Agenda Item 1c, Attachment 1

560th Policy Board Meeting
Fargo-Moorhead Metropolitan Council of Governments
Thursday, November 15, 2018 – 12:00 pm
Metro COG Conference Room

Members Present:
Roger Buscher  Moorhead Planning Commission
Steve Gehrtz  Moorhead City Council
Eric Gjerdevig  West Fargo City Commission
John Koerselman  Horace City Commission
Jenny Mongeau  Clay County Commission
Brad Olson  West Fargo City Commission
Dave Piepkorn  Fargo City Commission
Arland Rasmussen  Cass County Commission
Kevin Spaulding  Dilworth City Council
Sara Watson Curry  Moorhead City Council (alternate for Brenda Elmer)

Members Absent:
Brenda Elmer  Moorhead City Council
Shara Fischer  Fargo Planning Commission
Tony Gehrig  Fargo City Commission
Tony Grindberg  Fargo City Commission
John Gunkelman  Fargo Planning Commission
Rocky Schneider  Fargo Planning Commission
John Strand  Fargo City Commission

Others Present:
Adam Altenburg  Metro COG
Luke Champa  Metro COG
Bernie Dardis  City of West Fargo
Dan Farnsworth  Metro COG
Cindy Gray  Metro COG
Brenton Holper  City of Horace
Savanna Leach  Metro COG
Michael Maddox  Metro COG
Anna Pierce  Metro COG
Bob Walton  NDDOT – Fargo District

1a.  MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened
The meeting was called to order at 12:00 pm, on November 15, 2018 by Chair Rasmussen, noting a quorum was present. Introductions were made.

1b.  Approve Order and Contents of Overall Agenda, approved
Chair Rasmussen asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 460th Policy Board Meeting.
Mr. Gehrtz moved, seconded by Mr. Olson.
MOTION, passed. 10-0
Motion carried unanimously.
1c. **Past Meeting Minutes, approved**

Chair Rasmussen asked for approval of the Minutes of the October 18, 2018 Meeting.

*Motion: Approve the October 18, 2018 Policy Board Meeting Minutes.*
Ms. Mongeau moved, seconded by Mr. Gehrtz.
*Motion, passed. 10-0*
Motion carried unanimously.

1d. **Monthly Bills, approved**

Chair Rasmussen asked for approval of the November 2018 Bills as listed on Attachment 1d.

*Motion: Approve the November 2018 Bills List.*
Mr. Spaulding moved, seconded by Mr. Gjerdevig.
*Motion, passed. 10-0.*
Motion carried unanimously.

2. **CONSENT AGENDA**

Chair Rasmussen asked for approval of Items a-f on the Consent Agenda.

- October End of Month Report
- Horace Comprehensive and Transportation Plan Consultant Selection
- FM Bikeways Gap Analysis Consultant Selection
- MATBUS Transit Facility Analysis and Development Strategy Contract Amendment
- Agreement for services for Food Systems Planning and Implementation Efforts
- 2018 Metro Profile

*Motion: Approve Items a-f on the Consent Agenda.*
Mr. Spaulding moved, seconded by Mr. Gjerdevig.
*Motion, passed. 10-0.*
Motion carried unanimously.

3. **REGULAR AGENDA**

3a. **Public Comment Opportunity**

No public comments were made or received.

*No Motion*

3b. **2019-2020 Unified Planning Work Program**

Ms. Gray presented the draft 2019-2020 Unified Planning Work Program (UPWP). Mr. Piepkorn asked if this UPWP would reflect the MPO’s transition into a TMA. Ms. Gray said the transition is not included in this document, however, feels confident in the staffing levels to work efficiently until around 2020-2021. Staff will utilize the Census data collected in 2020 to move forward into the transition.
MOTION: Approve the Draft 2019-2020 Unified Planning Work Program for submittal to NDDOT and FHWA for final review and approval.
Mr. Olson moved, seconded by Ms. Mongeau.
MOTION, passed. 10-0
Motion carried unanimously.

3c. High Tension Guardrail Projects
Mr. Walton presented the NDDOT High Tension Guardrail Projects. The high-tension guardrails will be similar to those found in Minnesota. Fargo, Grand Forks, and Bismarck areas will have the first median updates.

No MOTION

3d. Appreciation for Chair Rasmussen
Ms. Mongeau thanked Mr. Rasmussen for his service as the Metro COG Policy Board chair for 2018, as well as congratulating him on his upcoming retirement.

No MOTION

3e. Election of New Policy Board Chair and Vice Chair
Per the Metro COG Policy Board bylaws, a new chair and vice chair must be elected at the end of each term. Mr. Rasmussen’s Commission term ends on December 3rd, pushing the Metro COG chair election up to November.

MOTION: Election of Jenny Mongeau (Clay County) as Chair, and Brad Olson (West Fargo) as Vice-Chair.
Mr. Gehrtz moved, seconded by Mr. Buscher.
MOTION, passed. 10-0.
Motion carried unanimously.

4. Additional Business
No additional business.

5. Adjourn
MOTION: Adjourn the 460th Meeting of the FM Metro COG Policy Board
Mr. Olson moved, seconded by Mr. Buscher.
MOTION, passed. 10-0.
Motion carried unanimously.
The 460th Meeting of the FM Metro COG Policy Board held Thursday, November 15, 2018 was adjourned at 12:41 pm.

THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD December 20, 2018, 12:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.

Respectfully Submitted,
Savanna Leach
Executive Secretary

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