs in the study area. Mr. Altenburg explained that the tiered growth areas and best fit scenario identify both
essential improvements to existing roadways and new corridor construction projects. Mr. Altenburg mentioned that preliminary cost estimates have been developed to aid in the future planning of needed capital improvements for the area.

Mr. Altenburg stated that each of the jurisdictions involved in the plan have adopted the plan and have agreed to use it as a tool for development of the southwest metropolitan transportation network.

**MOTION: Recommend Policy Board approval of the Southwest Metro Transportation Plan.**
Mr. Wolter moved, seconded by Mr. Vaux
**MOTION, PASSED**
Motion carried unanimously. Vote of 13-0

6. **Update of Metropolitan Traffic Analysis Zones (TAZs) for the 2045 Travel Demand Model**

Mr. Burns stated that as part of the process to prepare for the upcoming update to the 2045 Metro COG Long-Range Transportation Plan (LRTP), Metro COG staff is currently developing and refining data that will be input into the Travel Demand Model (TDM).

Metro COG Staff is working with ATAC on updating the TAZ boundaries that will be used in the 2045 model. Staff is requesting one TTC representative or their designee from each of the jurisdictions within the urban area (Fargo, Moorhead, West Fargo, and Dilworth) and the two counties (Cass County and Clay County) participate in a meeting with Staff from Metro COG and ATAC to review, provide input, and help finalize the TAZ network. Metro COG is proposing this sub-committee meet in mid-May for a one- to two-hour session.

Metro COG Staff is requesting one TTC representative or their designee from each jurisdiction within the urban area and Cass and Clay counties participate in a meeting with Metro COG and ATAC to review and recommend approval of the updated TAZ structure. Mr. Burns asked for volunteers.

**No MOTION**

7. **Presentation by Community Development Member**

Mr. Vaux gave a briefing about the Community Development and the many projects. Topics include: Entrepreneur development, Workforce development, affordable housing, schools, day care, low unemployment and the challenges were covered.

8. **Additional Business**

Mr. Christian mentioned that due to ongoing flood protection construction Metro COG’s parking lot will be unavailable for parking beginning May or June. Mr. Christian noted that he has been in contact with the building’s manager to obtain more definite information on the parking situation.

Mr. Christian also mentioned that Goldmark Management is currently working on a deal to allow building tenants/guests to park on the west side of the street (2nd St). Mr. Christian also noted that attendees could park at the Moorhead Center Mall and take the Link FM over to the building for free.
9. **Adjourn**
   The 460\textsuperscript{th} Regular Meeting of the TTC was adjourned on May 12, 2016 at 10:40 am.

10. **THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD**
    June 9, 2016 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted

Nakhaly Swearingen
Executive Secretary