

**494th Meeting of the
FM Metro COG Transportation Technical Committee
Thursday, February 14, 2019 – 10:00 am
Metro COG Conference Room**

Members Present:

Jonathan	Atkins	City of Moorhead Traffic Engineering
Hali	Durand	Clay County Planning
Shane	Finck	Clay County Engineering (alternate for David Overbo)
Cindy	Gray	Metro COG
Jeremy	Gorden	City of Fargo Transportation Engineering
Robin	Huston	City of Moorhead Planning
Michael	Johnson	NDDOT – Local Government Division
Kim	Lipetsky	Fargo Cass Public Health
Peyton	Mastera	City of Dilworth (alternate for Stan Thurlow)
Aaron	Nelson	Fargo City Planning
Matt	Peterson	City of Fargo, MATBUS (alternate for Julie Bommelman)
Mary	Safgren	MnDOT – District 4
Russ	Sahr	City of Horace Planning
Tim	Solberg	City of West Fargo Planning
Lori	Van Beek	City of Moorhead, MATBUS
Mark	Wolter	Freight Representative, Midnite Express
Barrett	Voigt	Cass County Planning

Members Absent:

Jason	Benson	Cass County Highway Engineering
Julie	Bommelman	City of Fargo, MATBUS
Chris	Brungardt	West Fargo Public Works
David	Overbo	Clay County Engineering
Brit	Stevens	NDSU – Transportation Manager
Stan	Thurlow	City of Dilworth Planning

Others Present:

Adam	Altenburg	Metro COG
Luke	Champa	Metro COG
James	Dahlman	Interstate Engineering/City of Horace
Dan	Farnsworth	Metro COG
Ryan	Frolek	Moore Engineering
Brian	King	HDR
Jeff	Lansink	Houston Engineering
Savanna	Leach	Metro COG
Michael	Maddox	Metro COG
Brent	Muscha	Apex Engineering Group
Anna	Pierce	Metro COG
Jordan	Smith	MATBUS
Steven	Wahler	Bolton & Menk

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 10:00 am, on February 14, 2019 by Chair Gray. A quorum was present.

2. Approve the 494th TTC Meeting Agenda

Chair Gray asked if there were any questions or changes to the 494th TTC Meeting Agenda.

**Motion: Approve the 494th TTC Meeting Agenda.
Mr. Solberg moved, seconded by Ms. Van Beek
MOTION, PASSED.
Motion carried unanimously.**

3. APPROVE January 10, 2019 TTC MEETING MINUTES

Chair Gray asked if there were any questions or changes to the January 10, 2019 TTC Meeting Minutes.

**Motion: Approve the January 10, 2019 TTC Minutes.
Mr. Sahr moved, seconded by Mr. Solberg
MOTION, PASSED
Motion carried unanimously.**

4. Public Comment Opportunity

No public comments were made or received.

No MOTION

5. NW Metro Transportation Plan Consultant Selection

Mr. Altenburg presented the NW Metro Transportation Plan Consultant Selection, and provided background on the study itself. The selection committee agreed on the selection of KLJ Engineering after completion of interviews yesterday, February 13, and will enter into contract negotiation after a recommendation from the TTC and approval of Policy Board. The initial cost proposal is \$249,501.92, which is within the \$250,000 budget.

**Motion: Recommend Policy Board approval of the contract with KLJ to complete the Northwest Metro Transportation Plan pending contract negotiations to finalize the scope and fee, and the development of a final contract document.
Mr. Gorden moved, seconded by Mr. Solberg.
MOTION, PASSED 16-0
Motion carried unanimously.**

***Ms. Safgren joined the meeting at 10:10 am**

6. West Fargo 9th Street Corridor Study Consultant Selection

Mr. Altenburg presented the West Fargo 9th Street Corridor Study consultant selection, and provided background on the study itself. The selection committee decided on Apex Engineering after completion of interviews on Friday, February 8, and will enter into contract negotiation after a recommendation from the TTC

and approval of Policy Board. The initial cost proposal submitted is \$99,730.00, which is within the project budget of \$100,000.

Motion: Recommend Policy Board approval of the contract with Apex Engineering Group to complete the West Fargo 9th Street Corridor Study pending contract negotiations to finalize the scope and fee, and the development of a final contract document.

Mr. Solberg moved, seconded by Mr. Wolter.

MOTION, PASSED 17-0

Motion carried unanimously.

7. 2019-2020 UPWP Amendment #1

Ms. Gray presented amendment #1 to the 2019-2020 UPWP. She explained that as the scope and boundaries of the NW Metro Transportation Plan and the 9th Street Corridor Studies were being discussed, changes to the budgets were deemed necessary by the planning and engineering staff from Fargo, West Fargo and Metro COG. The proposed UPWP amendment will reduce the 9th Street Corridor Study budget from \$125,000 to \$100,000 and increase the NW Metro Transportation Plan budget from \$225,000 to \$250,000. Ms. Gray explained that this amendment in project budgets reduces West Fargo's local match by \$2,500 and increases Fargo's local match by \$2,500. She added that this amendment is an administrative modification, because it represents a change to only 1.65 percent of the 2019 budget. The threshold for NDDOT and FHWA approval is ten percent, cumulatively, so Metro COG will be tracking changes as we move through the current UPWP.

Ms. Huston asked for more information on the Metro COG remodel, as she was not present during the budget discussion in 2018.

Mr. Solberg said that if Fargo is not comfortable with the increase in local match, West Fargo did budget for the original amount. Mr. Gorden said that the City of Fargo is able to increase their local match.

Motion: Recommend Policy Board approval of the 2019-2020 UPWP Amendment #1, on administrative modification.

Mr. Gorden moved, seconded by Mr. Solberg.

MOTION, PASSED 16-0-1 (Ms. Huston abstained)

Motion carried unanimously.

8. 2019-2022 Transportation Improvement Program (TIP) Amendment #2

Mr. Champa presented amendment #2 to the 2019-2022 Transportation Improvement Program (TIP).

The proposed amendment to the 2019-2022 TIP is as follows:

1. Modification of Project 418011 (64th Avenue S from 25th St S to 45th St S): Project total increased to \$27,500,000 of which \$9,932,907 is funded by federal Surface Transportation Block Grant Program – Urban (STBGP-U) funds, and the remainder through City of Fargo local funds.

2. Modification of Project 4162669 (52nd Ave S from 45th St S to Sheyenne St): Project total increased to \$19,197,385 of which \$9,349,354 is funded by federal STBGP-U funds, and the remainder through City of Fargo local funds.

A public hearing was opened. No comments were received. The Public Hearing was closed.

Motion: Pending public comment, Metro COG requests a favorable recommendation to the Policy Board for approval of proposed Amendment #2 to the 2019-2022 TIP.

Mr. Gorden moved, seconded by Mr. Mastera.

MOTION, PASSED 17-0.

Motion carried unanimously.

9. MnDOT Statewide Regional ITS Architecture Resolution

Ms. Gray presented the MnDOT Statewide Regional ITS Architecture Resolution. The purpose of the document is to serve as long-range guidance that will assist agencies and stakeholders to “systematically and cost-effectively implement the ITS initiatives and project concepts for the next 15-20 years in Minnesota based on funding availability.”

MnDOT has asked that Metro COG provide a resolution to:

1. Recognize the Updated Minnesota Department of Transportation's Statewide Regional ITS Architecture; and
2. State that any subsequent minor updates will be incorporated into the Metro COG Regional ITS architecture that shall govern all ITS improvements within its metropolitan transportation planning area.

Ms. Van Beek asked if the transit section will include Green Light Priority, as MATBUS recently learned of funding for transit green light priority. Mr. Atkins stated that the document likely doesn't get into that level of detail.

Mr. Johnson asked if the resolution language is what we want, as it states to “govern all ITS Improvements” and if Metro COG is going to uphold that on the North Dakota side as well. Ms. Gray suggested a language update of “shall govern all ITS improvements on the Minnesota portion within its metropolitan transportation planning area.” Ms. Durand pointed out that the clause above the resolution clause does state “within the Minnesota portion of the Metro COG study planning area.”

Motion: Recommend to the Policy Board approval of the Resolution recognizing MNDOT's Statewide Regional ITS Architecture with the amendment to the final paragraph to clarify that the resolution applies to the Minnesota portion of the MPA.

Mr. Atkins moved, seconded by Ms. Van Beek

MOTION, PASSED 17-0

Motion carried unanimously.

10. Crash Data Maps

Ms. Pierce presented the updated crash data maps for the metropolitan area. These maps have been provided to each jurisdiction, and are available upon request.

Mr. Voigt suggested a revision to the maps to include a color difference between accident fatalities and serious injuries, to better understand the data. It was also suggested that maps could be prepared that compare crashes before and after construction projects. This revision would help the jurisdictions determine the extent to which roadway improvement projects affected safety. Ms. Van Beek would be interested in seeing pedestrian accidents along transit routes.

No motion

11. 2020 Census Update

Ms. Pierce presented an update to the upcoming 2020 Census coordination and collection efforts. By May 31st, Metro COG must provide input on proposed changes to census tract boundaries. Anna said she would be contacting each jurisdiction to schedule a meeting to discuss recommendations.

Mr. Solberg stated that prior to the 2010 Census, representatives from each jurisdiction in the ND portion of the metro area participated in one meeting, and representatives from each jurisdiction in the MN portion of the metro area participated in another meeting, where this was discussed. He said it was chaotic and complex, but they worked their way through it, and he recommended taking the same approach.

No motion

12. Agency Updates

Fargo: 52nd Avenue construction is slated to begin the beginning of March through the end of August. Construction on Main Avenue is to kick off soon. The 17th Avenue Corridor Study will have one final open house before the Commission votes on its approval.

Moorhead: MnDOT notified transit that some funding is available for capital transit projects, which may include hub improvements – the funding is available with a decrease in local match. Funding for Green Light Priority for transit is available to Moorhead. Mr. Atkins noted that this would be beneficial as an update to the emergency response system, taking it from a sonic system to an optical system, which is what the Fargo uses. The underpass construction is halted during the winter freeze, but is slated for starting in March.

West Fargo: Sheyenne Street from 32nd Ave South to 40th Ave construction will kick off soon along with remaining work on Sheyenne Street north of 32nd Ave. New buildings and parking ramps are slated for this summer as well at the NW corner of Sheyenne Street and 32nd Ave. The city has an opening for a planner.

Dilworth: new developments on the east side of the community, resulting in road construction to change intersection configurations along US Highway 10.

Horace: Construction of a roundabout on CR17 and 76th starts soon, with construction of the new school beginning. A lot of main roads in Horace will be closed due to construction, and detours and access roads have not yet been determined.

Cass County: no updates

Clay County: Oakport Township subdivision additions

MATBUS: Jefferson Lines is moving back to the GTC on the 19th. Proposals are being received for the GTC renovations/remodel until next week.

Metro COG: Functional Class updates for ND cities will be on the March Agenda.

13. Additional Business

14. Adjourn

The 494th Regular Meeting of the TTC was adjourned on February 14, at 11:08 a.m.

THE NEXT FM METRO COG TRANSPORTATION TECHNICAL COMMITTEE MEETING WILL BE HELD March 14, 2019, 10:00 A.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,

Savanna Leach
Executive Secretary