

The 566th Policy Board Meeting Fargo-Moorhead Metropolitan Council of Governments

THURSDAY, May 16, 2019 – 4:00 p.m.
Civic Center Conference Room
207 4th Street North, Suite A (2nd floor)
Fargo, North Dakota

OVERALL AGENDA

1. Call to Order and Introductions
 - a. Introductions Information Item
 - b. Approve Order and Contents of the Overall Agenda Action Item
 - c. Approve Minutes of the April 18, 2019 Board Meeting Action Item
 - d. Approve May 2019 Bills Action Item
2. Consent Agenda Action Item
 - a. April Month End Report
 - b. FTA Section 5339/5310 ND Transit Applications
 - c. Metro COG Articles of Association Revision
 - d. 2019-2022 TIP Amendment #3
 - e. FM Diversion Rec Plan Consultant Selection
 - f. 2045 MTP Contract Extension
3. Regular Agenda
 - a. Public Comment Opportunity Public Input
 - b. Moorhead 12th Avenue South Corridor Study Final Report Action Item
 - c. Prepare for 2020 Budget; Consider Project Needs List & Prioritization Action Item
4. Additional Business Information Item
5. Adjourn

REMINDER: The next Metro COG Policy Board Meeting will be held Thursday, June 13, 2019 at 4:00 p.m. in the Civic Center Conference Room (formerly known as the River Room)

Red Action Items require roll call votes.

Full Agenda packets can be found on the Metro COG Web Site at <http://www.fmmetrocog.org>

NOTE: Given the participation of Fargo City Commissioners at Policy Board meetings, such meetings may constitute open public meetings of the City of Fargo.

Metro COG is committed to ensuring all individuals, regardless of race, color, sex, age, national origin, disability/handicap, sexual orientation, and/or income status have access to Metro COG's programs and services. Meeting facilities will be accessible to mobility impaired individuals. Metro COG will make a good faith effort to accommodate requests for translation services for meeting proceedings and related materials. Please contact Savannah Leach, Metro COG Executive Secretary, at 701-532-5100 at least five days in advance of the meeting if any special accommodations are required for any member of the public to be able to participate in the meeting.

Agenda Item 1c, Attachment 1

**565th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, April 18, 2019 – 4:00 pm
Metro COG Conference Room**

Members Present:

Duane	Breitling	Cass County Commission
Shara	Fischer	Fargo Planning Commission
Steve	Gehrtz	Moorhead City Council
Tony	Grindberg	Fargo City Commission
Jim	Haney	Clay County Commission (alt for Jenny Mongeau)
Chuck	Hendrickson	Moorhead City Council
Steve	Jesme	Dilworth City Council
Johnathan	Judd	Moorhead City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission

Members Absent:

Tony	Gehrig	Fargo City Commission
Eric	Gjerdevig	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
John	Koerselman	Horace City Commission
Jenny	Mongeau	Clay County Commission

Others Present:

Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Lori	Ibach	Goldmark
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Anna	Pierce	Metro COG

- 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**
The meeting was called to order at 4:00 pm, on April 18 by Vice Chair Olson, noting a quorum was present. Introductions were made.
- 1b. Approve Order and Contents of Overall Agenda, approved**
Vice Chair Olson asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 565th Policy Board Meeting.
Mr. Strand moved, seconded by Mr. Gehrtz.
MOTION, passed. 10-0
Motion carried unanimously.

1c. Past Meeting Minutes, approved

Vice Chair Olson asked for approval of the Minutes of the March 21, 2019 Meeting.

MOTION: Approve the March 21, 2019 Policy Board Meeting Minutes.

Mr. Schneider moved, seconded by Mr. Jesme.

MOTION, passed. 10-0

Motion carried unanimously.

***Mr. Hendrickson joined the meeting at 4:03pm**

***Ms. Fischer joined the meeting at 4:04pm**

1d. Monthly Bills, approved

Vice Chair Olson asked for approval of the April 2019 Bills as listed on Attachment 1d.

MOTION: Approve the April 2019 Bills List.

Mr. Breitling moved, seconded by Mr. Gehrtz.

MOTION, passed. 12-0

Motion carried unanimously.

2. CONSENT AGENDA

Vice Chair Olson asked for approval of Items a-c on the Consent Agenda.

- a. March Month End Report
- b. 2018 Title VI Annual Report
- c. 2019 First Quarter Report

MOTION: Approve Items a-c on the Consent Agenda.

Mr. Jesme moved, seconded by Mr. Piepkorn.

MOTION, passed. 12-0

Motion carried unanimously.

3. REGULAR AGENDA

3a. Public Comment Opportunity

No public comments were made or received.

3b. Follow-up on March Discussion of NDDOT Billing

Ms. Gray reminded the board that at last meeting, she presented information about NDDOT's recent approval of a revised indirect rate for 2018. Based on the use of a higher indirect rate, she initially believed that additional local match would be needed, and had presented that at the March meeting. However, after further analysis, she determined that adequate local match for the additional federal funds had already been paid. She explained that there were a few reasons for this, with the main reason being staffing levels below what was originally budgeted for the first half of 2018. Metro COG will not be invoicing the jurisdictions for the additional local match.

3c. Follow-up on Temporary Lease and Moving Dates

Ms. Gray presented a follow-up on the temporary lease with the City of Fargo. Following the March Policy Board meeting, Ms. Gray explained the actions of the Policy Board and the discussion that took place, and shared that the Policy Board requests that the City of Fargo remove the “aggravation fee” from the lease agreement. The city agreed, and the amended lease was approved by both the Finance Committee and the City Commission. A move date is tentatively set for April 29-30.

3d. Remodeling Project & Amended Lease with Case Plaza, LLC

Ms. Gray provided an update on the Metro COG Case Plaza remodel project. The amended lease was presented, and summarized by Ms. Gray. Metro COG agreed to \$240,000 for tenant improvements, and Case Plaza covering \$65,000, which is included as an amortized cost in the proposed lease. After discussions with Case Plaza LLC about HVAC (boiler heat system) and window replacement, it was tentatively agreed to bring forward to Policy Board a proposed lease which includes \$25,000 of amortized costs toward these improvements, which total approximately \$93,000 for the portion of the building to be occupied by Metro COG. Ms. Gray explained that Case Plaza LLC is also proposing a different lease format, changing from a gross lease to a base lease plus CAM (common area maintenance). Case Plaza LLC has explained that this is a typical lease agreement for office space, and that they are transitioning many of their leases over to this format. Ms. Gray also took this opportunity to update the board on the agency’s finances, in the event of construction going over budget. Mr. Grindberg asked Lori Ibach for some clarifications on numbers in the lease agreement. Ms. Ibach agreed to remove “and expenses paid” from item 4. OPERATING EXPENSES in the Lease Amendment A.

Mr. Strand asked about longer term occupancy of the City of Fargo space, and stated he would have liked to see Metro COG put out an RFP for space. General discussion took place about the pros and cons of staying in Case Plaza.

MOTION: Approve the amended lease with Case Plaza (with updated language discussed), and authorize the Executive Director to advertise for and hold a public hearing before the Executive Committee at their May 1, 2019 meeting to consider signing an amended lease for Metro COG office space within Case Plaza.

Mr. Breitling moved, seconded by Mr. Hendrickson.

**MOTION, passed. 11-1 (Mr. Strand did not agree with the non-RFP process)
Motion carried unanimously.**

4. Additional Business

The next meeting will be held at the conference room formerly called the River Room in the Civic Center offices, where the Metro COG temporary office will be as of the end of April.

5. Adjourn

The 565th Meeting of the FM Metro COG Policy Board held Thursday, April 18, 2019 was adjourned at 4:48 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD May 16, 2019, 4:00 P.M. AT THE CIVIC CENTER RIVER ROOM, 207 4TH ST N, SUITE A, FARGO, ND 58102.

Respectfully Submitted,

Savanna Leach
Executive Secretary

To: Metro COG Policy Board
From: Dan Farnsworth, Transportation Planner
Date: May 10, 2019
Re: **FTA Section 5310/5339 ND Transit Grant Application**

The North Dakota Department of Transportation (NDDOT) recently solicited applications for annual transit grants under FTA Section 5310 and Section 5339. Section 5310 provides funding for transit projects that improve mobility for the elderly and persons with disabilities while Section 5339 provides funding for transit projects that involve replacement of buses, improvements to bus facilities, and more. Awarded projects are funded with up to 80% Federal funds and a required 20% local match.

All applicants with projects within Metro COG's planning area are required to submit their applications to Metro COG for review and prioritization (if necessary). The only applicant that submitted an application was the City of Fargo.

Below are the FTA Section 5310 and 5339 projects Metro COG has received. The 5310 and 5339 applications will be submitted to NDDOT before the May 23rd, 2018 deadline.

Section 5310 – Urban

- Metro Mobility Manager
 - Total cost: \$101,100 (\$80,880 Federal / \$20,220 local)
- Replacement of three 14-passenger vehicles
 - Total cost: \$270,000 (\$216,000 Federal / \$54,000 local)

Section 5339 – Urban

- Replacement of one 35-foot fixed route bus
 - Total cost: \$525,000 (\$420,000 Federal / \$105,000 local)
- Metro Transit Garage lighting improvement
 - Total cost: \$67,000 (\$53,600 Federal / \$13,400 local)
- Diesel exhaust particulate filter cleaner for Metro Transit Garage
 - Total cost: \$33,500 (\$26,800 Federal / \$6,700 local)
- Farebox system replacement
 - Total cost: \$1,000,000 (\$800,000 Federal / \$200,000 local)
- Misc. support equipment (kiosks, tool room storage system, and computer hardware/software)
 - Total cost: \$97,696 (\$78,156.80 Federal / \$19,539.20 local)
- Two new 14-passenger vehicles
 - Total cost: \$240,000 (\$192,000 Federal / \$48,000 local)

Requested Action: Approve the FTA Section 5310 and 5339 Grant Applications as shown above for submittal to NDDOT.

To: Policy Board Members
From: Cindy Gray, Executive Director
Date: May 10, 2019
Re: **Articles of Association**

Recently, each of the seven local jurisdictions of Metro COG approved amendments to the Articles of Association that formally added the City of Horace as a member of Metro COG and increased our Policy Board membership accordingly. I have received all of seven signature pages from the local governments. The final signature page is that of the Metro COG Policy Board. Your approval of the amendments will confirm the action taken by the two counties and five cities.

Requested Action: Approve the amendments to the Articles of Association.

Articles of Association

Fargo-Moorhead Metropolitan Area
Council of Governments

As amended May 2019



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Amendment History

- Revised:
- April, 1995
- March, 2000
- July, 2001
- May, 2005
- December, 2006
- September, 2007
- August, 2011
- September, 2014
- December, 2015
- May, 2019

**FARGO-MOORHEAD METROPOLITAN COUNCIL OF GOVERNMENTS
ARTICLES OF ASSOCIATION**

ARTICLE I. ORGANIZATION

- 1.01. **Name of Organization.** The name of the organization formed by these Articles of Association, hereinafter referred to as the “Articles”, is the Fargo-Moorhead Metropolitan Council of Governments, hereinafter referred to as the “Council”.
- 1.02. **Statutory Authority.** The undersigned general and special purpose units of local governments, boards, agencies, commissions and authorities enter into this agreement under and by virtue of the power to do so. The Articles shall regulate and govern the affairs of that unincorporated association organized pursuant to the North Dakota Century Code 54-40, and Minnesota Statutes 471.59.
- 1.03. **Purpose.** The Council shall conduct and coordinate technical assistance activities, planning studies and special projects to address transportation and non-transportation problems and issues which are of metropolitan significance or where member jurisdictions request assistance subject to Council approval and availability of financial resources; shall disseminate information regarding comprehensive transportation planning and proposals for improvement of the Metropolitan Planning Area; and shall promote general public support for such plans and programs as the Council may endorse.
- 1.04. **Designated Metropolitan Planning Organization.** The Council shall perform area-wide transportation planning, as required in Federal Legislation, in the urban study boundary as the designated Metropolitan Planning Organization (“MPO”) for the greater Fargo-Moorhead Metropolitan area. The MPO is responsible for Continuing, Cooperative and Comprehensive (“3C”) transportation planning within the Metropolitan Planning Area Boundary (“MPAB”), as approved by the Council and the Governors of North Dakota and Minnesota, with concurrence of the Federal Highway Administration (“FHWA”) and Federal Transit Administration (“FTA”).
- 1.05. **Legal Entity.** The Council is hereby established as a separate legal entity by the member jurisdictions, with the power to sue or be sued, to enter into contracts, to hold title to real and personal property, and to do all other acts necessary to carry out required regional and transportation planning processes, subject to its approved Unified Planning Work Program (“UPWP”), budget and available funding.
- 1.06. **Geographic Limits.** The geographic limits within which the Council will perform its normal functions under these Articles shall be those geographic areas of Cass County, North Dakota and Clay County, Minnesota as approved by the Council that comprise the Metropolitan Planning Area (“Area”).
- 1.07. **Expansion or Contraction of Geographical Limits.** Upon recommendation of the Council, the geographic limits of the Area may be expanded or contracted upon an

affirmative vote of sixty-six percent (66%) of the total voting membership of the Council.

- 1.08. **Expansion of the MPAB.** Expansion or contraction of the MPAB will require a vote of sixty-six percent (66%) of the total voting membership of the Council, approval of the North Dakota and Minnesota Departments of Transportation and concurrence of the FHWA and FTA.
- 1.09. **Temporary Expansion of Geographic Limits.** The geographic limits of the Area may be expanded temporarily by a special interlocal cooperation agreement upon an affirmative vote of sixty-six (66%) percent of the total membership of the Council.

ARTICLE II. DECLARATION OF POLICY

- 2.01. The Council finds and declares that the people within the Area, have a fundamental interest in the orderly development of the Area.
- 2.02. The Council further finds and declares:
 - a) That the members have a positive interest in the preparation and maintenance of a long term comprehensive plan for the development of the Area to serve as a guide to the political subdivisions within the Area;
 - b) The continuing growth of the Area presents problems that are not confined to the boundaries of any single County or City;
 - c) That the Area, by reason of its governmental jurisdictions, presents special problems of development that can be dealt with best by a Metropolitan Council of Governments;
 - d) That the Area is well adapted to unified consideration; and
 - e) That in order to assure, insofar as possible, the orderly and harmonious development of the Area to provide for the needs of further generations, it is necessary for the people of the Area to perform metropolitan planning and for the Council to serve as a coordinating agency to harmonize the activities of federal, state, and local agencies, and to render assistance and create public interest and participation in the development of the Area.

ARTICLE III. MEMBERSHIP

- 3.01. The MPO voting membership, as reflected in these Articles, must consist of no less than seven members with a maximum of 16 members apportioned based on action of the Fargo Moorhead Metropolitan Council of Governments Policy Board, the exact number for each jurisdiction to be determined on an equitable geographic basis based on agreement among the affected units of general purpose local governments as required by federal rules and regulations. In determining the composition of the Policy Board:

- a) The maximum number of Policy Board members shall not be extended without due consideration of the affected units of general government as required by federal rules and regulations and approval by the Governors, or their designees, of the States of North Dakota and Minnesota;
 - b) Representatives from each county shall compose not less than one member each for Cass County, North Dakota and Clay County, Minnesota.
 - c) Representatives from each charter city, the cities of Dilworth, MN; Fargo, ND, Moorhead, MN and West Fargo, ND shall compose not less than one member each;
 - d) No one jurisdiction may maintain more than 50% of the total Policy Board Votes;
 - e) Any authority or agency created by law to perform transportation functions that is not under the jurisdiction of local government representatives on the Policy Board shall be provided voting membership on the Policy Board;
 - f) The governing body of a governing entity and signatory to Articles of Association, and subsequent amendments of the Articles of Association, as the appointing authority and designated for membership on the Policy Board, shall select a member(s) to represent them and serve on the Policy Board;
 - g) Each unit of local government at a minimum shall be represented by its mayor or elected official(s), be it City Commissioner(s) in North Dakota or City Council Member(s) in Minnesota;
 - h) Members assigned to the Policy Board by the appointing authority who are not elected officials shall be permitted within the maximum number of Policy Board composition as stated, and in numbers agreed to by the units of general government and;
 - i) The membership of the Policy Board shall be constant with the Articles of Association that creates the Metro COG.
- 3.02. The above noted representatives shall be appointed annually by their respective governing bodies.
- 3.03. Each governing body shall annually approve a list of alternate members. Such alternates shall have full voting rights in the absence of designated members.
- 3.04. No jurisdictions' dues will exceed fifty percent (50%) of total annual dues. This provision shall be reviewed in conjunction with the United State Census Bureau ("Census Bureau") decennial census, or upon an affirmative vote of sixty-six percent (66%) of the total voting membership of the Council to accept inter-census population estimates from the Census Bureau, American Communities Survey (ACS) or similarly credible source.
- 3.05. Municipalities that are within the Council's Metropolitan Planning Area with a population of 600 or more shall be eligible for Associate Membership on the Council.

Associate Members will be granted ex-officio non-voting status on the Council and Transportation Technical Committee.

- 3.06. Associate Members will not pay dues to the Council. They shall have access to the Council's Federal planning funds through the development of the Unified Planning Work Program ("UPWP"). Associate Members shall be responsible for the non-Federal share of projects it requests which are included in the UPWP. Associate Members are also required to pay all indirect costs associated with projects it requests which are included in the UPWP.
- 3.07. The Council may from time to time extend full membership to an Associate Member. Full membership for Associate Members would be granted on a case by case basis as determined necessary by the Council. An action to authorize full membership requires a resolution of intent from the municipality and final approval by the Council.
- 3.08. **Term of Office.** Members of the Council serve at the discretion of their respective governing bodies.
- 3.09. **Vacancies.** Any vacancy shall be filled as soon as possible, and approval of such appointment shall be by the affected governing body.
- 3.10. **Certification.** Each member and alternate for the upcoming year shall be certified by means of a letter which shall become part of the records of the Council. This letter should be submitted to the Council prior to its January meeting or first meeting of each calendar year. In the event of unanticipated vacancies or membership changes, the local governing body shall certify its appointments to the Council by letter at an official Council meeting.
- 3.11. **Officers.** The Officers shall consist of a Chair, Vice Chair, and Council Secretary.
 - a) *Chair* - The Chair shall preside at all meetings of the Council.
 - b) *Vice Chair* - The Vice Chair shall exercise the functions of the Chair in his or her absence or incapacity.
 - c) *Council Secretary* - The Metro COG Executive Director shall function as Council Secretary and exercise the functions of the authorized recording officer of the Council and shall be empowered to execute official instruments of the Council as authorized by the Council or Executive Committee.
- 3.12. **Member Privileges.** All members of the Council, both voting and Associate members, shall have the privilege to attend all meetings of the Council, Executive Committee or advisory committees or boards to which their membership extends as prescribed in these Articles, have access to federal transportation funds attributable to the Council and to avail their respective organizations of the technical and advisory services provided by the Council.

- 3.13. **Members in Good Standing.** Voting members of the Council shall be members in good standing when the respective member jurisdiction has fulfilled their financial obligations to the Council as prescribed in a separate fiscal agreement. Members in good standing are afforded all privileges identified in 3.12 of this document and any additional privileges approved by the Council.

ARTICLE IV. FUNCTIONS

- 4.01. The Council shall prepare and adopt a plan and recommend policies for the development of the Area. The plan shall be based on existing conditions and probable future growth and shall be made with the general purpose of guiding coordinated and harmonious development that will promote the health, safety, and general welfare of the inhabitants. The plan shall also seek to promote efficiency and economy in the process of land development and population distribution so as to reduce the waste of resources; and it shall promote an efficient and economic utilization and conservation of the means of production of food and water, of drainage course, of sanitary and other facilities, and of natural resources.
- 4.02. The Council shall be the official review agency as promulgated by OMB Circular A-95 and for all local plans and projects that have area-wide implications.
- 4.03. The Council shall act as the official area-wide planning agency for the Metropolitan Area and shall be designated as a consortium of governments for federal legislation dealing with transportation and land use and as the official Area Planning Organization as required by the Department of Housing and Urban Development and Department of Transportation.

ARTICLE V. POLICY BOARD MEETINGS

- 5.01. The Council shall meet at least nine (9) times per year, and shall fix a time and place for the meetings. Special meetings may be called at the discretion of the Council, Policy Board Chair, Council Secretary or Executive Committee.
- 5.02. All meetings will be governed by procedures established under Chapter 44-04 *Duties, Records and Meetings* of the North Dakota Century Code.
- 5.03. The Council shall keep records of all its meetings. The Council records shall be public records available for inspection by any interested parties at reasonable times during regular office hours.
- 5.04. All Council meetings shall be open to the public and in facilities consistent with the Americans With Disabilities Act (“ADA”).
- 5.05. **Quorum.** A quorum for the transaction of the Council business shall consist of a majority of the voting members of the Council, except that In the event that fewer than a majority of voting members is present at a regularly scheduled meeting, the Chair of the Policy Board may declare six members in attendance to be a quorum for the purpose of paying bills only.

- 5.06. **Bylaws.** Procedures and responsibilities of the Council shall be established and maintained through the *Metro COG Policy Board Bylaws* (“Bylaws”). The Bylaws shall at a minimum include Council voting representatives, Council appointments, Council terms of office, voting procedures, roles and responsibilities of Council officers, meeting time and day, and accommodations for special Council meetings. In the case of any conflict between these Articles and the Bylaws, these Articles shall control.
- 5.07. **Rules of Order.** Except as otherwise required by these Articles, the Rules of Order shall be in accordance with the latest edition of *Robert’s Rules of Order Revised*.

ARTICLE VI. EXECUTIVE COMMITTEE

- 6.01. The executive business of the Council shall be managed by an Executive Committee consisting of one member from each of the voting member local jurisdictions.
- 6.02. The Executive Committee shall have the power to authorize the expenditure of funds, to enter into contracts, and to execute official instruments after being authorized by the Council. Further powers as delegated by the Council include those enumerated in the *Metro COG Operations Manual* or similar approved document.
- 6.03. The Executive Committee will meet as required to perform the duties assigned.
- 6.04. A meeting of the Executive Committee may be called by the Policy Board Chair, Vice Chair, Council Secretary or any member of the Executive Committee.
- 6.05. The Council Secretary will record the proceedings of the meetings and will provide a summary of those proceedings to the Executive Committee members at the next meeting.

ARTICLE VII. POWERS AND DUTIES

- 7.01. **Comprehensive Metropolitan Plan.** The Council shall prepare, maintain, and regularly review and revise a Plan for the Metropolitan Area. In the preparation of the Plan, the Council shall seek to harmonize the general plans of Cities and Counties within the Area, and the plans and planning activities of federal, state, and other public and private agencies, organizations and instrumentalities within the Area. Before adoption of the Plan or any revision thereto, it shall be referred to each City and County Planning Commission for review, and the Council shall allow a reasonable time for response. The Council shall seek the cooperation and advice of Cities and Counties, state and federal agencies, and organizations and others interested in the functions of the Council.
- 7.02. **Adoption.** After public input meetings and local governing bodies’ approval, the Council shall adopt the Plan or portions thereof by majority vote. Any such portion shall correspond generally to one or more of the functional subdivisions of the subject matter which may be included in the Plan.

- 7.03. **Certification of Plan.** The Council shall certify copies of the adopted Plan or portions thereof, to the legislative bodies and planning commissions within the Metropolitan Area, to all public utilities affected by the Plan, and to any state or federal department or agency concerned with or affected by the Plan.
- 7.04. **Review of Local Plans, Proposals and Projects.** Whenever a plan, a portion thereof, amendment, or addition to a plan, has been adopted; or a project proposed by the local governing bodies or their respective planning commissions; the Council may provide comments, either at the request of the member governing body or by its own initiative, on any such plan or project which has a bearing on the Council's Metropolitan Transportation Plan, or other shared interests. The Council will provide its comments in a timely fashion. Such comments shall be considered advisory in nature, and will not constitute a formal approval or disapproval of the issue. Additionally, the Council shall review and comment on all matters referred to it in accordance with Federal or state law.
- 7.05. **Establishment of Committees, Subcommittees, Advisory Committees and Working Groups.** The Council shall have the authority to establish and monitor committees, subcommittee and working groups doing business for, or on behalf of, the Council.
- 7.06. **Transportation Technical Committee.** The Transportation Technical Committee (TTC) is hereby established. The Committee shall be composed of technical experts or their representatives as identified in the *Transportation Technical Committee Bylaws*. The purpose of the Committee is to discuss and coordinate technical transportation matters that are under consideration by the Council. Such matters may include highway, transit, auto/rail, bikeway and pedestrian planning activities. The TTC will act in an advisory capacity to the Council and its respective jurisdictions concerning transportation activities. The Council, by official action, may establish temporary subcommittees of the TTC and add appropriate subcommittee membership to analyze special transportation issues of interest to the Council.
- 7.07. **Other Committees.** Other committees shall be formed as deemed necessary by the Council. The Council shall approve all members of technical committees.
- 7.08. **Other Powers and Duties.** Other powers and duties of the Council shall be:
- a) To conduct studies and research pertaining to planning and development and to make recommendations based on these studies.
 - b) To provide, when possible, technical services to the member units of government.
 - c) Establish work programs and budgets for its operation in compliance with Federal, state and local law.
 - d) To receive and dispense grants and funds from federal, state or local governments or from individuals and foundations within the budget established or amended by the Council.

- e) To enter into agreements or contracts for any service necessary or convenient for carrying out the purposes of the Council.
- f) To recruit, hire and maintain staff personnel to assist the Council and official bodies of the Council.
- g) Provide for appropriate insurance, compensation and bonding coverage for protection of personal property, funds and records of the Council or other governmental or non-governmental agencies or organizations entrusted to the Council.
- h) To acquire, hold, improve, maintain, own, manage, or lease personal or real property, equipment or other facilities and receive and expend funds for providing services and to implement plans.
- i) To provide general administration policy as noted in the *Metro COG Personnel Policies* and the *Metro COG Administrative Policies and Procedures*.
- j) Establish and adopt operating Bylaws for the Council and its committees.
- k) Appoint advisory committee and boards to assist the Council and its members.
- l) Establish policies, goals and objectives to guide the operations of the Council and Metro COG staff.
- m) Establish fees, dues and other financial instruments to be paid by jurisdictions to fund its operations.
- n) Hire, supervise and dismiss the position of Executive Director.
- o) Designate both voting and non-voting members to the Transportation Technical Committee and other Council subcommittees as set forth through these Articles, a separate fiscal agreement and the Bylaws.
- p) To designate both voting and non-voting members to the official bodies of the Council.
- q) To solicit and receive funds from governmental and non-governmental agencies and organizations.
- r) To provide for a fiscal accounting and record system to provide for an annual audit thereof.
- s) The ability to invest idle funds.
- t) To designate an official depository and official depositaries for the receipt, deposit and disbursement of Council, state, federal and other funds entrusted to the Council.
- u) To review and amend these Articles.

7.09. **Other Authority.** The Council shall exercise other powers consistent with the purposes of Metro COG as prescribed in these Articles, Federal and states rules,

regulations and guidance, or other powers provided that such powers may also be legally and independently exercised by each general purpose unit of government.

- 7.10. **Constraints on Authority.** The Council does not have the authority, except under contract with such jurisdictions, to exercise administrative authority over any member jurisdiction, other than to conduct planning studies for or within any general purpose units of government, boards, agencies, commissions, councils and authorities.
- 7.11. **Tax Levy.** The Council does not have the authority to levy taxes for the support of Metro COG operations or to implement programs or projects recommended by adopted studies, plans or reports.

ARTICLE VIII. EXECUTIVE DIRECTOR

- 8.01. The Council shall hire an Executive Director, hereinafter referred to as the "Director," who shall serve at the pleasure of the Council.
- 8.02. The Director shall be the chief administrative officer, authorized recording officer and technical advisor of the Council; direct and administer the preparation, maintenance, review, and revision of the Plan; and administer and execute all other functions and duties determined by the Council, including but not limited, to the following:
- a) Appoint, compensate and establish the numbers and duties of the staff. Compensation shall conform to salary schedules of the member units of government. Appointments and removals must be approved by the Council.
 - b) Serve, or designate personnel to serve, as the Secretary of the Council.
 - c) Serve, or designate personnel to serve, as chair to the Transportation Technical Committee by providing reasonable services to the organization preparing and issuing notices of meetings, distributing reports and performing other activities that the Technical Committee and Council may wish to undertake in the furtherance of their function.
 - d) Complete the specific responsibilities as described in COG's Operations Manual or similar approved document.
 - e) Recruit, hire and maintain staff personnel in support of the Council.

ARTICLE IX. FINANCIAL PROVISIONS

- 9.01. Prior to January 1 of the following year, the Council shall adopt by majority vote a final UPWP and Budget required for the operation of the Council.
- 9.02. **Fiscal Agreement.** Local funds required for the Council's operations, local match for federal transportation funds and projects specific to one or multiple jurisdictions is provided for by a separate Fiscal Agreement. The Fiscal Agreement will be updated annually with the dues structure and related costs for each jurisdiction. In case of any conflict between the Fiscal Agreement and these Articles, these Articles shall control.

- 9.03. **Default on Fiscal Agreement.** In the event that one or more member jurisdiction defaults in their requested dues for the support of the Metro COG annual budget or requested special assessments, the member jurisdiction or jurisdictions are in default and Council members representing those jurisdictions surrender membership in good standing and surrender all voting and other privileges. Members not in good standing may have their membership reinstated upon satisfactory correction of default in requested dues or special assessments. All defaulted dues and special assessments shall be requested of each member jurisdiction remaining in good standing and shall be based on the ratio of the respective remaining jurisdictions' population to the total population of all remaining member jurisdictions according to the latest official census.
- 9.04. **Official Depository.** The Council will designate an official depository for the receipt, deposit and disbursement of its own funds and state, federal and other money entrusted to the Council; to solicit and receive funds from governmental and non-governmental agencies and organizations and to contract with a separate accounting service to provide fiscal accounting and record system to provide for an annual audit thereof, and to invest idle funds.
- 9.05. **Audit and Records.** Books, records, and accounts shall be kept as prescribed by State and Federal law. The Director shall sign all checks and vouchers and have the checks countersigned by the Chair or Vice Chair.

ARTICLE X. CODE OF ETHICS

- 10.01. A standard of conduct shall govern the performance of the Council's officers, board members, employees or agents engaged in the award and administration of contracts. No officer, board member, employee or agent of the Council may participate in the selection, award or administration of a contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the Parties set forth below has a financial or other interest in the firm selected for award:
- a) The officer, board member, employee or agent;
 - b) Any member of his or her immediate family;
 - c) His or her partner; or
 - d) An organization that employs, or is about to employ, any of the above.
- 10.02. Furthermore, officers, board members, employees or agents may neither solicit nor accept personal gratuities, favors or anything of monetary value from present or potential contractors or sub-recipients. The only exceptions to the policy include the following unsolicited gifts:
- a) A gift whose value does not exceed twenty-five dollars (\$25.00); or
 - b) The gift or receipt of awards, and memorial plaques or trophies, having nominal intrinsic value; or
 - c) The gift of breakfast, lunch, or dinner; or

- d) A project-related benefit that has been approved by the Executive Committee or Council.

10.03. Violation of these standards renders the sale, lease, or contract voidable by the Council or by a court of competent jurisdiction. Any monies paid as a result of such violation may be recovered by a joint and separate action from the Parties to the sale, lease, or contract and the Council official employee or its agent interested in the same. Any officer, employee, board member or agent of the Council proven to have violated these standards shall be subject to disciplinary action and the proven violations shall constitute just cause for the following actions:

- a) Reprimand;
- b) Suspension; or
- c) Discharge or forfeiture of office.

10.04. Reprimand or suspension shall constitute disciplinary action as authorized by the Executive Director for employees or agents. Discharge or forfeiture of office will be at the discretion of the Council after due and proper hearing for officers and board members. It is expressly understood that members of the Council are representatives of municipal bodies comprising the Fargo-Moorhead Metropolitan Council of Governments and the disciplinary proceedings set forth herein shall be additional to any proceedings undertaken by the individual municipal appointing authorities with respect to each appointed member(s) of the Council.

ARTICLE XI. FILING REPORTS

11.01. To facilitate planning and development of the Area, all governing bodies, planning agencies and others within the Area are requested to file with the Council all public plans, maps, reports, regulations and other documents as well as amendments and revisions thereto that are related to the activities of the Council.

ARTICLE XII. WITHDRAWAL OR DISSOLUTION

12.01. In the event of the withdrawal of any member jurisdictions from the Council such member jurisdiction shall forfeit all claims to property and operating capital as reflected in the Metro COG equity record.

12.02. In the event of the withdrawal of any member jurisdiction from the Council such member jurisdiction shall forfeit its good standing status and shall not be afforded voting membership on the Council, nor will that jurisdiction receive consideration for federal transportation funds attributable to the Council or Metro COG planning services.

12.03. In the event of the complete dissolution of the F-M Metropolitan Council of Governments, except as otherwise required by Federal or state laws, all Metro COG property, which was not acquired with federal funds, will be sold and the proceeds for such sale will be combined with the current Metro COG assets to determine total cash

assets of Metro COG. Any reimbursements due to the federal or state governments as per Federal and State regulations will be subtracted from the available cash assets. All remaining cash assets of Metro COG shall be distributed to those member Jurisdictions paying dues to the Council. The share of total cash assets to be distributed to each Jurisdiction shall be according to the ratio of the current equity record of each respective member jurisdiction to the total equity of all the Jurisdictions. Any Metro COG property on hand acquired with federal funds will be transferred to the successor MPO.

ARTICLE XIII. ADOPTION AND AMENDMENT

- 13.01. These Articles shall become effective upon their adoption by the Council and by the governing bodies of the participating units of government.
- 13.02. These Articles may be amended at any regular meeting of the Council by an affirmative vote of sixty-six percent (66%) of the members present, provided that at least one week's notice in writing is given to all members setting forth such amendment.

ARTICLE XIV. AUTHORITY TO EXECUTE/COUNTERPARTS

- 14.01. Each of the Parties to these Articles represents and warrants it has authority to execute these Articles. These Articles may be executed at different times and in any number of counterparts, each of which, when so executed, shall be deemed to be an original, and all of which taken together shall constitute one and the same agreement.
- 14.02. These Articles and all contracts and agreements entered into under the provisions of these Articles shall be binding upon the Jurisdictions of the undersigned signatories.
- 14.03. **Duration.** Upon the effective date, these Articles shall remain in effect as long the Council of Governments remain sustainable and funded in amounts required to maintain the activities as defined in these Articles.
- 14.04. **Continuation.** The Council shall serve as the Council of Governments and designated MPO under these Articles until such time as a new COG is established or the MPO is formally re-designated in accordance with the method described in 23 C.F.R. 450.310 or as otherwise provided by law.

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this _____ day of _____, 20__ by the Fargo Moorhead Metropolitan Council of Governments.

ATTEST:

Metro COG Policy Board Chair

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 1st day of April, 2019 by the Board of County Commissioners of Cass County, North Dakota

ATTEST:



Cass County Commission Chair

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 19th day of March, 2019 by the Board of County Commissioners of Clay County, Minnesota

ATTEST:




Clay County Commission Chair

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 25th day of March, 2019 by the City Council of the City of Dilworth, Minnesota.

ATTEST:

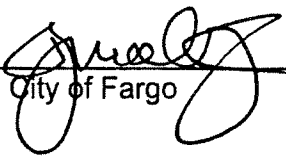


Mayor, City of Dilworth

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 25 day of March, 2019 by the City Commission of the City of Fargo, North Dakota.

ATTEST:



Mayor, City of Fargo

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 2 day of April, 2019 by the City Council of the City of Horace, North Dakota.

ATTEST:



Mayor, City of Horace

RESOLUTION 2019-0325-L

Resolution to Approve Amendments to the Metro COG Articles of Association

WHEREAS the Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is requesting the addition of the City of Horace as a participating member of Metro COG; and

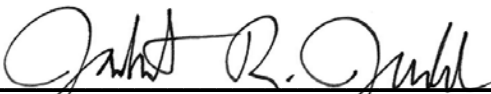
WHEREAS Metro COG requests that each jurisdiction approve amendments to the Articles of Association to reflect the addition of the City of Horace as a member of Metro COG.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the City Council approves the recommended amendments to the Metropolitan Council of Governments Articles of Association and hereby authorizes the Mayor to sign the revised Articles of Association.

PASSED: March 25, 2019 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:



JOHNATHAN JUDD, Mayor



MICHELLE BREKKEN, City Clerk

IN WITNESS WHEREOF, the undersigned parties have reviewed and caused these revised Articles of Association to be signed by their duly authorized officers. As such, the undersigned parties agree, on behalf of his or her respective jurisdiction, the content, original and amended, of these Articles.

Approved this 15 day of April, 2019 by the City Commissioners of the City of West Fargo, North Dakota.

ATTEST:

A handwritten signature in blue ink, appearing to read "Bernice Daniels", written over a horizontal line.

Mayor, City of West Fargo

To: Policy Board
From: Luke Champa
Date: 05/10/2019
Re: **2019-2022 Transportation Improvement Program (TIP) Amendment #3**

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) held a public meeting at the Fargo Civic Center Offices, Suite A – River Room, 207 4th Street N. in Fargo, North Dakota on Thursday, May 9, 2019 at 10:00 a.m. to consider public comments regarding a proposed amendment to the 2019-2022 Transportation Improvement Program (TIP) for the FM Metropolitan Area. As of May 10, 2019, no public comments have been received about Amendment #3. The proposed amendment to the 2019-2022 TIP is as follows:

1. **Modification of Project 5192624:** Moorhead Transit operating assistance federal share change. The total project cost is \$3,250,000 of which the federal share increased to \$386,000 through Federal Section 5307 funds, and State funding decreased to \$2,864,000.
2. **Modification of Project 8190033:** MnDOT weigh-in-motion scale at I-94 weigh station. Year moved from 2019 to 2020, project total decreased to \$620,000, and funding changed to include only State funds.
3. **Addition of Project 4193001:** Fargo Transit bus replacement for three fixed-route buses, replacing unit 1174, 1175, and 1176. The total project cost is \$1,500,000 of which \$961,851 is funded by Federal Section 5339 funds, and \$538,149 through local matching funds.
4. **Modification of Project 917020:** NDDOT Main Avenue reconstruction project. Cost and funding increased and the project was split into two phases:
 - 917020a:** Main Avenue Phase 1, project cost is \$12,309,292 of which \$7,332,764 is funded by Federal Surface Transportation Block Grant Program funds, \$821,799 by the State, and \$4,154,729 through local matching funds.
 - 917020b:** Main Avenue Phase 2, project cost is \$14,690,000 of which \$9,484,996 is funded by Federal STBGP funds, \$1,063,004 by the State, and \$4,142,000 through local matching funds

The Transportation Technical Committee unanimously recommended approval of Amendment #3 to the 2019-2022 TIP.

Requested Action: Pending public comment, Metro COG requests Policy Board approval of proposed Amendment #3 to the 2019-2022 TIP.

Agenda Item 2d, Attachment 1

Lead Agency	Metro COG ID	Project Year	Project Location	Length To	Project Limits From	Project Description	Improvement Type	Total Project Cost	Federal Revenue	Other Revenue	Revenue
Amendment #3											
Moorhead Transit	5192624 TRF-0034-19A	2019	Transit			Moorhead Transit Operation Assistance	Transit Operations	\$ 3,250,000	FTA 5307		\$ 386,000 State \$ 2,864,000
MnDOT	8190033 1480-177	2020	I-94		at weigh station	Install mainline (EB/WB) weigh-in-motion scale at RP 13.102 (funded by district c) *Early let/late award (ELLA)	Rehabilitation	\$ 620,000		State	\$ 620,000
Fargo Transit	4193002	2019	Transit			Bus Replacement for 3 fixed-route buses (replaces unit 1174, 1175, and 1176)	Transit Capital	\$ 1,500,000	FTA 5339		\$ 961,851 Local \$ 538,149
NDDOT	917020a	2019	Main Ave	0.4	2nd St Broadway	Reconstruct Main Ave, replacement of underground utilities *Utility replacement included in cost	Reconstruction	\$ 12,309,292	STBGP-R		\$ 7,332,764 State \$ 821,799 Local \$ 4,154,729
NDDOT	917020b	2019	Main Ave	0.5	Broadway University	Reconstruct Main Ave, replacement of underground utilities *Utility replacement included in cost ¹ Local match ² Additional local match	Reconstruction	\$ 14,690,000	STBGP-R		\$ 9,484,996 State \$ 1,063,004 Local ¹ \$ 1,172,000 Local ² \$ 2,970,000



Fargo-Moorhead Metropolitan Council of Governments

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To: Metro COG Policy Board
From: Adam Altenburg, AICP
Date: May 10, 2019
Re: **Fargo-Moorhead Diversion Recreation Plan Consultant Selection**

The Fargo-Moorhead Metropolitan Council of Governments and the Metro Flood Diversion Authority is seeking professional consultant services to complete the Fargo-Moorhead Diversion Recreation Plan. This plan is intended to provide a framework to help facilitate the development of recreational concepts into the design and construction of the Diversion Project, as well as outline specific recreation investment needs. The plan would also incorporate important non-recreational aspects along the floodway including security and emergency access, native vegetation and riparian habitat management, and integrating visual design aesthetics with important infrastructure elements.

In March, Metro COG's Policy Board approved the RFP to secure a consultant to complete the technical and planning tasks outlined in the scope of work under an approved budget of \$230,000. Metro COG received four (4) proposals prior to the April 22 closing date from the following lead consultants: Bolton & Menk, SRF, Stantec, and WSB. The selection committee met with and interviewed consultants on May 8 to further understand each consultant's technical qualifications, task deliverables, and past project experience. Selection committee members included:

Adam Altenburg, Metro COG
Nathan Boerboom, City of Fargo
Matt Lower, City of Horace

Jason Benson, Cass County
Luke Champa, Metro COG
Renee McGarvey, USACE

Based on scoring criteria, written technical proposals, and the in-person interviews, the selection committee has chosen the proposal submitted by SRF, together with HR&A and Contour Design Group as subconsultants.

The initial cost proposal form submitted by SRF is \$230,000. Total project costs would be split 50 percent between Metro COG CPG funds and a 50 percent local match from the Metro Flood Diversion Authority. Invoices for the local match on this contract will be sent immediately following contract execution. Metro COG is tentatively scheduled to enter final contract negotiations with SRF the week of May 20 to review and finalize the scope and fee for this project.

Requested Action: Approve the contract with SRF to complete the Fargo-Moorhead Diversion Recreation Plan pending contract negotiations to finalize the scope and fee, and the development of a final contract document.

To: Metro COG Policy Board
From: Michael Maddox, AICP
Date: May 10, 2019
Re: **2045 Metropolitan Transportation Plan Contract Extension**

In 2018, Metro COG contracted with HDR for the completion of the 2045 Metropolitan Transportation Plan (MTP). The initial schedule indicated substantial project completion in May 2019. However, there have been unforeseen delays over the course of the last year which are now impacting the delivery of the final plan.

Metro COG's 2045 MTP is due to NDDOT and FHWA in October 2019. Metro COG Staff have coordinated with NDDOT on the completion of the plan. Staff is confident that the completion of the plan, and subsequent review by NDDOT and FHWA, will occur before the mandatory completion date.

HDR has proposed extending the MTP delivery date by three (3) months. Staff is asking that the contract with HDR be amended to include the new extended project delivery schedule.

Requested Action: Approval of the three (3) month contract extension with HDR for completion of the 2045 Metropolitan Transportation Plan.



Fargo-Moorhead Metropolitan
Council of Governments

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To: Metro COG Policy Board
From: Adam Altenburg, AICP
Date: May 10, 2019
Re: **Moorhead 12th Avenue South Corridor Study**

In April 2018, the City of Moorhead and the Fargo-Moorhead Metropolitan Council of Governments began the Moorhead 12th Avenue South Corridor Study. The purpose of this study, extending from River Drive to Main Avenue SE, is to evaluate existing and future traffic needs along the corridor, as well as consider bicycle and pedestrian connectivity, transit needs, access management, alternative intersection designs and control options, and other corridor enhancements. It is anticipated that short-term recommendations from the study may be considered as part of a scheduled mill and overlay project programmed for 2020.

Requested Action: Approve the Moorhead 12th Avenue South Corridor Study.

The Moorhead 12th Avenue South Corridor Study Final Report Draft can be viewed on our website:

<http://fmmetrocog.org/projects-rfps/12th-avenue-south-corridor-study>

To: Policy Board Members
From: Cindy Gray, Executive Director
Date: May 10, 2019
Re: **Prepare for 2020 Budget and Consider Project Needs List and Prioritization**

Metro COG recently received information about NDDOT's plans to carry out traffic counts in eastern North Dakota that have resulted in us reconsidering one of our 2020 UPWP projects. Our current UPWP includes a 2020 Traffic Counting project, estimated at \$125,000. NDDOT plans to count eastern North Dakota in 2021. Since the DOT's counts significantly reduce the number of counts that need to be taken as part of the Metro COG contract, we have reviewed our entire 2024 MTP process to ensure that moving the traffic counts to 2021 would work from an MTP schedule perspective (**Attachment 3c-1**). We have determined that this would actually be advantageous, as scheduling the counts for 2021 would also allow us to plan for data purchases the same year as the counts (origin/destination data and job/household data).

Shifting the traffic count project to 2021 will free up \$100,000 in Federal funds in our 2020 budget. Depending on the type of project selected for use of these funds, this change could affect local match amounts. The Traffic Count project is metro-wide, so the \$25,000 (20%) local share affects all jurisdictions at amounts ranging from approximately \$300 to \$12,500. If a substituted project involves fewer jurisdictions, the local share(s) would increase accordingly. Budget flexibility (i.e. a larger budget project) may be possible, but could affect the local share, because more than 20 percent may need to consist of local funds.

Another option would be to add funds to projects already underway if it appears any projects would benefit from scope adjustments.

The TTC was asked to consider this information at their May 9th meeting. They were presented with **Attachment 3c-2**, which shows is an unranked list of studies and plans that have been suggested as needed or beneficial to the metro area in the coming years. The projects are listed in the order we received them, either internally at Metro COG or from others, and do not reflect any kind of a prioritization. Metro COG requested that the TTC consider these, or potentially other projects and recommend a project substitution for 2020.

The TTC recommended substituting a Veterans Boulevard Corridor Study as a project that would be very timely in 2020, since the City's interest in extending Veteran's Boulevard the south of 52nd Avenue S has increased recently. The recommended parameters of the study could be from 40th Avenue S to 100th Avenue S, but this will be the subject of further discussion with members of the TTC.

A study of this nature would likely require more than \$125,000 (potentially 150,000 to \$200,000). After completion of a more in-depth cost analysis, Metro COG will make a determination about the need to span the project across two calendar years. Extending the project into 2021 would allow additional funding to be budgeted for the project.

Requested Action: Authorize Metro COG staff to initiate a UPWP Amendment that substitutes the 2020 Metro-Wide Traffic Counting Program with a Veterans Boulevard Corridor Study, and prepare 2020 budget estimates accordingly.

2024 MTP Process									
Year									
2020		2021		2022		2023		2024	
Action	~ Cost	Action	~ Cost	Action	~ Cost	Action	~ Cost	Action	~ Cost
Move Traffic Counts to 2021 to coincide with NDDOT Counting of Eastern ND	(\$125,000)	Traffic Counts	\$125,000	Demographic Forecast Update	\$50,000	January, 2023 - Begin MTP Update Process	\$250,000	MTP Completion and Adoption	\$150,000
		Freight Counts	\$5,000	TAZ Boundaries (COG staff)	\$0	TDM Model Scenarios	\$100,000		
		HH and Job Data Purchase	\$20,000	Job/HH Assignments to TAZs (COG staff)	\$0				
		Origin/Destination Data Purchase	\$25,000	Travel Demand Model - Base Year and Existing + Committed Network	\$100,000				
				Revise/Update UZA (COG staff)	\$0				
Yearly Total	-\$125,000		\$175,000		\$150,000		\$350,000		\$150,000
Total MTP Update Cost									\$700,000

Fargo-Moorhead Metropolitan Council of Governments



Plans and Studies Needed in Future Work Programs (not ranked by priority)

#	Suggested Year	Project Name	Location	Description	Jurisdictions	Probable Cost Range	Relevant Planning Factors	Suggested By:
1	2020	Clay County Heartland Trail Alignment Analysis	Buffalo River State Park to Hawley	The Clay Co Heartland Trail Task for has been working on planning of the Heartland Trail since 2014. With a planned trail alignment already proposed, the next step is to conduct in-depth analysis of the planned alignment in order to (a) determine any obstacles associated with the alignment, (b) determine efforts to overcome the obstacles, and (c) determine easements needed to construct the trail. This study would analyze the trail between Buffalo River State Park and Hawley, approximately 9 miles.	Clay County, Hawley	\$100,000 to \$200,000	A, E, J	Metro COG
2	2021	Veterans Blvd Corridor Study	South of 40th Avenue S.	The purpose of this study would be to take a more detailed look at the transportation needs along the Veterans Blvd section line as it extends south of 52nd Avenue S and into Fargo's future growth area. Some of the unique challenges along this corridor include a drain crossing, future regional stormwater pond, and potential joint jurisdiction with Horace south of 64th Avenue S. We anticipate development pressures in this area in the not too distant future, and this may be an area that warrants some additional attention at some point.	City of Fargo, City of Horace, Cass County	\$150,000 - \$200,000	A, D, E, G	Fargo Planning Department
3	2022	Interstate Operations Study (Update to 2011)	I-94 and I-29 throughout Metro Area	Study and provide detailed recommendations for short-term and long-term improvement needs (capacity, system management, etc.) on the Interstate system. Potentially could include some TSMO strategies. MNDOT has expressed concern for I-94 lane configuration through Moorhead. 2028-2029 Reconstruction in Minnesota.	NDDOT, MndOT, Fargo, Moorhead, West Fargo	\$250,000 - \$300,000	A, B, C, D, E, F, G, H, I	HDR (MTP Consultant), MNDOT
4	2021	Regional Traffic Signal System Master Plan	Metro Area	Description needed.	All	Cost range needed.	B, D, E, G	HDR (MTP Consultant)
5	2022	TDM Review Study	Metro Area	Thorough technical review of the TDM	Metro COG	Cost range needed.	F, G, I (all factors to some extent)	HDR (MTP Consultant)
6	2021	Red River Greenway Study	Fargo	Drawing upon the results of the Bike Gap Study, and based on significant ped/bike input as part of the MTP, study and plan wayfinding, public improvements along the river including extensions of the existing trail, improved connectivity both within the greenway and to nearby neighborhoods and attractions, access to open space, and connectedness to nature and potential sites for human restoration and recreation.	Fargo	\$200,000	A, E, F, J	Metro COG (based on Fargo's request in 2018)
7	2021	Origin Destination Data	Metro Area	Gather origin destination data for the metro area using StreetLight or AirSage data.	Metro COG	Cost range needed.	F, G, I (all factors to some extent)	Metro COG
8	2021	Traffic Calming Alternatives Study	Moorhead - 4th Street and 5th Street from Main Avenue to 22nd Avenue S	The purpose of this study would be to review traffic calming alternatives along 4th Street S and 5th Street S in Moorhead. The roadways currently have a varied cross section width, which encourages faster vehicular speeds on the northerly blocks just south of Main Avenue. Alternatives would look at pedestrian mobility, safety, reducing the need for enforcement, safety improvements, and bicycle accommodations, and potential for transit improvements. Citizens have already met during a meeting organized by walkability advocates to discuss these roadways and potential future configurations.	Moorhead	\$125,000	B, E, F, G, H, I	Metro COG

9	2023	US-81 Corridor Study (University Drive & 10th Street)	Fargo	Study and provide detailed recommendations for short-, mid-, and long-term improvement needs (capacity, system management, etc.) primarily on the one-way pair system. Could include feasible network design alternatives.	Fargo	Cost range needed.	A, B, C, D, E, F, G, [(?)]	Metro COG
10	2021	Vehicular Bridge Crossing Feasibility Study	Metro Area	Building on work completed approximately 20 years ago, conduct a feasibility study of additional vehicular bridge crossings between 100th Ave S (Fargo) to 76th Ave N/Cass Co 22 to determine regional priorities, impacts, current opportunities and constraints, and planning level cost estimates associated with various crossing alignments in developed and currently undeveloped areas. A study of this nature should also look at regional connectivity to existing or planned corridors.	Fargo, Moorhead, Cass and Clay Counties	Cost range needed.	A, B, C, D, E, F, G, J	Metro COG
11	2021	Electric Vehicle Readiness Study	Metro Area	Outline steps the region can take to support and encourage electric vehicle adoption	Metro COG	Cost range needed.	A, D, E, F, G, I, J	Metro COG
12	2022 or 2023	I-94 / Sheyenne Diversion Overpass Study	West Fargo / Cass County	The purpose of this study would be to study the costs, benefits, impacts, implementation, and other attributes associated with an overpass that would span I-94 and the Sheyenne Diversion just west of West Fargo. Per the 13th Avenue Corridor Study, this overpass would be located in the vicinity of 13th Ave W and CR 28 (15th St NW). This study could also look at roadway connectivity and a future roadway network on the southwest side of I-94/Sheyenne Diversion.	West Fargo, Cass County, NDDOT	\$75,000 - \$200,000	A, B, D, E, F, G, J	HDR, West Fargo
13	2021	Rails to Trails Study - Moorhead to Kragnes	Moorhead to Kragnes	The rail line from north Moorhead to Kragnes is abandoned. This presents an opportunity for a rails-to-trails project. This study would look at the costs, feasibility, and coordination necessary for a potential trail between Moorhead and Kragnes utilizing the abandoned rail alignment.	Moorhead, Clay County	\$100,000 - \$200,000	A, B, D, E, F, J	Moorhead
14	2021	25th Street S Corridor Study	32nd Ave S to 58th Ave S	25th St S from 32nd Ave S to 58th Ave S - The health of the asphalt section will need major work in the near future and peak hour capacity issues are occurring.	City of Fargo	\$150,000 - 200,000	A, B, D, E, G	Fargo Engineering
15	2021	TH 10	34th St through Dilworth	Planning Study in preparation for reconstruct in 2027.	Dilworth, MNDOT	\$200,000	A, D, E, G	MNDOT
16	2023	East Dilworth / Moorhead N/S Arterial Corridor	I-94 to Clay Co Rd. 83	Planning Study to review alignment for north/south corridor between Highway 336 and 14th Street. Includes need and feasibility of RR grade separation and I-94 connection.	Dilworth, Moorhead, Clay Co, MNDOT	\$200,000	A, B, D, E, F, G	Metro COG
17	2021	Metro Bike and Ped Plan Update	Metro Wide	The metropolitan area bike and ped plan was last completed inhouse in 2016 and will be due for an update in 2021. We could consider hiring a consultant for all or portions of the update.	All	\$100,000 or more	A, B, D, E, F, H, J	Metro COG
18	2021-22	Moorhead Comprehensive Plan	Moorhead and surrounding growth area	This project would help fund a comprehensive plan update for the City of Moorhead and its growth area, and would include future land use and transportation elements, among other typical comp plan components.	City of Moorhead	\$250,000 or more	A, D, E, F, I, J	Moorhead Planning
19	2021-22	Sheyenne Street Corridor Study	52nd Avenue S to 88th Ave S	Corridor Study to determine traffic system management, access management, capacity needs, multi-modal characteristics and timing of improvements needed along this portion of Sheyenne Street	Horace, Cass County, West Fargo	\$200,000	A, B, D, E, G	Cass County
20	2022-23	Fargo Transportation Plan	Within City and ETA	Deep dive into future transportation network, focusing on policy and planning for an efficient, connected and continuous network of transportation facilities for all modes of transportation. This could be done as part of an overall comp plan update for the City of Fargo.	City of Fargo	\$200,000	A, D, E, F, I, J	Fargo Engineering

Planning Factors

A support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;

- B increase the safety of the transportation system for motorized and nonmotorized users;
- C increase the security of the transportation system for motorized and nonmotorized users;
- D increase the accessibility and mobility of people and for freight;
- E protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- F enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- G promote efficient system management and operation;
- H emphasize the preservation of the existing transportation system;
- I improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- J enhance travel and tourism.