552nd Policy Board Meeting  
Fargo-Moorhead Metropolitan Council of Governments  
Thursday, March 15, 2018 – 4:00 pm  
Metro COG Conference Room

Members Present:  
Roger Buscher  Moorhead Planning Commission  
Brenda Elmer  Moorhead City Council  
Shara Fischer  Fargo Planning Commission  
Steve Gehrtz  Moorhead City Council  
John Gunkelman  Fargo Planning Commission  
Jim Haney  Clay County Commission (alternate for Jenny Mongeau)  
Sharon May  Horace City Commission  
Arland Rasmussen  Cass County Commission  
Kevin Spaulding  Dilworth City Council  
John Strand  Fargo City Commission  

Members Absent:  
Tony Gehrig  Fargo City Commission  
Tony Grindberg  Fargo City Commission  
Jenny Mongeau  Clay County Commission  
Dave Piepkorn  Fargo City Commission  
Rocky Schneider  Fargo Planning Commission  
Mark Simmons  West Fargo City Commission  
Mark Wentz  West Fargo City Commission

Others Present:  
Adam Altenburg  Metro COG  
Luke Champa  Metro COG  
Dan Farnsworth  Metro COG  
Charlie Francis  Casselton City Council  
Savanna Leach  Metro COG  
Michael Maddox  Metro COG  
Anna Pierce  Metro COG  
Bob Walton  NDDOT – Fargo District

A1. MEETING CALLED TO ORDER, WELCOME, AND INTRODUCTIONS, convened  
The meeting was called to order at 4:00 pm, on March 15, 2018 by Chair Rasmussen, noting a quorum was present. Introductions were made.

A2. Approve Order and Contents of Overall Agenda, approved  
Chair Rasmussen asked for approval for the overall agenda.

MOTION: Approve the contents of the Overall Agenda of the 552nd Policy Board Meeting.  
Mr. Strand moved, seconded by Ms. Elmer.  
MOTION, passed. 9-0.  
Motion carried unanimously.
A3. **Past Meeting Minutes, approved**
Chair Rasmussen asked for approval of the Minutes of the February 15, 2018 Meeting.

*MOTION: Approve the February 15, 2018 Policy Board Meeting Minutes.*
Mr. Spaulding moved, seconded by Mr. Gunkelman.
*MOTION, passed. 9-0.*
Motion carried unanimously.

A4. **Monthly Bills, approved**
Chair Rasmussen asked for approval of the March 2018 Bills as listed on Attachment A-4.

*MOTION: Approve the March 2018 Bills List.*
Mr. Gehrtz moved, seconded by Mr. Buscher.
*MOTION, passed. 9-0.*
Motion carried unanimously.

*Ms. May joined the meeting at 4:06pm*

B. **CONSENT AGENDA**
B1. Chair Rasmussen asked for approval of Items 1-3 on the Consent Agenda.

1. February 2018 Month End Report
2. Consultant Selection and Contract for Website Update
3. Performance Target Memorandum of Understanding

*MOTION: Approve Items 1-3 on the Consent Agenda.*
Mr. Spaulding moved, seconded by Mr. Gehrtz.
*MOTION, passed. 10-0.*
Motion carried unanimously.

C. **REGULAR AGENDA**
C1. **Public Comment Opportunity**
No public comments were made or received.

*No MOTION*

C2. **2018-2021 TIP Amendment #2**
Mr. Maddox presented Amendment #2 to the 2018-2021 TIP. Connections of Moorhead was awarded a bus purchase via FTA 5310 grant. The amendment reflects this purchase.

A Public Hearing was opened; no public comments were made or received. The Public Hearing was closed.

*MOTION: Approve the 2018-2021 TIP Amendment #2*
Ms. Elmer moved, seconded by Ms. Fischer.
*MOTION, passed. 10-0.*
Motion carried unanimously.
D. **Additional Business**
Chair Rasmussen gave an update on the on-going Executive Director hiring process. He also stated that The City of West Fargo would like Metro COG to contract directly with Jenna Wilm (Metro COG’s current Human Resources representative through West Fargo). Mr. Rasmussen said that he has not verified this with either party, and will have an update by next Policy Board meeting. Mr. Strand asked if that would mean opening up an RFP for services. Discussion concluded with holding off any action until Chair Rasmussen has spoken with Tina Fisk at the City of West Fargo.

Mr. Spaulding commended Mr. Altenburg and Ms. Pierce for their presentation at the Dilworth Comprehensive and Transportation Plan open house.

E. **Adjourn**

*MOTION: Adjourn the 552nd Meeting of the FM Metro COG Policy Board
Mr. Spaulding moved, seconded by Mr. Gehrtz.*

*MOTION, passed. 10-0.*

Motion carried unanimously.

The 552nd Meeting of the FM Metro COG Policy Board held Thursday, March 15, 2018 was adjourned at 4:22 pm.

F. **THE NEXT FM METRO COG POLICY BOARD MEETING WILL BE HELD April 19th, 2018, 4:00 P.M. AT THE FM METRO COG CONFERENCE ROOM, ONE NORTH 2ND STREET, CASE PLAZA SUITE 232, FARGO, ND.**

Respectfully Submitted,

Savanna Leach
Executive Secretary