484th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, April 12th, 2018 – 10:00 am
Metro COG Conference Room

Members Present:
Shane Bakken Clay County Highway Department (alternate for David Overbo)
Jane Butzer MnDOT – District 4 (alternate for Mary Safgren)
James Dahlman City of Horace/Interstate Engineering (alternate for Russ Sahr)
Jeremy Gorden City of Fargo Transportation Engineering
Michael Johnson NDDOT – Local Government Division
Kristie Leshovskyy City of Moorhead Planning/Zoning
Kim Lipetksy Fargo Cass Public Health
Aaron Nelson Fargo City Planning
Tim Solberg City of West Fargo Planning
Tom Soucy Cass County Highway Department (alternate for Jason Benson)
Tom Trowbridge City of Moorhead (alternate for Jonathan Atkins)
Lori Van Beek City of Moorhead, MATBUS
Mark Wolter Freight Representative, Midnite Express
Chad Zander West Fargo Public Works (alternate for Chris Brungardt)

Members Absent:
Jonathan Atkins City of Moorhead Traffic Engineering
Jason Benson Cass County Highway Engineering
Julie Bommelman City of Fargo, MATBUS
Chris Brungardt West Fargo Public Works
Hali Durand Cass County Planning
Tim Magnusson Clay County Planning
David Overbo Clay County Engineering
Mary Safgren MnDOT – District 4
Russ Sahr City of Horace Planning
Brit Stevens NDSU – Transportation Manager
Stan Thurlow City of Dilworth Planning
Mark Vaux GFMEDC

Others Present:
Adam Altenburg Metro COG
Luke Champa Metro COG
Dan Farnsworth Metro COG
Alison Hanslip Moore Engineering
Brent Holper City of Horace
Matthew Huettl HDR
Matt Kinsella Apex Engineering Group
Andrew Krog Bolton & Menk
Eric Laidley SRF
Savanna Leach Metro COG
Michael Maddox Metro COG
Brent Muscha Apex Engineering Group
Anna Pierce Metro COG
Adam Ruud Houston Engineering
1. **CALL TO ORDER AND INTRODUCTIONS**  
The meeting was called to order at 10:00 am, on April 12th, 2018 by Interim Chairman Maddox. A quorum was present.

2. **Approve the 484th TTC Meeting Agenda**  
Interim Chairman Maddox asked if there were any questions or changes to the 484th TTC Meeting Agenda.

   *Motion: Approve the 484th TTC Meeting Agenda.*  
   Mr. Wolter moved, seconded by Mr. Soucy  
   **MOTION, PASSED. 14-0.**  
   Motion carried unanimously.

3. **APPROVE March 8th, 2018 TTC MEETING MINUTES**  
Interim Chairman Maddox asked if there were any questions or changes to the March 8th, 2018 TTC Meeting Minutes.

   *Motion: Approve the March 8th, 2018 TTC Minutes.*  
   Mr. Trowbridge moved, seconded by Mr. Zander.  
   **MOTION, PASSED. 14-0.**  
   Motion carried unanimously.

4. **Public Comment Opportunity**  
No public comments were made or received.

   *No MOTION*

5. **US 10/TH 75 Corridor Study RFP**  
Mr. Maddox presented the US10/TH75 Corridor Study RFP. MnDOT would like to study US10/TH75 in Moorhead, seeking multiple alternatives to align the corridor with the desired vision of MnDOT. The results of this study will be a regionally vetted vision for these corridors, alternative corridor configurations, contextual roadway characteristics, and studying all aspects of the corridor that will lead to a reconstruction project in 2025.

   *Motion: Recommend Policy Board approval of the US10/TH75 Corridor Study RFP*  
   Mr. Trowbridge moved, seconded by Mr. Gorden.  
   **MOTION, PASSED. 14-0-1. (Mr. Solberg abstained)**  
   Motion carried.

   *Mr. Solberg joined the meeting at 10:10 am*

6. **12th Avenue South Corridor Study Consultant Selection**  
Mr. Altenburg presented the Moorhead 12th Avenue South Corridor Study consultant selection of Apex Engineering Group. Of the seven proposals submitted, the top four were interviewed April 5th. The cost proposal submitted was $174,497.00.

   *Motion: Recommend Policy Board Approval of the 12th Avenue South Corridor Study Consultant Selection.*  
   Mr. Gorden moved, seconded by Ms. Van Beek.
MOTION, PASSED. 15-0.
Motion carried unanimously.

7. Cass County 18 Extension Study Consultant Selection
Mr. Farnsworth presented the Cass County 18 Extension Study consultant selection of Houston Engineering. Two proposals were received, and interviewed on April 4th. The cost proposal submitted was $117,300.94.

Motion: Recommend Policy Board approval of the Cass County 18 Extension Study Consultant Selection.
Mr. Soucy moved, seconded by Mr. Solberg.
MOTION, PASSED. 15-0.
Motion carried unanimously.

8. FTA 5310/5339 ND Transit Grant Application Submittal
Mr. Farnsworth presented the North Dakota FTA 5310/5339 Transit Grant applications received, and the associated prioritization.

5310 Urban requests received: funding of Mobility Manager, and the replacement of five bus shelters.
5339 Urban requests received: GTC rehabilitation and renovation, facility forklift purchase, wireless mobile lifts purchase, and the replacement of 10 bus shelters.

Mr. Maddox added that there is a MATBUS Facility Analysis study currently in progress that could alter the requested renovations.

Motion: Recommend Policy Board approval of the proposed FTA 5310/5339 Transit Grants Applications to NDDOT.
Mr. Gorden moved, seconded by Mr. Trowbridge.
MOTION, PASSED. 15-0.
Motion carried unanimously.

9. 2019-2020 UPWP
Mr. Maddox presented the draft 2019-2020 UPWP budget. The list of projects was presented, and each jurisdiction made changes as necessary. Mr. Maddox also explained the internal operations budget.

No MOTION

10. Agency Updates
Fargo: Construction – 13th Avenue in two weeks, South University starting mid-May, 4th street and Dill Hill this summer. RFPs- Quiet Zone, 10th Street (4th to 12th ave). Hiring of PR Firm. Main Avenue construction slated for 2019, and City Hall should open by July 2018.

Moorhead: Center Avenue Open House on April 25th. Bids for South Main are due April 25th.

Horace: Introduction of Horace’s first City Administrator, Brent Holper.

Cass County: Bidding Maintenance projects.

Clay County: Repairs: CSAH9 and CSAH10, updates in Glyndon.

MATBUS: Bidding out shelter improvements, with the addition of a stop at the Bright Skies apartment complex. Earth Week promos. Triennial review upcoming in July.

Metro COG: LRTP Kickoff

11. Additional Business
   No additional business.

12. Adjourn
   The 484th Regular Meeting of the TTC was adjourned on April 12th, 2018 at 11:07 a.m.

   THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD MAY 10th, 2018, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary