

# Agenda Item 1c, Attachment 1

**593rd Policy Board Meeting  
Fargo-Moorhead Metropolitan Council of Governments  
Thursday, September 16, 2021 – 4:00 pm  
Zoom Web Conference**

**Members Present:**

Amanda	George	West Fargo City Commission
John	Gunkelman	Fargo Planning Commission
Chuck	Hendrickson	Moorhead City Council
Chelsey	Johnson	Horace City Council (alternate)
Jim	Kapitan	Cass County Commission
Julie	Nash	Dilworth City Council
Brad	Olson	West Fargo City Commission
Dave	Piepkorn	Fargo City Commission
Arlette	Preston	Fargo City Commission
Rocky	Schneider	Fargo Planning Commission
John	Strand	Fargo City Commission
Scott	Stofferahn	Fargo Planning Commission (alternate)
Maranda	Tasa	Fargo Planning Commission

**Members Absent:**

Tony	Gehrig	Fargo City Commission
Matthew	Gilbertson	Moorhead City Council
Steve	Lindaas	Moorhead City Council
Jenny	Mongeau	Clay County Commission
Jeff	Trudeau	Horace City Council
Bob	Walton	NDDOT – Fargo District (ex-officio)

**Others Present:**

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
Dan	Farnsworth	Metro COG
Cindy	Gray	Metro COG
Savanna	Leach	Metro COG

- 1a. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened**  
The meeting was called to order at 4:00 pm, on September 16, 2021 by Chair Nash, noting a quorum was present. Introductions were made.
- 1b. Approve Order and Contents of Overall Agenda, approved**  
Chair Nash asked for approval for the overall agenda.

**MOTION: Approve the contents of the Overall Agenda of the September 16, 2021 Policy Board Meeting.  
Mr. Kapitan moved, seconded by Mr. Olson  
MOTION, passed  
Motion carried unanimously.**

**1c. Past Meeting Minutes, approved**

Chair Nash asked for approval of the Minutes of the August 19, 2021 Meeting.

**MOTION: Approve the August 19, 2021 Policy Board Meeting Minutes.**

**Mr. Schneider moved, seconded by Ms. Preston**

**MOTION, passed**

**Motion carried unanimously.**

**1d. Monthly Bills, approved**

Chair Nash asked for approval of the September 2021 Bills as listed on Attachment 1d.

**MOTION: Approve the September 2021 Bills List.**

**Ms. Nash moved, seconded by Mr. Kapitan**

**MOTION, passed**

**Motion carried unanimously.**

**2. CONSENT AGENDA**

Chair Nash asked for approval of Items a-d on the Consent Agenda.

a. August Month End Report

b. ATAC Master Agreement

**MOTION: Approve Items a-b on the Consent Agenda.**

**Mr. Hendrickson moved, seconded by Ms. Preston**

**MOTION, passed**

**Motion carried unanimously.**

**3. REGULAR AGENDA**

**3a. Public Comment Opportunity**

No public comments were made or received.

**3b. 2022-2025 Transportation Improvement Program Final Adoption**

Mr. Champa presented the 2022-2025 Transportation Improvement Program final draft for approval and adoption.

The Final Draft 2022-2025 TIP is comprised of projects as currently listed in NDDOT and MnDOT Draft State Transportation Improvement Programs (STIPs). Since the initial draft document was released in July, Metro COG updated language throughout the document to reflect minor changes or clarifications and to address comments received by planning partners. Other sections with major updates include the Introduction, Project Locator Map, Detailed Project Listings, Financial Plan and Fiscal Constraint, Overview of Federal Aid Programs, Performance Measures, and Public Involvement sections. Appendix A, public input, and Appendix C, local CIPs, were also updated.

Specific items to highlight since the initial Draft Metro COG 2022-2025 TIP document was released in July:

1. Locally Funded and Illustrative projects (page 32)
2. Detailed project listings (pages 45-54)
3. Lump sum projects (page 55)
4. Performance measures (pages 83-96)
5. Public involvement (pages 105-107)
6. Appendix A (pages 113-134)
7. Appendix C (pages 137-146)

A public hearing was opened at 4:15p.m. . Hearing no comments, the public hearing was closed was 4:17p.m.

**MOTION: Approve and adopt the 2022-2025 Transportation Improvement Program**

**Mr. Olson moved, seconded by Mr. Strand.**

**MOTION, passed**

**Motion carried unanimously.**

**3c. Red River Greenway Study Consultant Selection**

Mr. Schneider said that he would recuse himself from discussion on this item, as his employer will be working as a subcontractor on this study.

Mr. Champa presented Confluence, Inc. as the highest ranking Consulting team with AE2S and Toole Design as subconsultants. Four firms submitted proposals: Confluence, HKGi, SRF, and Stantec. Confluence's cost proposal came in at \$155,000, which is the project's budget. The project is slated to be completed in November of 2022.

**MOTION: Approve Metro COG entering into a contract with Confluence, Inc. to complete the Red River Greenway Study.**

**Ms. George moved, seconded by Mr. Stofferahn.**

**MOTION, passed, 12-0-1. Mr. Schneider abstained from the vote.**

**3d. Mapleton Comprehensive and Transportation Plan Contract**

Mr. Altenburg presented the Mapleton Comprehensive and Transportation Plan Contract.

This plan will examine existing conditions and economic, demographic, and social trends in the city and surrounding area, as well as an in-depth look at transportation and related infrastructure needs. Emphasis will also be placed on an assessment of existing land use patterns, an analysis of supplementary planning strategies, revised goals and policies, and an action and implementation matrix to aid in achieving community goals and initiatives.

The total cost for the performance of work pursuant to this agreement shall not exceed a total of \$47,900.00.

Metro COG shall be responsible for \$28,797.35, which is 80 percent of eligible project costs. The City of Mapleton shall be responsible for the additional \$19,078.96, which consists of 20 percent of eligible project costs and 100 percent of non-eligible project costs.

**MOTION: Approve the contract and scope of work for the Mapleton Comprehensive and Transportation Plan.**

**Mr. Gunkelman moved, seconded by Mr. Kapitan.**

**MOTION, passed**

**Motion carried unanimously.**

**4. Additional Business**

Ms. Gray said that with Mr. Champa's promotion to Associate Planner, the GIS Coordinator/Assistant Planner position has been posted and Metro COG is currently accepting resumes through the end of the month.

**5. Adjourn**

The 593rd Meeting of the FM Metro COG Policy Board held Thursday, September 16, 2021 was adjourned at 4:29 p.m.

**THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD October 21, 2021, 4:00 P.M.**

Respectfully Submitted,

Savanna Leach  
Executive Assistant